

Jefferson County
Board of Commissioners
Agenda Request

To: Board of Commissioners
Josh Peters, County Administrator

From: Monte Reinders, P.E., Public Works Director/County Engineer 

Agenda Date: July 7, 2025

Subject: Change Order No. 1, Phase 4 - Kitchen Drain Plumbing for Phase I
PHUGA, Project No. 405-16936

Statement of Issue: Change Order No. 1 with Heritage Mechanical, Inc. of Suquamish, Washington.

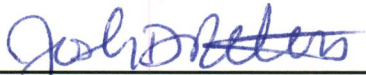
Analysis/Strategic Goals/Pro's & Con's: This change order changes the contract to include the replacement of a cracked existing drainage pipe at the Methodist Church, Property 113a.

Fiscal Impact/Cost Benefit Analysis: The amount for Change Order No. 1 is \$589.59. The contract amount will increase from \$42,740.88 to \$43,330.47. NOTE, the cost includes 9.2% sales tax. The project is funded at 100% by American Rescue Plan Act (ARPA) funds.

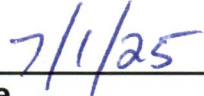
Recommendation: Public Works recommends that the Board authorize Change Order No. 1 with Heritage Mechanical, Inc., and return one original to Public Works for further processing.

Department Contact: Samantha Harper, P.E., Project Manager, 385-9175.

Reviewed By:



Josh Peters, County Administrator



Date

Sheet 1 of 2 Date: 6/23/2025	JEFFERSON COUNTY DEPARTMENT OF PUBLIC WORKS CHANGE ORDER	Change 1 Order No.
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Ordered by County Engineer under terms of ☒ Section 1 - 04. 4 of the Standard Specifications ☐ Change proposed by Contractor	Contract No. 405-16936 To: Heritage Mechanical Inc. Douglas Hagen, President P.O. Box 545 Suquamish, WA 98392
Endorsed by: Signature <u>OWNER / PRESIDENT</u> Title <u>Heritage Mechanical Inc</u> Contractor Firm Name <u>6/24/25</u> Date	Project Title Phase 4 - Kitchen Plumbing Installation for the PHUGA
Consent given by Surety: (when required) By: _____ Attorney-in-fact Date	

You are ordered to perform the following described work upon receipt of an approved copy of this change order:

This change order scope replaced a cracked existing kitchen drain pipe for Property 113a (Methodist Church).

All work materials and measurement to be in accordance with the provisions of the standard specifications and special provisions for the type of construction involved.

ORIGINAL CONTRACT	CURRENT CONTRACT	ESTIMATED NET CHANGE	ESTIMATED CONTRACT TOTAL
AMOUNT (incl. 9.2% sales tax)	AMOUNT (incl. 9.2% sales tax)	THIS ORDER (incl. 9.2% sales tax)	AFTER CHANGE (incl. 9.2% sales tax)
\$ 42,740.88	\$ 42,740.88	\$ 589.59	\$ 43,330.47
ORIGINAL CONTRACT TIME (working days)	CURRENT CONTRACT TIME	CONTRACT TIME CHANGE (Add/Del)	NEW CONTRACT TIME
	0	N/A	N/A

APPROVAL RECOMMENDED ☒ <u>Project Manager</u> <u>6/23/25</u> Date	APPROVAL RECOMMENDED ☒ <u>County Engineer</u> <u>6/24/25</u> Date
APPROVAL RECOMMENDED ☐ <u>Ecology Regional Project Manager</u> _____ Date	APPROVED ☐ _____ <u>Chair, Jefferson County Commissioners</u> _____ Date

Sheet 2 of 2	JEFFERSON COUNTY DEPARTMENT OF PUBLIC WORKS			Contract No.	40516936
Date:	6/23/2025	CHANGE ORDER ESTIMATE		Change Order No.	1
NEW BID ITEMS					
Bid	DESCRIPTION	Unit	Unit Bid	Qty	Unit Bid Total
N/A	Repair of existing cracked kitchen drain pipe	LS	\$30.00	400	\$ 539.92
					\$ -
					\$ -
				CO 01 New Item Total	\$539.92
EXISTING BID ITEMS DELETED					
Bid	DESCRIPTION	Unit	Unit Bid	Qty	Unit Bid Total
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
				CO 01 Ex. Bid Item Deleted Total	\$0.00
EXISTING BID ITEMS ADDED					
Bid	DESCRIPTION	Unit	Unit Bid	Qty	Unit Bid Total
					\$ -
				CO 01 Ex. Bid Item Added Total	\$0.00
ESTIMATED NET CHANGE SUBTOTAL:					\$539.92
9.2% Sales Tax					\$49.67
ESTIMATED NET CHANGE TOTAL:					\$589.59