

DEPARTMENT OF COMMUNITY DEVELOPMENT

Building Permit #

621 Sheridan Street, Port Townsend, WA 98368 Tel: 360 379 4450 | Fax: 360 379 4451

Web: www.co.jefferson.wa.us/communitydevelopment

E-mail: dcd@co.jefferson.wa.us

PERMIT APPLICATION

Steps in the Permit Process:

For Department Use Only

- -Review application checklist to ensure all information is completed prior to substitute application in the received application checklist to ensure all information is completed prior to substitute application in the received application in the received
- -Make sure septic has been applied for and water availability has been proven.
- -Make an appointment to meet with the Permit Technician by calling 360-379-4450.
- -This is not a standalone application; it must be accompanied by a project specific supplemental application.
- -Fees will be collected at intake. Additional fees may apply after review and payment is required before permit is issued.

ite Information				
ssessor Tax Parcel Number: 9788025	00, 978802501	1, 978802502, 97880	2503, 978802504	
ite Address and/or Directions to Property:	Property i	is located in the Oly	mpic Terrace 2, Phas	e 2 Prelim. Plat
ccess (name of street(s)) from which acces	ss will be gained	l: <u>Mt Wilder Way</u>		
resent use of property: 9100 - Vaca	nt Land			
escription of Work (include proposed uses): This appli	ication is for a Type	I Minor Plan Modific	ation
Preliminary approval only) which is a n	ew SUB case u	nder MLA05-00593		
/astewater - Sewage Disposal				1 -1 4 - 1 - 1
his property is served by Port Townsend or	Port Ludlow se	wer system?	YES V	10
				· · · · · · · · · · · · · · · · · · ·
not served by sewer identified above, ider ype of Sewage System Serving Property:	tilly type of sep	tic system below:		
_ , ,	is Bormit #.			
Community Sentic Name	of System:			<u> </u>
Community Septic Name re other residences connected to the seption			Case #	
dditions or repairs to sewage system:	- system:			
it a complete or partial system installation		Complete	Partial	
as a reserve drainfield been designated?	•	Yes	No	
ate of Last Operations & Maintenance chec	·k·			 ort to application
escribe or attach any drainfield easements,		oticas an titla which		
	, covenants of fi	otices on title, which	may impact the proper	ty:



The authorized agent/representative is the primary contact for all project-related questions and correspondence. The County will mail / e-mail requests and information about the application to the authorized agent/representative and will copy (cc) the owner noted below. The authorized agent/representative is responsible for communicating the information to all parties involved with the application. It is the responsibility of the authorized agent/representative and owner to ensure their mailbox accepts County email (i.e., County email is not blocked or sent to "junk mail").

Applicant	/Property Owner Information		
Property			
Name:	Port Ludlow Associates		
Address:	70 Breaker Lane, Port Ludlow, WA 98365	5	
Phone #:	<u>(3</u> 60) <u>4</u> 37-2101	E-mail Address:	
	✓ Please contact Authorized Agent/R	epresentative with project in	fo. (select only one).
Property (Owner Signature: Audura me	land	Date: 05/09/2018
	ojects with multiple owners, attach a separate sheet with ea		
Name:	: Authorized Agent/Representative (If other than Cliff OBrien	n owner)	
Address:		-	
Phone #:			
PHONE #.	(360) 301-3179	_ E-mail Address: Cobrien	@westharborhomes.com
Profession	nal: Is this an Authorized Agent/Repre	sentative for this project?	NO YES ✓
Engineer	Architect Surveyor	Contractor	Consultant
Name:	Port Ludlow Associates		RTLAL994L8
Address:	70 Breaker Lane, Port Ludlow, WA 98365		11121255120
Phone #:	(360) 301-3179		@westharborhomes.com
			e west land thomes.com
Profession		sentative for this project?	NO YES 🗸
Engineer	Architect Surveyor	Contractor	Consultant
Name:	Michael Anderson	License #	
Address:	330 Cleveland Street, Port Townsend, W		
Phone #:	(360) 531-1011	E-mail Address: _santiage	o2@cablespeed.com
Profession	nal: Is this an Authorized Agent/Repre	sentative for this project?	NO YES ✓
Engineer	Architect 🗸 Surveyor	Contractor	Consultant
Name:	Union Studio	License #	
Address:	140 Union Street, Providence, RI 02903		
Phone #:	(401) 272-4724	E-mail Address:	
		=0	
By signing th	nis application form, the owner/agent attests tha	t the information provided here	ein, and in any attachments, is true and
correct to th	ie best of his or her knowledge. Any material false	ehood or any omission of a mate	erial fact made by the owner/agent with
	is application packet may result in making any issu		
further agre	ee to that all activities I intend to undertake or cor	mplete associated with this perr	nit will be performed in compliance with
employees, i	e federal, state and county laws and regulations an representatives or agents for the sole purpose of	application review and any red	quired later inspections. Applicant ma
equest notic	ce of the County's intent to enter upon the propert	y for visits related to this applica	ition and subsequent permit issuance.
Signature	Print Na	ame: Cliff OBrien	Date: 05/09/2018



DEPARTMENT OF COMMUNITY D

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SUPPLEMENTAL APPLICATION LAND DIVISION

MLA #	05-00593	PRO	OJECT/APPLICANT NAME;	Olympic Terrace 2, Phase 2/Port Ludlow Associates
Subn	nittal Re	equirements		

- A completed Permit Application and State Environmental Policy Act (SEPA) Checklist (if applicable). Representative authorization is required if application is not signed by owner.
- Short Plat, Long Plat or Binding Site Plan application fee (as applicable), as set forth in the Jefferson County Fee Ordinance, as amended.
- 3. Any supplemental information identified by the Administrator.
- 4. Certificate of Water Supply Utility Service Form.
- 5. Five (5) paper copies of a preliminary plat meeting the requirements of Jefferson County Code (JCC) 18.35.110 and 18.35.120 for short plats, or JCC 18.35.290 and 18.35.300 for long subdivisions/binding site plans and identifying points of access, all easements, deeds, restrictions, or other encumbrances restricting the use of the property, as applicable. Copies of the applicable JCC sections are attached for your use.
- 6. Where site conditions require a special report to assess or address any probable significant adverse environmental impacts, a study (or studies, as applicable) prepared by a competent professional may be required if deemed necessary by the Administrator.
- Evidence of compliance with JCC 18.30.070, Stormwater Management Standards, as deemed necessary by the Administrator.
- 8. The preliminary plat must be prepared in accordance with JCC 18.35.110 for short plats, or 18.35.290 for long plats. The contents of the preliminary plat must provide the information listed in 18.35.120 for short plats and 18.35.300 for long plats.
- 9. The following supplemental information:

Subdivision Name: Olympic Terrace 2, Phase 2					
Land Use (check one): Industrial	☐ Residential	☐ Commercial			
Total Acreage of Property:	131.64	Total Lots Proposed: 38			
Water Supply (check one):	☐ Individual Wells	☐ Community Water Sys	stem		
Sewage Disposal Method:	Community Sewer - Olym	pic Water and Sewer, Inc			
Average Lot Size: .39 acres	Minimum	Lot Size: .28 acres O	pen Space:115.02		

10.	subject to this application (check the box below which applies	wear and certify that in addition to the land):	and
	I have no interest in I have an interest in		
	land within 300 feet of any portion of the subject property by agreement or option by any person, family member, firm, or control the development.		
	SIGNATURE MEGAND	5/9/2018 DATE	
11,	The applicant hereby certifies that the preliminary plat providence land division; and the applicant hereby acknowledges that an revoked if any such statement is found to be false.		
	Diana Inceland	5/9/2018	



April 28, 2018

Mr. David Johnson Jefferson County Department of Community Development 621 Sheridan Street Port Townsend, WA 98368

Re: Olympic Terrace 2, Phase 2 Entitlements Narrative

Dear Mr. Johnson:

This letter is intended to serve as a narrative to accompany the supporting documents for Port Ludlow Associates, LLC request for a 12-month extension of the Olympic Terrace 2, Phase 2.

PRCILIVE MAY 0 9 2018

In early 2017 after conducting a site visit to Olympic Terrace 2, Phase 2, Port Ludlow Associates, LLC discovered that wetlands located within the site appeared to have migrated. Raedeke Associates, Inc. conducted a review and issued a Wetland Delineation Report on May 17, 2017.

After review of the report and subsequent surveying of the site, it was determined that Wetlands C, D, E, F, I, X and Z adversely affected the ability to construct the lots on Road F and several lots on Road E. Wetland A and Stream 1 have a similar effect on Road B. The wetlands and associated buffers are depicted on sheet EN-20.

In March 2018, Port Ludlow Associates conducted lot yield studies on an area between Road E and Road B. It was determined that a total of 20 lots could be constructed in this area. The lot locations are depicted on sheet PL-01.

In April 2018, Port Ludlow Associates conducted lot yield studies on an area west of Road B. It was determined that a total of 18 lots could be constructed in this area. The lot locations are depicted on sheet PL-02.

Thank you for your time and consideration.

Sincerely,

Cliff OBrien

Port Ludlow Associates, LLC

CC: Diana Smeland, Port Ludlow Associates, LLC Marcos de Sa e Silva, Davis Wright Tremaine

Sally Ellis

From:

David W. Johnson

Sent:

Tuesday, May 08, 2018 11:13 AM

To:

Cliff O'Brien

Cc:

Sally Ellis

Subject:

RE: Olympic Terrace 2 Phase 2 Request for Plat Extension

Attachments:

Land Division App.pdf; Permit Application.pdf

Follow Up Flag: Flag Status:

Follow up Flagged

Categories:

Red Category

Minor Plan Modification Preliminary approval only. Base 3600 - 23.00 Saan

Sure. I guess I didn't send you an email, so here it is.

013

The application is for a <u>Type I Minor Plan Modification (Preliminary approval only) which is a new SUB case under MLA05-00593</u>. You will be submitting the attached permit application forms, the revised plans, narrative, and wetland delineations. <u>Fees are \$391.00 for DCD, and \$172 (Plat Alteration) for Public Works</u>.

From: Cliff O'Brien < COBrien@westharborhomes.com>

Sent: Tuesday, May 08, 2018 10:58 AM

To: David W. Johnson < djohnson@co.jefferson.wa.us>

Subject: RE: Olympic Terrace 2 Phase 2 Request for Plat Extension

Roger that. Do you have a copy of the application? I can't find it online.

Best Regards,

Cliff O'Brien | Construction Manager Westharbor Homes 70 Breaker Ln, Port Ludlow, WA 98365

p: 360-437-8242

Westharbor Homes is owned and operated by Port Ludlow Associates

From: David W. Johnson [mailto:djohnson@co.jefferson.wa.us]

Sent: Tuesday, May 08, 2018 10:58 AM

To: Cliff O'Brien

Subject: RE: Olympic Terrace 2 Phase 2 Request for Plat Extension

Okay. Also, I won't be here tomorrow when you submit, but I'll tell Sally to just take it in as we discussed (email).

Thanks!

From: Cliff O'Brien < COBrien@westharborhomes.com>

Sent: Tuesday, May 08, 2018 10:55 AM



July 2nd, 2018

David W. Johnson Jefferson County Community Development 621 Sheridan Street Port Townsend, WA 98368

Re: Request to Withdraw Olympic Terrace 2 Phase 2 Minor Modification

Dear David,

Please withdraw Port Ludlow Associates request for Minor Modification of Olympic terrace Phase 2.

Port Ludlow Associates will apply for a Plat Alternation per Ordinance No. 04-0526-92 Section 14. Please apply remaining funds to the Plat Alteration application.

Cliff O'Brien

Construction Manager Phone: 360.301.3179

Email: cobrien@portludlowassociates.com



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E-mail: dcd@co.jefferson.wa.us



SUPPLEMENTAL APPLICATION PLAT ALTERATION

MLA05-00013/SUB18-00015

PROJECT/APPLICANT NAME: Port Ludlow Associates LEON COUNTY DCD

Submittal Requirements

- 1 A completed Permit Application. Representative authorization is required if application is not signed by owner.
- 2. Plat Alteration/Vacation fee, as set forth in the Jefferson County Fee Ordinance, as amended.
- 3. Current title company certification/plat certificate.
- 4. a For a plat vacation, signatures of <u>all</u> parties having an ownership interest in that portion of the short plat, long plat, or binding site plan subject to the proposed vacation; or
 - b. For a plat alteration or replat, signatures of a majority of those parties having an ownership interest of the lots, tracts, parcels, sites or divisions in the subject short plat, long plat or binding site plan, or portion to be altered.
- 5. A copy of any covenants conditions and restrictions (CC&Rs), deed restrictions, easements, planned rural residential development (PRRD) agreements, or other encumbrances restricting the use of the property.
- 6. Five (5) paper copies of the plat map and any surveys of record, with proposed alteration(s) or vacation(s) depicted in red ink.
- 7. Any additional information reasonably deemed necessary by the Administrator to evaluate the proposed alteration or vacation.
- B. Describe the proposed alteration(s) or vacation(s) and the purpose(s) for the request, (Attach additional sheets, if necessary.):

 All preliminary streets and lots for Olympic Terrace 2 Phase 2 will be abandoned due to wetland encroachments. The proposed street and lot configuration is attached to this application.

9	Is the short plat, long plat or binding site plan adjacent to the right-of-way of a state highway or within two (2) miles of the boundary of a state or municipal airport. If yes, Department of Community Development staff shall send Notice of Application to the Secretary of Transportation for review and comment. Yes No
10₌:	Is the short plat, long plat or binding site plan located within one (1) mile of a city or county boundary. If yes. Department of Community Development staff shall send Notice of Application to the affected city or county for review and comment. Yes No
112	Would the application for alteration or vacation result in the violation of a covenant? If yes, the application shall contain an agreement signed by all parties subject to the covenant(s) providing that the parties agree to terminate or alter the relevant covenant(s) to accomplish the purpose of the alteration or vacation of the plat or binding site plan, or portion thereof. Yes No
12.,	Would the application for alteration or vacation result in the violation of any deed restrictions, easements, planned rural residential development (PRRD) agreements, covenants conditions and restrictions (CC&Rs) or other encumbrances restricting the use of the property? Yes No

14. Does any of the land within the proposed alteration or vacation contain a ded	ication to the general use of pers	ons residing within
the short plat, long plat, or binding site plan? Yes No		
The applicant(s) hereby certifies that all the above statements are true representation of the proposed alteration or vacation, and the applicant(s) happlication may be revoked if any such statement is found to be false. APPLICANT'S SIGNATURE (AND PARCEL NUMBER)	ereby acknowledges that any pe	
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DATE	978802001	PROPERTY OWNER'S SIGNATURE (AND PARCEL NUMBER)
Feb 4, 2021	Mark & Hilary Olson	Greg and Robin Benham Greg and Robin Benham (Feb 4, 2021 17:56 PST)
DATE	978802002 Gregory & Robin Benham	PROPERTY OWNER'S SIGNATURE (AND PARCEL NUMBER)
DATE	978802004 Tom & Judith Smith	PROPERTY OWNER'S SIGNATURE (AND PARCEL NUMBER)
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DATE	978802011 James & Sheryl Martin	PROPERTY OWNER'S SIGNATURE (AND PARCEL NUMBER)
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DATE	978802016 Barbara & Harry James	PROPERTY OWNER'S SIGNATURE (AND PARCEL NUMBER)
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13.	Is any land within the proposed alteration or vacation within the limits of an assessment distributed and the limits of an assessment distributed and the limits of an assessment distributed and limits and limits of an assessment distributed and limits are also also also also also also also also	ict?
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15	The applicant(s) hereby certifies that all the above statements are true and that the representation of the proposed alteration or vacation, and the applicant(s) hereby acknowle application may be revoked if any such statement is found to be false.	
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13	Is any land within the proposed alteration or vacation within the Yes No	he limits of an assessment district	?
14.	Does any of the land within the proposed alteration or vacation the short plat, long plat, or binding site plan? Yes No	on contain a dedication to the gen	eral use of persons residing within
15.	The applicant(s) hereby certifies that all the above state representation of the proposed alteration or vacation, and the application may be revoked if any such statement is found to	e applicant(s) hereby acknowled	
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[NOTE: Attach additional sheet for additional property owners.]	1	

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PROPERTY OWNER'S SIGNATURE (AND PARCEL NUMBER)	978802010 William Dennis Jr & Monica Marcoux	DATE
PROPERTY OWNER'S SIGNATURE (AND PARCEL NUMBER)	978802011 James & Sheryl Martin	DATE
PROPERTY OWNER'S SIGNATURE (AND PARCEL NUMBER)	978802012 David Jurca & Linda Cochran	DATE
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PROPERTY OWNER'S SIGNATURE (AND PARCEL NUMBER)	978802026 Evan & Guity Groutage	DATE
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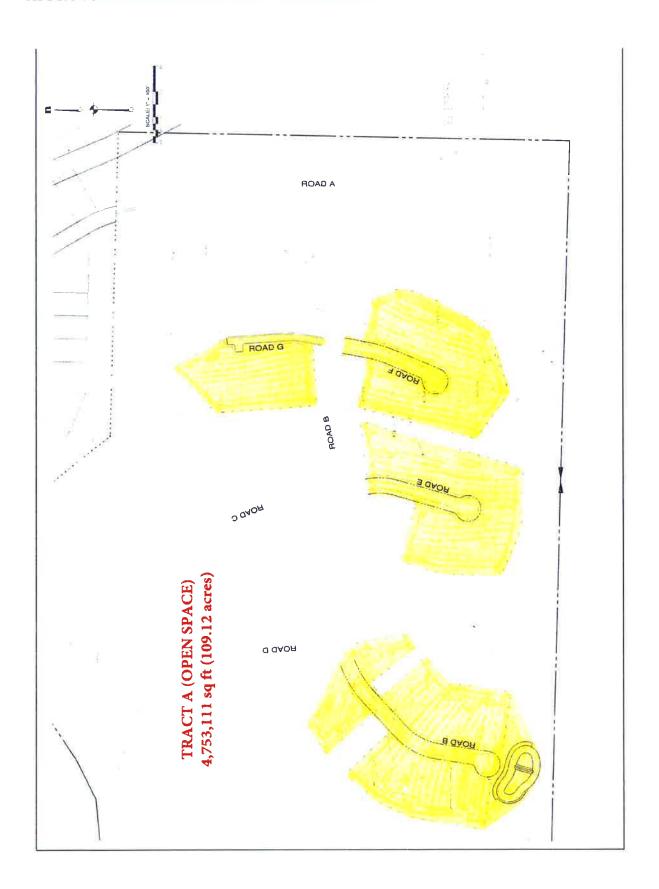
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APPROVED PRELIMINARY PLAT - APPENDIX A



PROPOSED PLAT ALTERATION - APPENDIX B



