

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

CONSENT AGENDA REQUEST

TO: Board of County Commissioners

FROM: Adiel McKnight, Deputy Clerk of the Board

DATE: May 6, 2024

SUBJECT: Request for Authority to Terminate the Lodging Tax Agreement with Jefferson County Chamber of Commerce

STATEMENT OF ISSUE:

On April 11, 2024 Lodging Tax Advisory Committee (LTAC) had a meeting to review a request to decline awarded funds in the amount of \$17,400 to Jefferson County Chamber of Commerce and moved to accept it.

The County has an LTAC agreement with Jefferson County Chamber of Commerce. The agreement is for the services provided at the Jefferson County Chamber of Commerce.

The original contract, in Section 7, allows either party to terminate with at least 30 days-notice. This notice gives notice that the agreement is terminated effect date June 6, 2024.

ANALYSIS:

The attached letter will officially notify Jefferson County Chamber of Commerce of the termination.

FISCAL IMPACT:

None.

RECOMMENDATION:

That the Board authorize the County Administrator to sign the attached notice of termination.

REVIEWED BY:


Mark McCauley, County Administrator

4/22/24
Date



County Administrator
Mark McCauley
1820 Jefferson Street
PO Box 1220
Port Townsend, WA 98368

TO: Jefferson County Chamber of Commerce
2409 Jefferson St. suite B
Port Townsend,

FROM: Mark McCauley, County Administrator

DATE: May 6, 2024

RE: Lodging Tax Agreement (Jefferson County Chamber of Commerce) Termination

The Lodging Tax Agreement Committee (LTAC) met on April 11, 2024 and approved your request dated March 7, 2024 declining awarded funds. Per LTAC's recommendation the County is terminating the agreement with Jefferson County Chamber of Commerce.

The original agreement, in Section 7, allows either party to terminate the agreement with thirty (30) days-notice. Therefore, this contract is null and void on June 6, 2024.

Please contact me with any questions by phone 360-385-9130 or via email at mmccauley@co.jefferson.wa.us

Sincerely,

Mark McCauley, County Administrator

Date

Adiel F. McKnight

From: Director Dana Petrick <DirectorDana@jeffcountychamber.org>
Sent: Thursday, March 7, 2024 1:17 PM
To: Adiel F. McKnight
Cc: peninsulals589@gmail.com; Richard Tucker; hhaney1207@gmail.com
Subject: 2024 County LTAC funds - Chamber of Commerce

ALERT: BE CAUTIOUS This email originated outside the organization. Do not open attachments or click on links if you are not expecting them.

Hi Adiel,

The Jefferson County Chamber Board has decided not to accept the awarded funds from County LTAC for the Waterways map. We do not have the personnel to cover the time management it will require. If there is another organization that would like to take on the project, I'll forward all pertinent information. If not, I'm sure there are several organizations that can put those dollars to the best use.

If you would, please forward this to the committee members.

Much appreciated,

Dana

Dana Petrick

Executive Director

The Chamber of Jefferson County

2409 Jefferson Street, Port Townsend, WA 98368

Office: 360-385-7869 | Cell: 360-301-0344

