



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, July 14, 2025 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Heather Dudley-Nollette, District 1 | Heidi Eisenhour, District 2 – Chair | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of Commissioners – BOCC Agenda Packets – 2025 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.”
Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at the request of any of the Commissioners).

1. **RESOLUTION NO. ____** re: In the matter of supporting Federal Public Lands in Jefferson County
 
2. **RESOLUTION NO. ____** re: In the matter of a resolution repealing and replacing Resolution No. 18-0324-25R Creating an Employee Recognition Program and authorizing funding for the annual employee picnic, tax blues breakfast, and other appropriate events
 
3. **LETTER OF SUPPORT** re: Bayside Housing & Services' funding application
 
4. **AGREEMENT** re: Human Growth and Development HIV/AIDS education; In the amount of \$10,087; Public Health; Quilcene School District
 
5. **AGREEMENT, Amendment No. 5** re: Infant mental health mentor; In the amount of \$3,570; Public Health; Gina Veloni
 
6. **AGREEMENT, Change Order No. 10** re: Phase 2 – Water Reclamation Plant for the PHUGA, Project No. 405-2114-0, Commerce Project No. 22-96515-026; Extension of contract through November 14, 2025; Public Works; Interwest Construction
 
7. **MOTION TO AFFIRM** re: Approving a motion affirming previous approval of Amendment A to Contract #22-96515-026 Port Hadlock Sewer, as authorized on June 23, 2025
 
8. **ADVISORY BOARD APPOINTMENT** re: JeffCOM 911: Josh Peters, County Administrator
 
9. **APPROVAL OF PAYROLL WARRANTS:** Dated July 3, 2025 and totaling \$2,723,044.68
 
10. **APPROVAL OF ACCOUNTS PAYABLE WARRANTS:** Dated July 7, 2025 and totaling \$1,025,460.77
 

REGULAR AGENDA:

No set time **COMMISSIONERS BRIEFING SESSION**

10:30 a.m. **HEARING** re: Chimacum Creek Drainage District  

Melissa Pleimann, Civil DPA
Joe Holtrop, President JC Conservation District

- 11:00 a.m. **WORKSHOP and POTENTIAL ACTION** re: 2026 Budget Goals and Objectives preview; General Fund and Road Fund projections with revenue options  
- Josh Peters, County Administrator
Judy Shepherd, Finance Director
- No set time **RECESS**
- 1:30 p.m. **AFTERNOON SESSION**
- 1:30 to 2:00 p.m. **EXECUTIVE SESSION** with the County Administrator, Chief Civil Deputy Prosecuting Attorney (DPA), Civil DPA, Central Services Director, and Principal Planner re: Potential Litigation; Exemption as Outlined in the Open Public Meetings Act, RCW 42.30.110(1)(i)
- DISCUSSION, POTENTIAL ACTION with PUBLIC COMMENT re: TOPIC OF THE EXECUTIVE SESSION**
- 2:00 p.m. **HEARING** re: Community Development Block Grant    
- Amanda Christofferson, Grants Administrator
- 3:00 p.m. **WORKSHOP** re: Aquatic Center survey results    
- Heidi Eisenhour, Commissioner Dist. No. 2
Diane McDade, President Jefferson Aquatic Coalition
- No set time **ADDITIONAL DISCUSSION ITEMS**
- No set time **ADJOURNMENT** (Adjourn by 4:30 p.m.)

COMMISSIONERS MEETING SCHEDULE The Week of July 14, 2025

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, July 14, 2025

- 9:00 a.m. BOCC Meeting – Board
12:30 p.m. WSAC Policy - Heidi

Tuesday, July 15, 2025

- 11:00 a.m. Finance Committee Meeting - Greg
1:30 p.m. Jefferson Transit Authority Board Meeting – Greg, Heather
1:30 p.m. Transit Board: TDP Public Hearing - Heather
3:30 p.m. Quilcene and Brinnon Coalition Meeting - Greg

Agenda: July 14, 2025

Wednesday, July 16, 2025

- 8:30 a.m. Budget Meeting – Board
- 1:00 p.m. Conservation District Tour – Heidi
- 2:30 p.m. North Olympic Development Council Executive Board Meeting - Heather

Thursday, July 17, 2025

- 9:00 a.m. Semi-Finalist Application review for Community Development Director - Heather
- 10:30 a.m. Legislative Steering Committee Policy Statement Workgroup - Heidi
- 11:00 a.m. North Olympic Development Council CEDS Strategy Committee Meeting - Heidi
- 12:00 p.m. Chimacum WW Talk 3 – Heidi
- 1:00 p.m. Hood Canal Bridge Steering Team Workshop 2 - Heather
- 1:30 p.m. Jefferson Transit Authority Board TDP Hearing/ Meeting – Heidi
- 5:00 p.m. Jefferson Community Foundation on the water meeting - Heidi

Friday, July 18, 2025

- 10:00 a.m. Olympic Coast National Marine Sanctuary SAC Meeting - Heather
- 10:00 a.m. Olympic Consortium Board (OCB) Meeting - Greg
- 12:30 p.m. KPTZ - Heidi

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us and click on the Calendar tab.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request