



AGENDA

Jefferson County Board of Commissioners

Regular Meeting Tuesday – September 6, 2022

Jefferson County Courthouse – Commissioners' Chambers
1820 Jefferson Street, Port Townsend, WA

This is a Hybrid meeting: Virtual and In-Person Attendance

Kate Dean, District 1 | Heidi Eisenhour, District 2 – Chair | Greg Brotherton, District 3

To view Agenda items, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2022 Weekly Agenda Items – Month of the meeting – Day of the meeting

APPROVED MINUTES OF THIS MEETING:  

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired and others can be accommodated using Washington Relay Service at 1-800-833-6384. |
| <ul style="list-style-type: none">• Website: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Today.” This option will allow you to watch the meeting live-streaming, with no participation. |
| <ul style="list-style-type: none">• In-Person: You are welcome to join the meeting in-person. This option may be limited as we are operating at 50% room occupancy at this time. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

9:00 a.m. **CALL TO ORDER** H.E. called to order. Misc. topics: Weekend demonstration was peaceful, tragic local plane crash, first day of school for many districts (South County last week), enrollment is up at Chimacum School District, and Thing music festival.

9:01 a.m. **PUBLIC COMMENT PERIOD** – **ALL TOPICS:** *Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.*

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting. To view comments/correspondence received thus far, click here:

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[09:07:10 AM \(00:04:31\)](#) Comment

[09:09:13 AM \(00:06:34\)](#) Comment

[09:10:56 AM \(00:08:17\)](#) Comment

[09:12:31 AM \(00:09:52\)](#) The Commissioners addressed comments and concerns raised during the public comment period. Chair Eisenhower and Commissioner Brotherton explained in detail the County's current septic issue and working with the City of Port Townsend on addressing that issue. (The Commissioners addressed Consent Agenda items concurrent with public comments received.)

APPROVAL AND ADOPTION OF THE CONSENT AGENDA:

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **AGREEMENT** re: Brinnon Community Center Siding and Paint Repair; In the Amount of \$19,911; Jefferson County Centrals Services, Facilities Department; N&N Construction, LLC
 
2. **AGREEMENT** re: Quilcene Community Center Siding and Paint Repair; In the Amount of \$26,750; Jefferson County Central Services, Facilities Department; N&N Construction, LLC
 
3. **AGREEMENT** re: Tri-Area Community Center Roof Replacement; In the Amount of \$49,147.48; Jefferson County Central Services, Facilities Department; Hope Systems, LLC
 
4. **AGREEMENT** re: Invasive Weed Control in South Jefferson County for 2022-2025; No Dollar Amount, Funded by Grant through Washington State Recreation and Conservation Office (RCO)-Salmon Recovery Funding Board (SRFB); Jefferson County Extension; Washington State University (WSU), Noxious Weed Board; Hood Canal Salmon Enhancement Group
 
5. **AGREEMENT** re: Derelict Crab Pot Public Education Resources; In the Amount of \$5,000; Washington State University (WSU), Jefferson County Extension, Marine Resources Committee; Applied Education Foundation
 
6. **AGREEMENT** re: School Based Drop-In Behavioral Health Counseling to Youth at Chimacum School District No. 49; In the Amount of \$23,400; Jefferson County Public Health; Cynthia Langston, LLC
 
7. **AGREEMENT** re: School Based Substance Abuse Prevention Counseling to Youth at Chimacum School District No. 49 through the Empowered Teens Program; In the Amount of \$23,400; Jefferson County Public Health; Cynthia Langston, LLC
 

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8. **AGREEMENT** re: Drop-In and Scheduled Mental Health Counseling to Youth at Quilcene School District No. 48; In the Amount of \$23,400; Jefferson County Public Health; Ann Murray, DBA Content Counseling, LLC
 
9. **AGREEMENT, Change Order No. 3** re: Construction of JUMP! Project at HJ Carroll Park; Additional Amount of \$4,715.20 for a Project Total of \$770,125.27; Jefferson County Public Works; Interwest Construction, Inc.
 
10. **AGREEMENT** re: Design of the State Route 19 (SR19) Rhody Drive Pedestrian-Bike Improvements-South Project; In the Amount of \$175,800; Jefferson County Public Works; Washington State Department of Transportation (WSDOT)
 
11. **AGREEMENT, Interlocal** re: Septage Capacity Analysis Study; In the Amount of \$30,000; Jefferson County Public Health; City of Port Townsend
 
12. **AGREEMENT** re: Commerce Community Development Block Grant (CDBG) Public Services, Sub-recipient Agreement; Amount of \$110,000; Jefferson County Administrator; Olympic Community Action Programs
 
13. **AGREEMENT, Amendment No. 3** re: Developing and Managing Jefferson County's Sustainable Forestry Program; Additional Amount of \$32,000 for a Project Total of \$135,000; Jefferson County Administrator; Malloree Weinheimer, Chickadee Forestry (removed)
 
14. **ADVISORY BOARD APPOINTMENT** re: Peninsula Housing Authority (PHA); Five (5) Year Term to Expire September 6, 2027; Tom Brotherton
 
15. **LETTER OF SUPPORT** re: Department of Commerce Multi-Family Housing Unit and Grant from Housing Trust Fund 2022 Traditional Round
 
16. **LETTER OF SUPPORT** re: Hood Canal Coordinating Council for NOAA Grant
 
17. **MINUTES** re: Regular Meeting of August 22, 2022, Special Meeting of August 22, 2022 (WSAC Virtual Assembly) and Special Meeting of August 26, 2022
     
18. **Payment of Jefferson County Vouchers/Warrants** Dated August 22, 2022 Totaling \$499,509.33 (Records of all claims submitted for payment along with vouchers approved and signed by the Board of Jefferson County Commissioners are retained by the Jefferson County Auditor and Public Works Department.)
 

[09:28:19 AM \(00:25:40\)](#) KD moved to pull item no. 13, and approve the remaining consent agenda items as presented. GB second, unanimous.

[09:29:08 AM \(00:26:29\)](#) Chair Eisenhower called for public comments. None received. Closed comments.

[09:29:27 AM \(00:26:48\)](#) The BOCC agreed to table discussion re: Chickadee forestry (Consent #13) until later in the meeting

REGULAR AGENDA:

PROCLAMATION re: Proclaiming September 11, 2022 as National Day of Service and Remembrance



Joe Nole, Jefferson County Sheriff
Tim McKern, Quilcene Fire Chief, District 2

[09:32:41 AM \(00:30:02\)](#) The Commissioners read aloud the proclamation.

[09:34:44 AM \(00:32:05\)](#) JN and TM were present to talk about 9/11.

[09:37:55 AM \(00:35:17\)](#) After discussion,

[09:39:38 AM \(00:36:59\)](#) After discussion, KD moved to approve the Proclamation proclaiming September 11, 2022 as National Day of Service and Remembrance. GB seconded the motion, unanimous.

[09:40:03 AM \(00:37:24\)](#) **ADDITIONAL BUSINESS:** Employee recognition week. Kate Dean (5 years), Carolyn Gallaway (10 years) and Mark McCauley (5 years) were honored during the meeting.

[09:42:45 AM \(00:40:06\)](#) **Continued Discussion re: Chickadee Forestry (Consent Agenda Item No. 13):** The Commissioners discussed the proposed contract with Chickadee. After discussion, the Commissioners agreed to table discussion in the afternoon.

COMMISSIONERS BRIEFING SESSION: The Commissioners discussed a desire to attend a WSAC meeting with the Attorney General at 1:00 p.m. The Commissioners and Clerk of the Board discussed logistics. The Clerk of the Board will research further during the Closed Session. Commissioner Brotherton discussed recent meetings he attended.

10:00 – 10:30 a.m. **CLOSED SESSION** with County Administrator, Human Resources Director, Undersheriff, and Jail Superintendent to Discuss Collective Bargaining, Professional Negotiations, or Grievance or Mediation Proceedings, or to Review the Proposals Made in Negotiations or Proceedings While in Progress, not Subject to the Open Public Meetings Act, as Outlined in RCW 42.30.140(4)(b)



Mark McCauley, County Administrator

Closed Session: 10:00 a.m. – 10:30 a.m.

[10:32:45 AM \(01:00:31\)](#) Reconvene. With Brotherton and Eisenhour present. Dean joined shortly after.

COMMISSIONERS BRIEFING SESSION – Continued: The Commissioners and County Administrator discussed recent meetings they attended, miscellaneous topics and reviewed upcoming meetings.

[11:25:31 AM \(01:53:17\)](#) **Continued discussion re: Chickadee Forestry (Consent Agenda Item No. 13):** The Commissioners expressed desire to understand more on various forest land inventory within Jefferson County including State transfer forest trust lands. Where are opportunities for connectivity? Ecology functions? Patchwork of disconnected small tracts of lands, or are there opportunities for larger applications? Where might the County differ from DNR's plan? The Commissioners reviewed the Scope of Work on the agreement. They made edits to the management review portion of the agreement.

[11:50:12 AM \(02:17:58\)](#) BOCC worked on edits to the agreement (time stamp a little off)

[11:56:40 AM \(02:24:26\)](#) Recess

[01:04:36 PM \(02:25:39\)](#) Reconvene. All three present

AFTERNOON SESSION

ADDITIONAL BUSINESS: WSAC – Virtual Assembly with Attorney General Bob Ferguson re: Opioid Settlement: The Commissioners participated in the WSAC meeting at 1:00 p.m. KD present at BOCC meeting, but on Zoom screen for WSAC meeting. Attorney General Bob Ferguson and Division Chief for the Complex Litigation Division of the Attorney General's Office Jeff Rupert discussed the \$215 Million opioid settlement.

[01:32:02 PM \(02:53:05\)](#) Comment/remarks of the WSAC Virtual Assembly by WSAC staff Juliana Roe, and David Ko (unsure if he is WSAC).

[01:35:04 PM \(02:56:07\)](#) Comments from WA counties

[01:36:54 PM \(02:57:57\)](#) Comment from Commissioner Dean

[01:39:02 PM \(03:00:05\)](#) Continued group comments/discussion

[01:47:58 PM \(03:09:01\)](#) Recess

[02:02:57 PM \(03:09:55\)](#) Reconvene

2:00 p.m. (1:30 p.m.) **WORKSHOP** re: County Distribution Percentages for Secure Rural Schools Funds and **PUBLIC COMMENT**



Stacie Prada, Treasurer

Jeff Chapman, Assessor

Monte Reinders, Public Works Director, County Engineer

SP, JC and MR present for discussion. Periodically, the Washington State Treasurer gives counties the option to change the distribution percentages for Title I, II and III monies made available under the Secure Rural Schools (SRS) and Community Self Determination Act. The Commissioners discussed the funding options. If the Commissioners decide to preserve the status quo, there will be no fiscal impact. If the Commissioners decide to reduce the Title I distribution percentage, the local school districts will be consulted as they receive 50% of those funds.

[02:39:35 PM \(03:46:33\)](#) Call for public comments

[02:39:50 PM \(03:46:49\)](#) Comment

[02:43:02 PM \(03:50:01\)](#) Continued discussion. After further discussion, Commissioner Dean moved to authorize the Treasurer to submit the form stating our continued interest in a split of Title I: 85%, Title II: 13%, and Title III: 2%. Commissioner Brotherton seconded the motion which carried by a unanimous vote.

[02:45:49 PM \(03:52:47\)](#) Note: WSAC staff is delayed due to Hood Canal Bridge opening in progress.

[02:46:05 PM \(03:53:04\)](#) **ADDITIONAL BUSINESS:** GB proposed letter of support to USDA for Mason PUD's Funding Opportunity Number USDA-FS-2022-CWDG-CWSF/Mason County PUD 1 re: proposed comprehensive vegetation management project to clear vegetation fuels within their easement land. GB moved to send this letter of support, after confirming no objection from Jefferson PUD. H.E. seconded the motion, unanimous.

[02:49:56 PM \(03:56:54\)](#) Call for public comments (as it was missed earlier prior to taking-action).

[02:50:50 PM \(03:57:48\)](#) Comment. No further discussion.

[02:52:50 PM \(03:59:49\)](#) WSAC Conference November 13-15, 2022 and Calendar Coordination

[03:04:05 PM \(04:11:03\)](#) Recess

[03:33:22 PM \(04:11:29\)](#) Recess

COMMISSIONERS BRIEFING SESSION – Continued: Addressing technical issues. Miscellaneous discussion while waiting for WSAC staff.

3:15 p.m.

DISCUSSION re: 2022 Washington State Association of Counties (WSAC)
Annual Courthouse Briefing to Discuss County Update and Review County Issues
    - WSAC Handouts

Jamie Stephens, WSAC President

Eric Johnson, WSAC Executive Director

Lynn Fiorillo-Lowe, WSAC Operations & Support Assistant

JS is a San Juan County Commissioner and WSAC President this year. JS and EJ present to discuss the Annual update. LF not present.

ADDITIONAL DISCUSSION ITEMS – Not discussed

NOTICE OF ADJOURNMENT 4:50 p.m.

COMMISSIONERS MEETING SCHEDULE
Week of September 5, 2022

Monday – September 5, 2022

HOLIDAY

Tuesday – September 6, 2022

See Agenda

11:00 a.m.	Kate	Economic Development Council (EDC) Finance Committee Meeting	Virtual
1:30 p.m.	Board	AFTERNOON SESSION	Hybrid
6:00 p.m.	Heidi	Jefferson County Marine Resources Committee Meeting	Virtual

Wednesday – September 7, 2022

11:00 a.m.	Greg	WA State Institute of Public Policy-Wilderness Therapy Discussion	Virtual
Noon	Greg	7th Haven Development Team Meeting	Virtual
11:00 a.m.	Kate	Riparian Protection Efforts Discussion	Virtual
Noon	Kate	EDC Board Brown Bag Lunch	EDC Team Jefferson Office, Port Townsend
12:30 p.m.	Heidi	State Audit Entrance Conference (SAO)	Virtual
2:00 p.m.	Kate	Jefferson Transit Authority Audit Exit Meeting	Virtual
2:00 p.m.	Heidi	Jefferson Transit Authority Finance Committee Meeting	Virtual
3:30 p.m.	Kate	Jefferson Transit Advisory Group Meeting	Virtual

Thursday – September 8, 2022

9:00 a.m.	Kate	EPA Region 10 Community Grants Informational Webinar	Virtual
9:30 a.m.	Kate	Puget Sound Partnership Land Use Subcommittee Meeting	Virtual
Noon	Heidi	Legislative Outdoor Recreation Caucus Field Trip	Jefferson County
12:15 p.m.	Kate	Jefferson County Bar Association Brown Bag Lunch	Courthouse
3:00 p.m.	Greg	Behavioral Health Consortium (BHC) Monthly Meeting	Virtual
3:30 p.m.	Kate	Puget Sound Partnership Leadership Council Briefing	Virtual

Friday – September 9, 2022

10:00 a.m.	Kate	Legislative Steering Committee (Co-Chair) - September Meeting	Virtual
9:00 a.m.	Heidi	Legislative Outdoor Recreation Caucus	Jefferson County
3:30 p.m.	Heidi	JC Youth & Family Service Collaborators, Quarterly Meet-up	Virtual
4:00 p.m.	Kate	JC Chamber Update by Congressman Kilmer	USO Building, Fort Worden

THE COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request
