

Jefferson County
Board of Commissioners
Agenda Request

To: Board of Commissioners
Mark McCauley, County Administrator

From: Monte Reinders, Public Works Director/County Engineer 

Agenda Date: March 27, 2023

Subject: Change Date/Time for Bid Opening, Port Hadlock Wastewater Facility
- Phase I – Site Preparation, Earthwork, and Utilities

Statement of Issue:

The bid opening date and time has been changed for the above referenced project per the attached Addendum No. 1, which was issued to the Bidders through Builders Exchange. Bids are now due by 2:00 p.m. to the BoCC office on Thursday, March 30th, and bids will be opened in public in the BoCC Chambers at 2:10 p.m. on the same day.

Analysis/Strategic Goals/Pro's & Con's:

Per discussion with the Board on Monday, March 20th, Public Works has recommended that bid openings be moved to later in the week and later in the day, similar to what many other counties and cities already do. Monday mornings are sometimes a difficult time for bidders to accommodate in their already busy schedules. Last minute quotes from suppliers and subcontractors are challenging for bidders to assemble before a Monday deadline. This also complicates bid delivery for those who choose to mail or overnight their bids to the County. Since bid advertisements are not posted in the Leader until Wednesday, moving bids to a later day of the week gives bidders a few more days to assemble bids and Public Works additional time to respond to bidder questions.

Fiscal Impact/Cost Benefit Analysis:

There is no fiscal impact; however, bidders have suggested that the County may see some last-minute price breaks on certain items by moving bids to later in the week.

Recommendation:

No action is necessary. This item was included on the Agenda as a reminder that the bid opening date has been moved from the previously scheduled bid opening on March 27th.

Department Contact: Monte Reinders x242

Reviewed By:


Mark McCauley, County Administrator

3/21/23
Date



Department of Public Works Jefferson County, Washington

623 Sheridan Street
Port Townsend, WA 98368
360-385-9160

March 21, 2023

ATTENTION: ALL BIDDERS AND PLANHOLDERS

Phase 1 – Site Preparation, Earthwork, and Service Utilities
Port Hadlock Wastewater Facility
Project No. 405-2114-0

ADDENDUM NO. 1

The bid opening date and time has been revised. Please delete the following text in the Notice To Contractors – Call for Bids...

~~Notice is hereby given that the Board of County Commissioners of Jefferson County, State of Washington, will receive sealed bids until **9:30 a.m. on March 27, 2023** at the Office of the County Commissioners, basement level of the Jefferson County Courthouse, 1820 Jefferson Street, P.O. Box 1220, Port Townsend, Washington, 98368, for construction of the Port Hadlock Wastewater Phase I – Site Preparation, Earthwork and Service Utilities, County Project No. 405-2114-0. Sealed bids will be opened and read publicly at **10:00 a.m., or shortly thereafter**, on the same day in the Jefferson County Commissioners Chambers, basement level of the Jefferson County Courthouse. NOTE: In-person attendance limited to 50% room capacity. Or participate by: Zoom <https://zoom.us/j/93777841705>; Phone call 1-253-215-8782 use Webinar ID 937-7784-1705#; or Live stream viewing on www.co.jefferson.wa.us under "Quicklinks" click "Videos of Meetings," and click "Today" tab.~~

And replace it with the following text:

Notice is hereby given that the Board of County Commissioners of Jefferson County, State of Washington, will receive sealed bids until **2:00 p.m. on Thursday, March 30, 2023** at the Office of the County Commissioners, basement level of the Jefferson County Courthouse, 1820 Jefferson Street, P.O. Box 1220, Port Townsend, Washington, 98368, for construction of the Port Hadlock Wastewater Phase I - Site Preparation, Earthwork and Service Utilities, County Project No. 405-2114-0. Sealed bids will be opened and read publicly at **2:10 p.m. or shortly thereafter**, on the same day in the Jefferson County Commissioners Chambers, basement level of the Jefferson County Courthouse.

The receive date for questions has been revised. Please delete the following text in the Notice to Prospective Bidders, third paragraph third sentence.

~~All questions must be received by 5:00 p.m. on the Tuesday preceding the bid opening in order to receive a written response. Written responses to questions will be provided via e-mail to all prospective bidders on the plan holders list no later than two (2) business days prior to the bid opening date.~~

Replace with the following:

All question must be received by 5:00 p.m. on Wednesday, March 22, 2023, to receive a written response. Written responses to questions will be provided to all bidders on the plan holders list through Builders Exchange of Washington no later than close of business on Friday, March 24, 2023.

The Contract Provisions and Plans are hereby amended as follows:

1. Section 2-01.2(2) Disposal Method No. 2 – Waste Site, Third Paragraph shall be supplemented with the following:

Only trees and wood debris may be chipped on site and used as mulch for the mitigation plantings. No noxious weeds (e.g. scotch broom) shall be chipped. Noxious weeds removed within the Construction Boundary shall be disposed of off-site at a legal disposal site obtain and paid for by the Contractor.

2. Appendix B, shall be supplemented with the test pit photo provided with the pre-bid walk thru agenda. The test pit photo indicates the potential material near the Hilfiker wall site at approximately Station 12+00.

In addition, Jefferson County Public Works has received the following questions or requests for clarification from prospective bidders. The questions and responses are as follows:

Question 1:

Can the clay core material be found on-site?

Response to question 1:

The clay core material is not found on-site. The clay core will need to be imported from a Contractor-provided source and meet the material specifications outlined in Section 2-08, Materials.

Question 2:

Does the chipping of the trees and wood debris include scotch broom?

Response to question 2:

Refer to Addendum No. 1 above for changes to Section 2-01.2(2).

Question 3:

Does the County have a disposal site that the clearing and unsuitable materials can be taken or can any of the clearing and unsuitable materials be stockpiled on the existing site?

Response to question 3:

Refer to Addendum No. 1 above for changes to Section 2-01.2(2).

Question 4:

Can the AutoCAD file of the project be made available to Bidders?

Response to question 4:

All Bidders on the Plan Holders List and attendees of the mandatory pre-bid walk thru will be emailed a copy of the project's AutoCAD surfaces file. The AutoCAD file provided does not supersede the Bid Plans. The intent is to provide a resource for the Bidder's to obtain earthwork quantity take-offs.

Question 5:

Will the pre-bid walk thru sign-in sheets be made available to Bidders?

Response to question 5:

The pre-bid walk thru sign-in sheets will be posted on Builder's Exchange with Addendum No. 1.

Question 6:

Is the owner providing staking?

Response to question 6:

Yes, the Owner is providing the construction staking for the project.

Question 7:

Is the face rock in the welded wire wall needed?

Response to question 7:

Please bid as specified in as shown on the plans and within Section 6-13. In addition, the Special Provision 9-13.1(1) applies to quarry spalls, which include the face rock used in the Hilfiker Wall.

Encl:

Appendix B, Test Pit Photo at Approximately Sta. 12+00

Pre-Bid Walk Thru Sign-in Sheet, March 16, 2023

Pre-Bid Walk Thru Sign-in Sheet, March 17, 2023



Samantha Harper, P.E.
Project Manager

Monte Reinders

Digitally signed by Monte Reinders
DN: C=US,
E=mreinders@co.jefferson.wa.us,
O=Jefferson County Public Works,
OU=Public Works Director,
CN=Monte Reinders
Date: 2023.03.21 09:47:49-07'00'

Monte Reinders, P.E.
Public Works Director/County Engineer