Meeting of the Infrastructure Committee
Meeting Minutes

13 May 2025

In Attendance: Brandon Davis, Josh Gibbs, Charlie Mumaw, David Smith, Aubrey Torres, Tripp Curtis Brian Bovino
Absent: Bob Craine

Prior Meeting Minutes: Unanimously approved

Updates:

- Josh Gibbs presented the planting plan originally provided by Town Staff for the Squirkle and noted positive feedback on the open look of the Squirkle
- Infrastructure Committee was asked for its take on planting three trees on opposite ends (Oriented behind the Veterans memorial) of the Squirkle
- Town Staff noted that it opens up space to make businesses easier to spot and access
- Town Staff confirmed that the CIP provides for this work and that it would reduce long term costs associated with additional shrubbery planting
- Councilman Smith asked whether or not it was feasible to put in a water feature rather than plant trees, recalling the 2018 Comprehensive Plan
    - Noted that this plan has not been embraced by the Town Council from at least 2022 forward
    - Commissioner Torres noted that there may be interruption for gatherings and events
    - Town Staff was unsure whether or not there was sufficient water and ability to put in something like a water feature
- IC Member Bovino asked whether or not the shrubberies served as a barrier for pedestrians and acted as a safety function
    - Town Staff responded that it was originally a beautification project, spacing was going to be large, this new proposal would be easier to maintain
- *The Committee voted against a strict approval of the proposed Town Staff plan by a vote of 2-3*. (Davis and Torres for, Smith, Curits, Bovino against)
- *The Committee voted in favor of the Town Council deciding whether or not to put in a water feature and, in the alternative, simply planting trees in accordance with the Town Staff plan by a vote of 4-1.* (Davis, Torres, Smith, Curtis for, Bovino against)
    - IC Member Bovino stated that he has concerns for (i) public safety by removing the natural barriers; (ii) concerns associated with unplanned costs; (iii) long term maintenance of a water feature and (iv) feasibility of install.

Park Place Well Site Driveway Parking Lot Refurbishment

- Town Staff received bids from Escalante Trucking LLC, Resurface Inc., Pro Paver, and A&M Concrete Corp to mill and provide a route to the Park Place well
- Proposals covered options including 4 inches of stone, 4 inches of millings, 6 inches of stone, and 6 inches of millings as well as full on paving
- Escalante offered the best value on millings, which would become concrete over time
    - There is the option to add Quarter Branch milling as well

- The milling item was not, per se, in the budget but the Park Place rehab budget could provide a source of funding
- *The Committee voted in favor of awarding Escalante Trucking LLC the contract for 4 inch millings unanimously*.

Initial Policy Discussions – Memorials

- The purpose of the memorial policy was read – to give uniformity to the Town of Lovettsville's provision of memorials in honor of residents and civic groups. The intent is to unify and facilitate standards and community engagement for notable residents.
- Who? Impact residents and organizations, local notoriety, tragic events/matters, and lifetime residents.
    - Action item – Look up other localities and their standards for awarding of a memorial or public tribute
- Should? Individuals and organizations with a substantial impact on Lovettsville should be honored.
- What? The Committee discussed benches, plaques, pavers, and trees noting concerns about space limitations and aesthetics as well as ongoing costs and liabilities. Ultimately, the committee found sense in benches, plaques, and pavers or even something such as a wall where names could be engraved
    - Benches – Placement costs, who carries the installation and maintenance costs?
    - Plaques – Uniformity to other plaques in public places, low profile, but limited space
    - Pavers – Similar to the veterans pavers program, however, this would imply the use of space that may be earmarked for this *or* new paver install in walking paths
- How and How Much? A plat system would earmark specific amounts, spaces, and limit availability but be the most administratively agreeable way to take care of things. Residents currently carry the cost of placing things like benches, the Town impliedly takes on the long term maintenance and liability.
    - No conclusion as to whether or not a dedication is in perpetuity or for term
- Vetting? Town Staff would intake public request sand do a preliminary review. Infrastructure committee would vet requests and make a recommendation to the Town Council who would then vote on whether to award the memorial.
- Limits? Space, aesthetics, and crowding of public spaces
- No conclusion was reached, the Committee agreed to reflect further, spend time reviewing comparable jurisdictions, and to make this an ongoing project as the demand isn't significantly high

Street Sweeping Evaluation

- Some streets weren't cleared of cars but the town was completely swept (All things considered)
- 20,000 pounds of debris was picked up
- Community and Committee believe it looks great
- $4,500.00 to do the complete sweep
- Overall, a substantial benefit given the years between sweepings. Town Staff estimates that the clean up will prove valuable to storm drainage and public utilities

Town Hall Tree Planting Concept

- Two trees on the 24' strip the Town is acquiring
- Fruit trees, evergreen trees are contemplated
    - Fruit trees present significant problems in odor, clean up, and pest attraction
    - A decision would need to be made around 30 June
    - *The Committee unanimously directed the Tree Board to collaborate with Town Staff to encumber the remaining tree budget for the project*.

One Family Brewing Proposal at the Town Green

- One Family Brewing has requested the Town place a concrete pad on the Town Green to host a shipping container near the Walker Pavillion and provide electricity to the site. The container would be movable for One Family Brewing's commercial use when needed
- One Family Brewing would insure and operate the facility in exchange for exclusivity of beer service on the Town Green.
- The Committee noted that One Family Brewing has a serving truck, is selling its physical space in the Town of Lovettsville instead of building its brewery on the annexed property, would be facilitating private business interest in public property (Opening a potential policy problem), and liability/PR issues associated with any Town of Lovettsville design on the trailer per the email proposal.
- *The Committee voted unanimously to reject the prospect*.

Tree Board Update:

- No updates