



AGENDA
TOWN COUNCIL MEETING
TOWN COUNCIL CHAMBERS
6 E PENNSYLVANIA AVENUE
LOVETTSVILLE, VA 20180
THURSDAY, OCTOBER 8, 2026, AT 6:30PM
This meeting will be held through electronic means

This Meeting will be held at the Town Council Chambers at 6 E. Pennsylvania Avenue. The Mayor, Town Council Members, and Town staff will participate in attendance of the meeting.

Written comments regarding items on this agenda can be submitted to clerk@lovettsvilleva.gov by 3:00PM on the day of the meeting.

Members of the public may access and participate in this meeting in attendance at the stated location or electronically using the link or call-in number provided below:

Join Zoom Meeting:

<https://us02web.zoom.us/j/88485037595?pwd=bWZEqX4chD5bij7r028m0khNpm2bwn.1>

Webinar ID: 884 8503 7595 | Passcode: 284199 | Phone: (929) 205-6099 or (301) 715-8592

1. Call to Order/Pledge of Allegiance

Town Council Present:

Town Council Absent:

Town Staff Present:

2. Comments from the Public

To be read by the Town Council before Public Comment: Comments from the public are limited to three (3) minutes at the beginning of the Council meeting. A speaker representing a group or organization will be allowed up to five (5) minutes to present the position of the organization. Any member of the public speaking for an organization must submit a letter from the Board of that organization authorizing them to speak for the organization on that issue. Questions by the Mayor or Town Council Members will not be counted against the speaker's time. All speakers shall refrain from using vulgarities, profanities, and obscenities. Speakers shall address the Mayor and Town Council as a whole and not address their remarks toward any specific member of Town Council or Staff.

3. Committee Reports

4. Town Manager's Report



5. Additions/Deletions/Modifications to the Agenda

6. CONSENT AGENDA

THE FOLLOWING ITEMS ON THE COUNCIL AGENDA WHICH ARE CONSIDERED ROUTINE AND/OR NON-CONTROVERSIAL SHALL BE ACTED UPON BY A SINGLE ROLL CALL VOTE OF THE COUNCIL. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF COUNCIL SO REQUESTS, IN WHICH EVENT THE MATTER SHALL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED **AT A LATER TIME**.

A. September 17, 2026, Town Council Meeting Minutes – Approval



Draft Motion: *I move to approve the Town Council Meeting Minutes of September 17, 2026, as included in the October 8, 2026, staff report.*

B. September 30, 2026, Town Council Special Meeting Minutes – Approval



Draft Motion: *I move to approve the Town Council Special Meeting Minutes of September 30, 2026, as included in the October 8, 2026, staff report.*

C. Supplemental Appropriation – 27 S. Church Street Zoning and Utility Fee Refund – Approval



Draft Motion: *I move to approve Resolution 2026-10-0002 to amend the Fiscal Year 2027 budget and approve a supplemental appropriation for fiscal year beginning July 1, 2026, and ending June 30, 2027, of \$40,952 deriving from \$35,250 of Utilities Availability Fee Reserve and \$5,702 of Utilities Fund Net Position to process a requested refund of zoning and utility fees paid by Colin and Caroline Thomas of 27 S Church Street.*

7. Public Hearing

To Be Read by Town Council Before Opening Public Hearings: *Comments from the public are limited to three (3) minutes. A speaker representing a group or organization will be allowed up to five (5) minutes to present the position of the organization. Any member of the public speaking for an organization must submit a letter from the Board of that organization authorizing them to speak for the organization on that issue. Questions by the Mayor or Town Council Members will not be counted against the speaker's time. The speaker shall limit his or her comments to only those pertaining to the item that is the subject of the Public Hearing.*

A. Fiscal Year 2027 Supplemental Appropriation – Approval



Informative Summary: To seek approval of a supplemental appropriation in Fiscal Year 2027 in the amount of \$10,473,701.22 comprised of: previous year capital project appropriation, approved supplemental appropriations to Fiscal Year 2027, state and federal awarded grant funding and carryover of Fiscal Year 2026 appropriation associated with



contractual encumbrances and unused project balance, which exceeds one percent of the total expenditures shown in the Fiscal Year 2027 adopted budget.

Draft Motion: *I move to approve Resolution 2026-10-0001 to amend the Fiscal Year 2026 budget and approve a supplemental appropriation totaling \$10,473,701.22 comprising of \$46,787.27 to the General Fund, \$7,986,260.22 to the General Government Capital Projects Fund, and \$2,440,653.73 to the Utilities Fund for fiscal year beginning July 1, 2026 and ending June 30, 2027 in order to re-appropriate previous year unused appropriations for capital projects, contractual encumbrances, and new appropriations associated with partially grant funded network improvements and the addition of enhanced surveillance security cameras at all Town facilities approved in Resolution 2026-09-0006, and replacement of a service water line for a commercial user on S. Church Street due to damage.*

8. Discussion Items

A. LOVE Winter Event Plan – Approval



Draft Motion: *I move to approve the proposed 2026 Love Winter Event Series plan and direct the Town Manager to proceed with the planning and coordination of the 2026 Love Winter events.*

B. Park Place Water Service Connection Replacement – Approval



Draft Motion: *I move to approve Resolution 2026-10-0003 to amend the Fiscal Year 2027 budget and approve a supplemental appropriation of \$35,189.70 for fiscal year beginning July 1, 2026, and ending June 30, 2027, deriving from Utilities Fund 3-R Reserve for replacement of water meter setter service connection hardware for 26 residences on Park Place in conjunction with the replacement of the watermain.*

C. LVCU 2026-0001, George Family Holdings LLC – Approval



Draft Motion: *I move to schedule a Public Hearing for consideration of LVCU 2026-0001 at the November 12, 2026, regular Town Council meeting.*

9. Closed Session

Draft Motion: *In accordance with Va. Code section 2.2-3711(A), subsections (1), (7), and (8), I move to convene in Closed Session for: (1) Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, relating the annual evaluation of the Town Manager, as well as discussion on the potential appointment, reappoint and/or contract(s) of one or more current or former town officers, (7) Consultation with legal counsel pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body relating to enforcement of Town Code related to utilities and renewal of franchise agreement, and (8) Consultation with legal counsel*



employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel related to potential appointment, reappoint and/or contract(s) of one or more current or former town officers. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Certification of Closed Session: *“Do you certify to the best of your knowledge that (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Lovettsville Town Council?”*

When polled as to whether (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting, the following members stated “Aye:”

10. Informational Items

A. Rules and Procedures Town Code Subdivision 2-II-2 – Informational



B. Standards of Conduct and Ethics – Informational



C. Preliminary 2027 General Assembly Legislative Agenda – Informational



11. Upcoming Meetings/Agenda Items

A. Upcoming Town Council Meetings – Preliminary Agendas – Informational



12. Comments/ Disclosures from the Mayor and Town Council

13. Adjournment