

Jefferson County
Board of Commissioners
Agenda Request

To: Board of Commissioners
Mark McCauley, County Administrator

From: Monte Reinders, P.E., Public Works Director/County Engineer 

Agenda Date: December 11, 2023

Subject: Change Order No. 4, Phase 1 - Site Prep., Earthwork and Service
Utilities for the Port Hadlock Sewer, Project No. 405-2114-0,
Commerce Project No. 22-96515-026

Statement of Issue: Change Order No. 4 with Seton Construction of Port Townsend, Washington.

Analysis/Strategic Goals/Pro's & Con's: This change order includes an increase in cost to change the materials and improve the design detail for the low pressure sewer cleanouts. The revised cleanout design changes were done to standardize the cleanouts in order for the materials and installation methods to be consistent throughout the sewer construction phases.

Fiscal Impact/Cost Benefit Analysis: The amount for Change Order No. 4 is \$21,213.40. The contract amount will increase from \$1,550,086.52 to \$1,571,299.92. NOTE, the cost included 9.1% sales tax. The project is funded at 100% by the Department of Commerce.

Recommendation: Public Works recommends that the Board authorize Change Order No. 4 with Seton Construction, and return one original to Public Works for further processing.

Department Contact: Samantha Harper, P.E., Project Manager, 385-9175.

Reviewed By:


Mark McCauley, County Administrator

12/5/23
Date

Sheet 1 of 2 Date: 11/15/2023	JEFFERSON COUNTY DEPARTMENT OF PUBLIC WORKS CHANGE ORDER	Change 4 Order No.
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Ordered by County Engineer under terms of ☒ Section 1 - 04. 4 of the Standard Specifications ☐ Change proposed by Contractor	Contract No. 405-2114-0 To: Seton Construction 4640 S. Discovery Rd. Port Townsend, WA 98368
Endorsed by: Seton Construction, Inc. Signature President 11/27/2023 Date	Project Title Phase 1 - Site Prep., Earthwork, and Service Utilities for the PH Sewer
Consent given by Surety: (when required) By: _____ Attorney-in-fact Date	

You are ordered to perform the following described work upon receipt of an approved copy of this change order:

The change clarified and revised the sewer cleanout materials which were not provided in the original cleanout detail. The sewer cleanout detail(s) were revised in order to standardize the materials and configurations; to ensure all the sewer cleanouts moving forward will be constructed consistently.

All work materials and measurement to be in accordance with the provisions of the standard specifications and special provisions for the type of construction involved.

ORIGINAL CONTRACT AMOUNT (incl. 9.1% sales tax)	CURRENT CONTRACT AMOUNT (incl. 9.1% sales tax)	ESTIMATED NET CHANGE THIS ORDER (incl. 9.1% sales tax)	ESTIMATED CONTRACT TOTAL AFTER CHANGE (incl. 9.1% sales tax)
\$ 1,243,245.78	\$ 1,550,086.52	\$21,213.40	\$ 1,571,299.92
ORIGINAL CONTRACT TIME	CURRENT CONTRACT TIME	CONTRACT TIME CHANGE (Add/Del)	NEW CONTRACT TIME
100	112	2	114

APPROVAL RECOMMENDED ☒ Project Manager Date 11/30/23	APPROVAL RECOMMENDED ☒ County Engineer Date 11/29/23
APPROVAL RECOMMENDED ☐ Engineering Services Manager Date	APPROVED ☐ Chair, Jefferson County Commissioners Date

		JEFFERSON COUNTY				Contract No	405-2114-0
	Sheet 2 of 2	DEPARTMENT OF PUBLIC WORKS					
						Change	
	Date: 11/15/2023	CHANGE ORDER ESTIMATE				Order No.	4
						ESTIMATED	ESTIMATED
	ITEM	DESCRIPTION		UNIT	UNIT	QUANTITY	AMOUNT
	NO.			MEASURE	PRICE	CHANGE	CHANGE
	NEW ITEMS						
	25 R1	Pressure Sewer Cleanout		EA	\$7,861.00	4	\$31,444.00
				New Item Total			\$31,444.00
	EXISTING ITEMS DELETED QUANTITIES						
	25	Pressure Sewer Cleanout		EA	\$3,000	4	(\$12,000.00)
				Existing Items Deleted Quantities Total			(\$12,000.00)
	EXISTING ITEMS ADDED QUANTITIES						
							\$0.00
				Existing Items Added Quantities			\$0.00
			ESTIMATED NET CHANGE SUBTOTAL:				\$19,444.00
					9.1% Sales Tax		\$1,769.40
			ESTIMATED NET CHANGE TOTAL:				\$21,213.40

COPY

Sheet 1 of 2	JEFFERSON COUNTY DEPARTMENT OF PUBLIC WORKS	Change 4
Date: 11/15/2023	CHANGE ORDER	Order No.

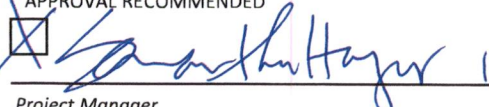
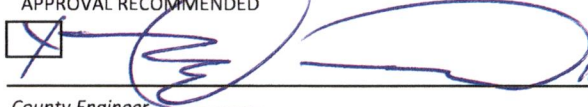
Ordered by County Engineer under terms of ☒ Section 1 - 04. 4 of the Standard Specifications ☐ Change proposed by Contractor		Contract No. 405-2014-0 To: Seton Construction 4640 S. Discovery Rd. Port Townsend, WA 98368
Endorsed by: Seton Construction, Inc. Contractor Firm Name  Signature Date 11/27/2023 President Title		Project Title Phase 1 - Site Prep., Earthwork, and Service Utilities for the PH Sewer
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APPROVAL RECOMMENDED ☒  Project Manager Date 11/30/23	APPROVAL RECOMMENDED ☒  County Engineer Date 11/21/23
APPROVAL RECOMMENDED ☐  Engineering Services Manager Date	APPROVED ☐ Chair, Jefferson County Commissioners Date

		JEFFERSON COUNTY				Contract No	405-2114-0
	Sheet 2 of 2	DEPARTMENT OF PUBLIC WORKS					
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