

Timberland Regional Library
Serving Grays Harbor, Lewis, Mason, Pacific, and Thurston Counties

Board of Trustees
Regular Business Meeting Agenda
Wednesday September 23, 2026
5:30 PM Via Zoom & In-person
Hoodsport Timberland Library
40 N Schoolhouse Hill Rd
Hoodsport, WA 98548

Brian Mittge, *President, Lewis County*
Dustin Loup, *President Elect, Grays Harbor County*
Toni Gwin, Pacific County
Mary Beth Harrington, Thurston County
Hal Blanton, *At-Large*, Lewis County
Vacant Position, Mason County
Vacant Position, *At-Large*, Thurston County

[**Join Zoom Meeting**](#)

Meeting ID: 865 5857 6386
Call in: 253-205-0468

[**Watch Live**](#)

Stream Board of Trustees Meetings
on TRL's YouTube Channel

1. CALL TO ORDER & ROLL CALL - BOARD PRESIDENT – Brian Mittge

2. PLEDGE OF ALLEGIANCE – Hal Blanton

3. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS* - MOTION

**All items listed are considered to be routine by the Board and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of Meeting Minutes – July 22, 2026, Regular Board Meeting Minutes; August 26, 2026 Special Board Meeting Minutes; August 26, 2026 Regular Board Meeting Minutes; September 9, 2026 Special Board Meeting Minutes
- B. Payroll Voucher Approval
- C. Check Report Approval

4. OPENING BOARD COMMENTS

5. CORRESPONDENCE – Chris Chrzan, Public Information Officer

6. PUBLIC COMMENTS – Limited to three (3) minutes per person per RCW 42.30.240, whereas the TRL governing body shall provide an opportunity at or before every regular meeting at which final action is taken for public comment. The public comment required under this section may be taken orally or by providing written testimony. This is an opportunity to provide a statement to the Board of Trustees, and they will not engage in back-and-forth dialog. Courteous behavior, respect, and professional language is expected of all participants. The Disruptive Patron Policy applies to participant behavior in Board of Trustee meetings, in both virtual and physical spaces, and;

Pursuant to RCW 29B.45.010 no person appointed to or employed by any public office or agency may use or authorize the use of any of the facilities of a public office or agency, directly or indirectly, for the purpose of assisting a campaign for election of any person to any office or for the promotion of or opposition to any ballot proposition. Therefore, individuals providing public comment are asked to abstain from making any statement advocating for or against any candidate or ballot measure.

7. TRL UPDATES – Andrea Heisel, Interim Executive Director

8. FINANCIAL STATEMENTS & HIGHLIGHTS – Mariah Holmes, Finance Administrator

9. COMMITTEE REPORTS

- A. Policy Committee – Mittge/Loup
 - i. Friends of the Library Policy - **MOTION**
- B. Ad Hoc Levy Lid Lift Committee – Loup/Blanton
 - i. Levy Info Mailer Update
 - ii. Report on meeting with EveryLibrary

10. NEW BUSINESS

- A. National Friends of the Library Week Proclamation - **MOTION**
- B. South Bend Library – Letter of Commitment

11. BOARD HOUSEKEEPING

- A. GMP Kickoff Meeting – date/time selection

12. FUTURE AGENDA ITEMS

13. FINAL BOARD COMMENTS

14. EXECUTIVE SESSION – *Pursuant to RCW 42.30.110 (g)*

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;

15. ADJOURNMENT