



AGENDA

Jefferson County Board of Commissioners

Regular Meeting Monday – July 3, 2023 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 | Heidi Eisenhour, District 2 | Greg Brotherton, District 3 – Chair

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2023 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

• Zoom Meeting: https://zoom.us/j/93777841705 This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk
• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705# This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance.
• Website: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Today.” This option will allow you to watch the meeting live-streaming, with no participation.
• In-person: You are welcome to join this meeting in-person.

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER** GB and HE present. KD absent. Deputy County Administrator Chris Goy was also present.

9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

[09:01:56 AM \(00:01:22\)](#) Comment

[09:05:57 AM \(00:05:24\)](#) Comment

[09:08:06 AM \(00:07:32\)](#) Comment

[09:09:37 AM \(00:09:03\)](#) Response to comments, which pertained to the fireworks ban in Jefferson County. [Fire Marshal Phil Cecere](#) was present and also responded to comments.

[09:21:17 AM \(00:20:43\)](#) Comment

[09:22:24 AM \(00:21:50\)](#) Comment – and a request for the name of club that was raising donations through their fireworks stand.

[09:24:46 AM \(00:24:12\)](#) Comment – Name of club raising donations: Big Blue Booster Club and their website is: www.BBBChimacum.com

[09:26:31 AM \(00:25:57\)](#) Comment

[09:27:05 AM \(00:26:31\)](#) Response to comments. Continued discussion with the Fire Marshall regarding the fireworks ban.

[09:35:21 AM \(00:34:47\)](#) Comment

[09:37:16 AM \(00:36:42\)](#) Response to comments. Chief Civil Deputy Prosecuting Attorney Philip Hunsucker was present to affirm the Commissioners' response regarding the ban of fireworks.

[09:38:59 AM \(00:38:25\)](#) Closed public comment

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **HEARING NOTICE re: RESOLUTION NO. 26-23** re: 2023 Second Quarter Budget Appropriations/Extensions; Various County Departments; Hearing scheduled for Monday, July 17, 2023 at 9:45 a.m. in the Commissioners' Chambers at the Jefferson County Courthouse, 1820 Jefferson Street, Port Townsend, Washington
 
2. **RESOLUTION NO. 27-23** re: In the Matter of Approving the Equipment Rental and Revolving Fund Rental Rates for the 2023 Calendar Year; Annual County Road Administration Board (CRAB) 2023 ER&R Rental Rates for Public Works Roads Equipment; Jefferson County Central Services
 
3. **AGREEMENT** re: Project Prospectus for Naylor's Creek at West Valley Road and Gibbs Lake Road Culvert Replacements; In the Amount of \$1,913,000 for Construction and will Require No Local Match; Jefferson County Public Works; Washington State Department of Transportation (WSDOT)
 
4. **AGREEMENT** re: Outline of the 9/80 Work Schedule for Jefferson County Sheriff's Office; No Dollar Amount, Outline of Hours Worked Only; Jefferson County Human Resources; Fraternal Order of Police (FOP)/Jefferson County Sheriff's Office Uniformed Support Services (JCSOUSS)
 

5. **AGREEMENT** re: Establish a Medical Reserve Corps (MRC) Volunteer Organization; In the Grant Funded Amount of \$5,000; Jefferson County Department of Emergency Management; National Association of County and City Health Officials (NACCHO)
 
6. **FINAL SHORT PLAT APPROVAL** re: “Piskula Short Plat,” SUB2022-00016, A Four-Lot Short Subdivision located at 421 Robbins Road, Nordland, WA.; Applicant, Jon and Jennifer Piskula; Jefferson County Department of Community Development
 
7. **ADVISORY BOARD REAPPOINTMENT(s) (2)** re: Jefferson County Solid Waste Advisory Committee (SWAC); **1)** Two (2) Year Term to Expire February 19, 2025; District No. 1 Representative, Tracy Grisman and **2)** Two (2) Year Term to Expire February 19, 2025; District No. 3 Representative, Timothy Deverin
 
8. **ADVISORY BOARD REAPPOINTMENTS (2)** re: Law Enforcement Officers and Fire Fighters (LEOFF) - I Disability Board; **1)** Two (2) Year Term to Expire January 1, 2025; Law Enforcement Representative, Gary Mickelson and **2)** Two (2) Year Term to Expire January 1, 2025; Fire Fighter Association Representative, Howard Scott
 
9. **Payment of Jefferson County Payroll Warrants** Dated June 26, 2023, Totaling \$374,047.01 (Records of all claims submitted for payment along with A/P Warrants approved by the Payroll Services Manager are retained in the Jefferson County Auditor’s Office.)
 

[09:40:53 AM \(00:40:19\)](#) HE moved to approve the Consent Agenda. GB second. Motion carried.

REGULAR AGENDA:

No set time [COMMISSIONERS BRIEFING SESSION](#) HE noted that KD is not in attendance today due to a sudden change in travel plans. GB and HE discussed recent meetings they attended.

9:45 a.m. [MONTHLY PUBLIC HEALTH AND EMERGENCY MANAGEMENT UPDATE](#)

Dr. Allison Berry, Public Health Officer
Willie Bence, Emergency Management Director

[09:46:38 AM \(00:46:05\)](#) Dr. Berry provided information on the COVID-19 virus and discussed the opioid overdose crisis.

[10:18:02 AM \(01:17:28\)](#) WB provided comments on the Medical Reserve Corps (MRC) name and acronym, wildfire risks and mitigation, heat risks and cooling options. The Annual All-County Picnic will be held on Sunday, August 20, 2023 from 11:00 a.m. to 4:00 p.m.

[10:27:30 AM \(01:26:57\)](#) Recess

[10:31:20 AM \(01:27:22\)](#) Reconvene

10:30 a.m.

CONTINUED HEARING from June 26, 2023 re: Solid Waste Fees to include **ORDINANCE NO. _____** re: Department of Public Works Solid Waste Division Fee Schedules and Fee Schedule and Fee Policy; Amending Title 8 JCC and Appendix Fee Schedules; Repealing and Replacing Ordinance No. 06-1125-13 and **RESOLUTION NO. _____** re: Adopting a Fee Schedule for the Department of Public Works, Solid Waste Division



Ordinance re: Public Works Solid Waste Division Fee Schedules



Resolution re: Adopting Fee Schedules for Solid Waste Division

Monte Reinders, Public Works Director/County Engineer
Al Cairns, Solid Waste Manager

[10:32:15 AM \(01:28:16\)](#) GB noted this is a continued hearing from June 26, 2023 re: Solid Waste Fees. AC explained that the solid waste reserve fund balance has been spent down, in order to keep the fee the same, both for the minimum fee and per ton fee from since 2019.

[10:39:40 AM \(01:35:41\)](#) GB opened the floor to allow for public testimony. Hearing no testimony, he closed the public hearing.

[10:41:21 AM \(01:37:22\)](#) HE moved to adopt **ORDINANCE NO. 03-0703-23 re:** Department of Public Works Solid Waste Division Fee Schedules and Fee Schedule and Fee Policy; Amending Title 8 JCC and Appendix Fee Schedules; Repealing and Replacing Ordinance No. 06-1125-13. GB seconded the motion. The motion carried.

[10:41:59 AM \(01:38:00\)](#) **MOTION** HE moved to approve **RESOLUTION NO. 28-23** re: Adopting a Fee Schedule for the Department of Public Works, Solid Waste Division. GB seconded the motion. He recapped some of the proposed fee increases. He opened the floor to allow for public comments.

[10:43:59 AM \(01:40:01\)](#) Comment

[10:48:58 AM \(01:44:59\)](#) Response to comment.

[10:53:06 AM \(01:49:08\)](#) After discussion, GB opened the floor to allow for more comments, and none were received.

GB called for a vote on the [motion](#). The motion carried. The new fees will be in effect in September 2023.

No set time

BRIEFING re: High Fire Danger Declaration



Heidi Eisenhour, District No. 2 Commissioners
Wendy Davis, Jefferson County Communications Specialist

[10:56:40 AM \(01:52:42\)](#) East Jefferson Fire and Rescue (EJFR) Assistant Chief of Operations and Training Pete Brummel, Fire Marshall Phil Cecere, EJFR Chief Bret Black (joined a little later) and Communications Specialist Wendy Davis present. PB stated he represents Jefferson County Fire Chiefs and fire agencies regarding the decision to impose the Jefferson County burn ban and firework ban. He explained the reasoning behind their decision. Commissioner Eisenhour thanked Chief Brummel for attendance. She noted that she was there with Communications Specialist Wendy Davis, Fire Marshal Phil Cecere and other Fire chiefs when they reviewed the information and made a unanimous decision on the ban.

Information from the press release: *The decision to expand the existing fire restriction to encompass fireworks was made after careful consideration of the current environmental conditions and*

consultation with local authorities, emergency services, and fire management agencies. The prolonged dry spell and the presence of significant fuel loads in the surrounding areas have substantially increased the risk of fires spreading uncontrollably. Additionally, as of June 30, 2023, weather reports are predicting above average temperatures, low relative humidity, lack of precipitation and winds. This accompanied with the ground level fuels, which have grown and are now tinder dry, creates a high danger for sustained fire.

[11:10:04 AM \(02:06:05\)](#) Review of metrics which led to decision on this matter. Discussion on what worked, and what didn't work.

[11:23:26 AM \(02:19:27\)](#) GB opened the floor to allow for public comments on this topic.

[11:24:04 AM \(02:20:06\)](#) Comment

[11:25:17 AM \(02:21:19\)](#) Closing remarks

COMMISSIONERS' BRIEFING SESSION – Continued: The Commissioners and Deputy County Administrator Chris Goy discussed recent meetings they attended, miscellaneous topics and [reviewed upcoming meetings](#).

[11:46:00 AM \(02:42:01\)](#) Calendar Coordination

NOTICE OF ADJOURNMENT 11:48 a.m.

COMMISSIONERS MEETING SCHEDULE

The Week of July 3, 2023

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, July 3, 2023

9:00 a.m. BOCC Meeting - Hybrid (Board)

12:00 p.m. BOCC Special Meeting - WSAC Virtual Assembly (Board)

Tuesday, July 4, 2023

All Day HOLIDAY All County Offices Closed

Wednesday, July 5, 2023

All Day Out of Office (Heidi)

9:30 a.m. Healthier Together Monthly Planning Meeting - Virtual (Kate)

10:00 a.m. The Anti-Racist Literacy Workshop – Virtual (Greg)

11:00 a.m. Jefferson Healthcare Ongoing Advocacy Touchbase Meeting – Virtual (Kate)

1:00 p.m. WSAC Stakeholder Interview – Virtual (Kate)

Thursday, July 6, 2023

All Day Out of Office (Heidi)

9:00 a.m. Economic Development Council Team Jefferson Board Meeting – Port Townsend (Kate)

10:00 a.m. Olympic Area Agency on Aging Board Meeting – Virtual (Greg)

Friday, July 7, 2023

Agenda: July 3, 2023

All Day Out of Office (Heidi)
All Day Out of Office (Kate)

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. The Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of Commissioners – Boards & Committees or click on the Calendar tab on the home page of the website.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request