

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA REQUEST**

TO: Board of County Commissioners
FROM: Wendy Housekeeper, Executive Assistant
DATE: July 14, 2025
SUBJECT: ADVISORY BOARD APPOINTMENT (1) re:
Jeffcom 911 Administrative Board; Alternate, Josh Peters

STATEMENT OF ISSUE:

On July 2, 2025, Josh Peters received a letter from Matt Stewart, Executive Director of Jeffcom 911 Communications, welcoming him to the Jeffcom Administrative Board. Josh Peters will assume the role of alternate representative, previously held by County Administrator Mark McCauley. In the event that Commissioner Brotherton is not available, Josh will preside as the alternate member for Jefferson County.

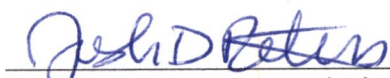
ANALYSIS:

It is recommended that the Board of County Commissioners approve the appointment for Josh Peters, County Administrator, to begin effective immediately.

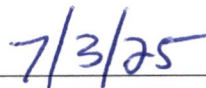
RECOMMENDATION:

Sign the letter of recommendation to appoint Josh Peters as the alternate representative for the Jeffcom Administrative Board. There are no terms for this board.

REVIEWED BY:



Josh Peters, County Administrator



Date



Board of County Commissioners
1820 Jefferson Street
PO Box 1220
Port Townsend, WA 98368

Heather Dudley-Nollette, District 1 Heidi Eisenhour, District 2 Greg Brotherton, District 3

July 14, 2025

Matt Stewart
Jeffcom 911 Communications
81 Elkins Road
Port Hadlock, WA 98339

Dear Matt,

I am writing to formally designate Josh Peters, Jefferson County Administrator, as the alternate representative to the Jeffcom 911 Administrative Board, effective immediately.

In this capacity, Josh Peters is authorized to attend board meetings and act on behalf of the County in the event that Commissioner Brotherton is unavailable. This designation ensures there is continued participation and representation from Jefferson County in all board matters.

Please update your records to reflect this change. If you require additional documentation, feel free to contact me.

Thank you for your attention to this matter and for your continued service to this board.

Sincerely,

Heidi Eisenhour,
District 2, Chair