



DRAFT

MINUTES

Regular Meeting – March 13, 2023, 9:00 a.m.

Jefferson County Courthouse – Commissioners' Chambers
1820 Jefferson Street, Port Townsend, WA (Hybrid)

CALL TO ORDER: Chair Greg Brotherton, Commissioner Kate Dean and Commissioner Heidi Eisenhour participated in the meeting. Chair Brotherton called the meeting to order at the appointed time.

PUBLIC COMMENT PERIOD: Chair Brotherton called for public comments, and four comments were received. The Commissioners addressed the comments. District Court Administrator Brian Gleason answered a question about Consent Agenda Item No. 5.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: Commissioner Dean moved to approve the items on the Consent Agenda as presented. Commissioner Eisenhour seconded the motion which carried by a unanimous vote.

1. **RESOLUTION NO. 09-23** re: In the Matter of Finding and Determination to Declare Certain Tax Title County Property as Surplus and Authorize Sale
2. **CALL FOR BIDS** re: Pavement Marking on Jefferson County Roads for Calendar Years 2023-2025; Bid opening to be held April 10, 2023 at 9:30 a.m.; Commissioners Chambers
3. **INTERLOCAL AGREEMENTS** re: Reimbursable Work Performed; Costs Dependent Upon Requests; Public Works; Washington State Department of Transportation
4. **INTERLOCAL AGREEMENT** re: Reimbursable Work Performed and/or Equipment Rental; Costs Depended Upon Requests; Public Works; Kitsap County
5. **AGREEMENT** re: Justice Audio Visual Upgrade, Reimbursement Agreement; Jefferson County District Court; Washington Administrative Office of the Courts
6. **AGREEMENT** re: Youth Cannabis and Commercial Tobacco Prevention Program; Subrecipient Agreement; In the Amount of \$1,831.50; Public Health; Sequim High School Mural
7. **AGREEMENT** re: Harm Reduction/Naloxone Videos; In the Amount of \$11,865; Public Health; Whaleheart Productions
8. **AGREEMENT** re: Services for South Jefferson County – Mobile Clinic for Substance Use Disorder Services; In the Amount of \$43,472 in 2023 and \$43,472 in 2024; Public Health; Gateway to Freedom
9. **AGREEMENT** re: Oak Bay Camp Host Caretaker; In the Amount of \$6,289; April 1, 2023 through October 31, 2023; Public Works; Jackie Herwaldt
10. **LETTER of SUPPORT** re: Dabob Area Inter-Trust Exchange 86-100443 Proposal
11. **TEMPORARY APPOINTMENTS (2)** re: Planning Commission District; Department of Community Development; Kevin Coker; District 1, and LD Richert, District 2

12. **MINUTES** re: Regular Meeting of March 6, 2023, Special Meeting of March 6, 2023 (WSAC) and Special Meeting of March 9, 2023 (BOCC Executive Session)
13. **Payment of Jefferson County Payroll Warrants** Dated 03/03/2023 Totaling \$158,778.24 (Records of all claims submitted for payment along with A/P Warrants approved by the Payroll Services Manager are retained in the Jefferson County Auditor's Office.)

PROCLAMATION re: Proclaiming the Week of Monday, March 13, 2023 as Sunshine Week: The Commissioners read aloud the proclamation. Commissioner Dean moved to approve the proclamation. Commissioner Eisenhower seconded the motion which carried by a unanimous vote. Tom Thiersch was asked to join the meeting to discuss the importance of an open and transparent government.

COMMISSIONERS' BRIEFING SESSION: The Commissioners reviewed their meeting conflicts.

BRIEFING re: Healthier Together Aquatic Center and Feasibility Study Update: Opsis Architecture Senior Associate Erica Dunn and Opsis Architecture founding partner Jim Kalvelage were present to give a presentation. They reviewed their project vision, goals, project calendar, guiding principles, site evaluation criteria and analysis with the Board. After discussion, Chair Brotherton called for public comments. Three comments were received and addressed by staff and guests.

WORKSHOP re: Jefferson County Marine Resources Committee (MRC) Annual Report: WSU Extension Water Programs Coordinator Monica Montgomery was present to give a presentation to the Board with the assistance of MRC members in attendance. Coordinator Montgomery and MRC staff reviewed their 2022 accomplishments and goals for 2023 which include: marine resources education, outreach, and nearshore restoration activities.

Commissioner Dean excused herself from the meeting at 11:00 a.m.

The meeting was recessed at 11:05 a.m. and reconvened at 11:10 a.m. with Chair Brotherton and Commissioner Eisenhower present.

DISCUSSION re: Trust Land Transfer: Natural Resources Program Coordinator Tami Pokorny and Jefferson Land Trust (JLT) Executive Director Sarah Spaeth were present for discussion and explained the request for the County to approve Purchase and Sale Agreements by regarding Quimper West and Quimper East. Chair Brotherton noted that even though Commissioner Dean is not present, she has stated she fully supports the idea.

After discussion, Commissioner Eisenhower moved to approve and sign both Purchase and Sale Agreements, for Quimper West and Quimper East, and respective sellers' disclosures. Chair Brotherton seconded the motion. The motion carried.

COMMISSIONERS' BRIEFING SESSION - Continued: The County Administrator discussed recent meetings he attended, and miscellaneous items.

The meeting was recessed at 12:02 p.m. and reconvened at 1:31 p.m. with all three Commissioners present.

WORKSHOP re: Emergency Management 2023 Work Plan: Emergency Management Director Willie Bence provided information regarding 2022 activities, current and future projects. He answered questions posed by the Board.

DISCUSSION re: LEGISLATIVE UPDATE: Commissioner Dean presented a brief summary of HB 1628 regarding Real Estate Excise Tax (REET). Washington State Association of Counties (WSAC) members were divided on this bill, so WSAC is taking a neutral position to allow counties to weigh in separately. She noted that she consulted with Treasurer Stacie Prada and Assessor Jeff Chapman who stated their organizations have also stayed neutral on this bill. If approved, the taxes imposed would help support affordable housing beginning January 1, 2024. Treasurer Stacie Prada joined the discussion. After discussion the Board agreed that they are in general support of the bill moving forward.

The Commissioners briefly discussed HB 1775 regarding limiting liability for salmon recovery projects performed by regional fisheries enhancement groups. After discussion, the Board stated they are in general support of the bill moving forward.

EXECUTIVE SESSION: An Executive Session was scheduled from 2:30 p.m. to 3:00 p.m. Chair Brotherton announced that the Executive Session will be held from 2:30 p.m. to 3:00 p.m. regarding Attorney-Client Privilege, Potential Litigation under exemption RCW 42.30.110(1)(i) as outlined in the Open Public Meetings Act. Staff present: County Administrator, Chief Civil Deputy Prosecuting Attorney, Department of Community Development Director, Environmental Health & Water Quality Manager and Code Compliance Coordinator. The Board concluded the Executive Session and resumed the regular meeting at 3:01 p.m. There was no proposed action, and therefore no public comment taken on this topic.

DISCUSSION re: Opioid Litigation – National Pharmacies Settlement with:
1) Allergan, 2) CVS, 3) Teva, 4) Walgreens; and 5) Walmart: Chief Civil Deputy Prosecuting Attorney Philip Hunsucker was present for discussion and gave a brief overview of the history of this settlement. He noted that this is the second tranche of funding the County will be receiving for this settlement. After discussion, Commissioner Eisenhour moved to authorize the Chair to sign all the necessary documents to effectuate the 5 settlements on behalf of Jefferson County, working with the Civil Deputy Prosecuting Attorney. Commissioner Dean seconded the motion. Chair Brotherton called for public comments, and no comments were received. He called for a vote on the motion. The motion carried by a unanimous vote.

ADDITIONAL BUSINESS: (2) Letters of Support re: Healthier Together Initiative:
The Commissioners discussed two proposed letters of support to be sent to Representative Derek Kilmer and Senator Maria Cantwell regarding the Healthier Together Initiative. A letter with the same formatting was sent to Senator Patty Murray previously. After discussion, Commissioner Dean moved to submit letters of support to Senator Cantwell's appropriation portal as well as Representative Derek Kilmer's appropriation portal. Commissioner Eisenhour seconded the motion. Chair Brotherton called for a vote on the motion, and one comment was received. He called for a vote on the motion. The motion carried by a unanimous vote.

ADDITIONAL DISCUSSION ITEMS: The Commissioners and County Administrator reviewed the following:

- New Foreign Trade Zone; Letter of Support Request from Port of Port Angeles. The Commissioners, Treasurer Stacie Prada and County Administrator discussed the request. The Board agreed to table discussion until the March 20, 2023 BOCC meeting.

DISCUSSION re: BID AWARD re: Official County Newspaper: Clerk of the Board Carolyn Gallaway stated that two bids were received for the Official County Newspaper and she created a side by side comparison of both bids for the Board to review. After discussion, Commissioner Dean moved to award the bid of the Official County Newspaper to the Port Townsend/Jefferson County Leader. Commissioner Eisenhower seconded the motion. Chair Brotherton called for public comments, and one comment was received. He called for a vote on the motion. The motion carried by a unanimous vote.

WORKSHOP re: Tourism Coordinating Council (TCC) Proposal for Managing the Gateway Visitor Center (GVC): County Administrator Mark McCauley stated that the GVC has been managed for a number of years through an arrangement with the Jefferson County Historical Society using funds provided through grants from the Lodging Tax Advisory Committee (LTAC). In the fall of 2022, GVC Manager Bill Roney stated he will be retiring from service in 2023. The County issued an RFP for management of the GVC, and TCC was the only entity to submit a proposal.

The Commissioners discussed potential options for moving forward. Chair Brotherton opened the floor to allow for public comments, and heard from four members of the public. One commenter was TCC member Steve Shively and he answered questions about the proposal that were posed by the Board. After discussion, the Commissioners concurred they would like to move forward with drafting a contract with TCC. County Administrator McCauley will bring forward a contract for Board approval at a later date.

NOTICE OF ADJOURNMENT: Chair Brotherton adjourned the meeting at 4:27 p.m. until the next regular meeting or special meeting as properly noticed.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

Greg Brotherton, Chair

ATTEST:

Kate Dean, Member

Carolyn Gallaway, CMC
Clerk of the Board

Heidi Eisenhower, Member