



AGENDA

Jefferson County Board of Commissioners

Regular Meeting Monday – March 18, 2024 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 - Chair | Heidi Eisenhour, District 2 | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of County Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **AWARD OF CONTRACT** re: Naylors Creek at West Valley Road and Gibbs Lake Road, Project No. 18020592, Federal Aid Project No. PROTECT-2016(029); In the Amount of \$1,696,325; Public Works; Nordland Construction NW
 
2. **AGREEMENT** re: Family Functional Therapy; In the Amount of 30,000; Juvenile Services; Patricia Oden
 
3. **AGREEMENT** re: Phase 3 Low Pressure Sewer Collection (LPS) System for Port Hadlock UGA; In the amount of \$4,997,707.00; Public Works; Seton Construction
 
4. **AGREEMENT** re: Port Hadlock Phase 1 Wastewater Collection and Conveyance; In the Amount of \$6,667,000; Public Works; State of Washington Department of Ecology
 
5. **AGREEMENT** re: Oak Bay Campground Host; In the Amount of \$8,075/year; Public Works; Terry Taylor and Susan Cartmel Taylor
 
6. **AGREEMENT** re: Mobile Phone Campground Payment System; On-demand user fee; Public Works; ParkMobile
 
7. **AGREEMENT, Amendment No. 18** re: Consolidated Contracts; Additional Amount of \$64,983 for a total of \$8,140,484; Public Health; Washington State Department of Health
 
8. **AGREEMENT** re: Washington Technology Solutions: NAIP Flight Imagery; In the Amount of \$10,000 each year for two years, through April 2026; Aerial Imagery for GIS; Washington Technology Solutions
 
9. **ADVISORY BOARD RESIGNATION (1) and APPOINTMENTS (2)** re: Intellectual/Developmental Disabilities Advisory Board: RESIGNATION: 1) Cherish Cronmiller. APPOINTMENTS: 1) Sarah Peck – Three-year term expiring March 18, 2027; and 2) Michelle Simmons – Three-year term expiring March 18, 2027
 
10. **Payment of Jefferson County Vouchers/Warrants** Dated March 12, 2024 Totaling \$4,898.08 (Jury)
 

REGULAR AGENDA:

No set time **COMMISSIONERS BRIEFING SESSION**

10:00 a.m. **UPDATE** re: 4th Quarter County Income Report



Bill Wells, DNR Olympic Region Manager
Drew Rosanbalm, DNR Assistant Region Manager

RECESS

AFTERNOON SESSION

1:30 p.m. **WORKSHOP** re: Review Draft Ordinance re: Adopting Rules for the Adoption of Ordinances, Resolutions, and Motions in Jefferson County



Philip Hunsucker, Chief Civil Deputy Prosecuting Attorney

2:00 p.m. **BRIEFING** re: Commercial Property Assessed Clean Energy and Resiliency (C-PACER) and Stock Plan Implementation Grant



Brent Butler, DCD Chief Strategy Officer

ADDITIONAL DISCUSSION ITEMS

- **LETTERS OF SUPPORT** re: Mason PUD  

ADJOURNMENT

COMMISSIONERS MEETING SCHEDULE

The Week of March 18, 2024

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, March 18, 2024

9:00 a.m. BOCC Meeting – (Hybrid) Board
12:00 p.m. Washington State Association of Counties – (Virtual) Heidi
4:30 p.m. North Hood Canal Chamber of Commerce - Greg

Tuesday, March 19, 2024

11:30 p.m. CDS Funding Conversation with JeffCo/Port Townsend – (Virtual) Kate
12:00 p.m. CDS/CPF Conversation with JeffCo/Port Townsend – (Virtual) Kate
3:30 p.m. Quilcene – Brinnon Empowered Teens Coalition March Meeting – (Virtual) Greg
6:30 p.m. Chimacum Drainage District Focus group - Heidi

Wednesday, March 20, 2024

8:30 a.m. Budget Meeting – (Virtual) Heidi
12:00 p.m. Maritime Heritage Area – Heidi
2:30 p.m. Childcare Capacity/Family Support – (Virtual) Kate
3:30 p.m. Chimacum Empowered Teens Coalition – (Virtual) Heidi

Agenda: March 18, 2024

Thursday, March 21, 2024

9:30 a.m. Public Employees Recognition Committee – Heidi
1:00 p.m. Timber Counties Caucus – (Virtual) Heidi
2:30 p.m. Board of Health Meeting – (Virtual) Heidi/Kate

Friday, March 22, 2024

12:15p.m. KPTZ - Kate

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. The Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public) – Board of Commissioners – Boards & Committees or click on the Calendar tab on the home page of the website.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request