

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of County Commissioners
FROM: Mark McCauley, County Administrator
DATE: May 6, 2024
RE: PROCLAMATION re: Professional Municipal Clerks Week,
May 5 – 11, 2024

STATEMENT OF ISSUE:

This year is the 55th Annual Professional Municipal Clerks Week from May 5 – 11, 2024. The Office of the Professional Municipal Clerk is a time honored and vital part of local government which exists throughout the world. The Board of County Commissioners has requested the approval of the proclamation; proclaiming May 5 – 11, 2-2024 as Professional Municipal Clerks Week.

ANALYSIS:

The office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Approve Proclamation re: Approving the week of May 5 through 11, 2024, as Professional Municipal Clerks Week and further extend appreciation to our Professional Municipal Clerks, Carolyn Gallaway, CMC, Clerk of the Board and Adiel McKnight, Deputy Clerk of the Board.

REVIEWED BY:


Mark McCauley, County Administrator


Date

Proclamation

55th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK

May 5 - 11, 2024

Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

Now, Therefore, We, the Jefferson County Board of Commissioners hereby proclaim the week of May 5 through 11, 2024, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerks, Carolyn Gallaway, CMC, Clerk of the Board and Adiel McKnight, Deputy Clerk of the Board and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

APPROVED this 6th day of May, 2022.

SEAL:

*JEFFERSON COUNTY
BOARD OF COMMISSIONERS*

Kate Dean, Chair

ATTEST:

Heidi Eisenhour, Member

Wendy Housekeeper, Executive Assistant

Greg Brotherton, Member