



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, July 7, 2025 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Heather Dudley-Nollette, District 1 | Heidi Eisenhour, District 2 – Chair | Greg Brotherton, District 3

INSTRUCTIONS FOR THIS MEETING ONLY

To view Agenda items, meeting materials and comments received, click here:
<https://media.avcaptureall.cloud/meeting/f02a0a9e-d6bd-44a3-9c3d-8c9302dc15ee>

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at the request of any of the Commissioners).

1. **HEARING NOTICE** re: Mason PUD No. 1 Telecommunications Franchise Agreement; Hearing to be held July 21, 2025 at 11:00 a.m. in the Commissioners Chambers, 1820 Jefferson St. Port Townsend, WA 98368 (HYBRID)
 
2. **HEARING NOTICE** re: Conservation Futures Applications for 2025; Hearing to be held July 21, 2025 at 2:30 p.m. in the Commissioners Chambers, 1820 Jefferson St. Port Townsend, WA 98368 (HYBRID)
 
3. **RESOLUTION NO. ____** re: Temporary closure of Gardiner Beach Rd. County Road No. 502009
 
4. **RESOLUTION NO. ____** re: In the matter of supporting Federal Public Lands in Jefferson County
 
5. **RESOLUTION NO. ____** re: Establishing a Jefferson County Youth Commission
 
6. **AGREEMENT** re: Tobacco, vapor and marijuana product prevention; In the amount of \$1,000; Public health; Jefferson Teen Center
 
7. **AGREEMENT** re: Olympic Discovery Trail – Anderson Lake Connection Project, County Project No. 18019893; In the amount of \$26,643.75; Public Works; Construction Inspection Services LLC
 
8. **AGREEMENT** re: Recruiting, job description and application platform; In the amount of \$23,617.80; Human Resources; GovernmentJobs.com (Db a Neogov)
 
9. **AGREEMENT** re: Family Preservation Services; In the amount of \$30,000; Juvenile Services; Patricia Oden
 
10. **AGREEMENT** re: Nurse Family Partnership, Supervisor; In the amount of \$63,000; Public Health; Kitsap Public Health Clinic
 
11. **AGREEMENT, Change Order No. 1** re: Phase 4 – Kitchen drain plumbing for Phase 1 PHUGA, Project No. 405-16936; An increase of \$589.59 for a total of \$43,330.47; Public Works; Heritage Mechanical Inc.
 
12. **AGREEMENT, Change Order No. 9** re: Phase 2 – Water Reclamation Plant for the PHUGA, Project No. 405-2114-0, Commerce Project No. 22-96515-026; An increase of \$19,741.87 for a total of \$10,524,218.43; Public Works; Interwest Construction
 

13. **AGREEMENT, Amendment No. 2** re: Strategic Planning Services; An additional amount of \$30,000; County Administrator's Office; BerryDunn
 
14. **AGREEMENT, Amendment No. 3** re: Mental Health Therapy for School District; Reallocation of unused funds for professional development; Public Health; Olympic Educational Service District #114
 
15. **AGREEMENT, Amendment No. 3** re: School-based mental health services; Date extension; Public Health; Andrea Knutson, Sun Path Healing, PLLC
 
16. **ADVISORY COMMISSION APPOINTMENT** re: Civil Service Commission; Mark McCauley; Term expires July 7, 2031
 
17. **ADVISORY COUNCIL REAPPOINTMENTS (2)** re: Olympic Area Agency on Aging (O3A): 1) Eileen Svoboda; and 2) Virginia (Ginny) Adams
 
18. **ADVISORY COMMISSION RESIGNATION** re: Planning Commission: Ahren Stroming – District No. 1 Representative
 
19. **APPROVAL OF ACCOUNTS PAYABLE WARRANTS:** Dated June 23, 2025 and totaling \$1,509,347.98
 

REGULAR AGENDA:

No set time **COMMISSIONERS BRIEFING SESSION**

9:45 a.m. **MONTHLY EMERGENCY MANAGEMENT UPDATE**

Willie Bence, Emergency Management Director

No set time **DISCUSSION** re: After-action report re: Recent fireworks and burning restrictions  

Phil Cecere, Fire Marshal

~~10:30 a.m.~~ **HEARING** re: Conservation Futures Funding Applications for 2025:
This hearing has been rescheduled to July 21, 2025 at 2:30 p.m.

~~11:00 a.m.~~ **HEARING** re: Mason County PUD No. 1 Telecommunications Franchise:
This hearing has been rescheduled to July 21, 2025 at 11:00 a.m.

No set time **RECESS**

1:30 p.m. **AFTERNOON SESSION**

1:30 to 2:00 p.m. **EXECUTIVE SESSION** with the County Administrator, Chief Civil Deputy Prosecuting Attorney (DPA), Civil DPA, DCD Code Administrator re: Potential Litigation; Exemption as Outlined in the Open Public Meetings Act, RCW 42.30.110(1)(i)

**DISCUSSION, POTENTIAL ACTION with PUBLIC COMMENT re:
TOPIC OF THE EXECUTIVE SESSION**

2:00 p.m. **WORKSHOP** re: Opioid settlement



Heather Dudley-Nollette, Commissioner Dist. 1
Finance Manager, Judy Shepherd

No set time **ADDITIONAL DISCUSSION ITEMS**

No set time **ADJOURNMENT** (Adjourn by 4:30 p.m.)

COMMISSIONERS MEETING SCHEDULE

The Week of July 7, 2025

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, July 7, 2025

9:00 a.m. BOCC Meeting – Board
3:00 p.m. Opioid Settlement Fund Workshop - Heather

Tuesday, July 8, 2025

10:00 a.m. Housing Task Force Meeting - Heather
10:00 a.m. Western WA Forest Health Strategic Plan Work Group Kick-Off Meeting - Heidi
11:15 a.m. New Shelter Coalition Meeting – Greg
1:00 p.m. Peninsulas Early Childhood Coalition (PECC) Monthly Meeting - Heather
4:30 p.m. Jefferson Community Foundation 2025 Board Meeting – Heidi

Wednesday, July 9, 2025

10:00 a.m. Ferry Advisory Committee Meeting - Heather
10:00 a.m. Jefferson Community Foundation – Heidi
1:00 p.m. Jefferson Early Learning and Family Support Center Meeting - Heather
1:30 p.m. Continuity of Planning with Willie Bence - Heidi
3:00 p.m. Water Utility Coordinating Committee - Greg
6:00 p.m. Peninsula Trails Coalition – Greg
7:00 p.m. Grange Meeting - Heidi

Thursday, July 10, 2025

10:00 a.m. Monthly 1:1 with John Mauro – Heather
2:00 p.m. Hood Canal Bridge Steering Team Workshop – Heather

Agenda: July 7, 2025

4:00 p.m. Jefferson Community Foundation 20th Anniversary – Greg/Heidi
6:30 p.m. Jefferson County Fair Association Board Meeting - Heather

Friday, July 11, 2025

Nothing scheduled

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us and click on the Calendar tab.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request