



AGENDA

Jefferson County Board of Commissioners

Regular Meeting Monday – April 15, 2024 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 - Chair | Heidi Eisenhour, District 2 | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of County Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. [**CALL TO ORDER**](#)
9:01 a.m. [**PUBLIC COMMENT PERIOD – ALL TOPICS**](#)

[09:03:06 AM \(00:02:21\)](#) one received, 2,
[09:09:30 AM \(00:08:45\)](#) third received
[09:12:48 AM \(00:12:02\)](#) forth received
[09:15:02 AM \(00:14:17\)](#) GB response
[09:20:42 AM \(00:19:57\)](#) HE
[09:25:07 AM \(00:24:21\)](#) KD

[09:28:33 AM \(00:27:48\)](#) Fifth received

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **HEARING NOTICE** re: First Quarter 2024 Proposed Supplemental Budget Appropriations/Extensions for Various County Funds; Hearing to be held on May 6, 2024 at 10:15 a.m. in the Commissioners' Chambers (HYBRID)
 
2. **HEARING NOTICE** re: Adopting Rules for the Adoption of Ordinances, Resolutions, and Motions in Jefferson County; Hearing to be held on May 6, 2024 at 10:15 a.m. in the Commissioners' Chambers (HYBRID)
 
3. **AGREEMENT** re: Construction, operation and maintenance of electric vehicle charging infrastructure; Revenue amount of \$0.05/kWh; Auditor's Office/Central Services; EV Charging Solutions, Inc.
 
4. **AGREEMENT** re: Middle Housing Grant; In the Amount of \$50,000; Department of Community Development; Washington State Department of Commerce
 
5. **AGREEMENT** re: Jail Medical Laboratory Services; Service on an as-needed basis; Sheriff's Office/Corrections; Quest Diagnostics Laboratories, Inc.
 
6. **AGREEMENT** re: Pedestrian Bike Improvements along SR19 Rhody Drive – South segment, Project No. 1802095; In the amount of \$34,083; Public Works; Clark Land Office
 
7. **AGREEMENT** re: Culvert Project on Naylor's Creek West Valley and Gibbs Lake; In an estimated amount of \$1,670,000; Public Works; Nordland Construction NW, Inc.
 
8. **AGREEMENT** re: Upper Hoh Road; Phase II; Amount to be reimbursed; Public Works; U.S. Department of Transportation/Federal Highway Administration
 
9. **AGREEMENT** re: Motivational Interviewing Techniques; In the Amount of \$5,500; Public Health; J. Tillman Training & Consultation
 
10. **INTERLOCAL AGREEMENT (ILA)** re: Grant Writing and Technical Services to the North Olympic Peninsula Recompete Coalition (NOPRC) Application to Recompete; In the Amount of

\$15,000; Auditor's Office; Clallam County



11. **LETTER** re: Assurance for the Accessible Communities Act; Public Health; Governor Inslee's Committee on Disability Issues and Employment



12. **ADVISORY BOARD APPOINTMENT** re: Conservation Futures Citizens Oversight Committee; District No. 3 Representative; Thomas Backman



13. **ADVISORY BOARD REAPPOINTMENT** re: Peninsula Housing Authority; Margaret Webster; Term to expire April 15, 2029



14. **APPROVAL OF MEETING MINUTES:** Regular Meeting Minutes of April 8, 2024



15. **Payment of Jefferson County Payroll Warrants** Dated April 5, 2024 Totaling \$2,375,380.60



16. **Payment of Jefferson County Vouchers/Warrants** Dated April 8, 2024 Totaling \$1,094,915.34



Motion: Commissioner Eisenhour moved to approve the April 15, 2024 Consent Agenda minus #3 pulled and will be added to April 22, 2024 meeting. Commissioner Brotherton seconded the motion. The motion carried by unanimous vote.

REGULAR AGENDA:

No set time

COMMISSIONERS BRIEFING SESSION

10:00 a.m.

WORKSHOP re: Jefferson County Public Utility District (PUD) No. 1 Request to Purchase County property for the Installation of an Electrical Substation   



Mark McCauley, County Administrator

10:21:48 AM (01:21:02) **Motion:** listen to recording for full motion. Commissioner Brotherton moved to authorize County Administrator McCauley to negotiate with PUD to find a workable solution to selling parcels 001161001 and part of 001162002. Commissioner Eisenhour seconded the motion. Chair Dean opened the floor for public comment. No comments were received. The motion carried by a unanimous vote.

10:27:48 AM (01:27:03) The Commissioners continued discussion on electric car charging with PUD Kevin Street

COMMISSIONERS BRIEFING SESSION-Continued The Commissioners briefed on their calendars and meetings they attended.

ADJOURNMENT at 11:15

RECESS

1:30 p.m. **AFTERNOON SESSION**

No set time **ADDITIONAL DISCUSSION ITEMS**

- **Sick leave bank and restructure options**
- **Holding authority of human remains (45 days)**
- **Rannier and Pope property sales**
- CA on new budget equipment
- **Cost recovery on abandoned vehicles**
- **Short term rentals correspondence**

COMMISSIONERS MEETING SCHEDULE
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The Week of April 15, 2024
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A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, April 15, 2024

9:00 a.m. BOCC Meeting – (Hybrid) Board
12:00 p.m. Washington State Association of Counties – (Virtual) Heidi

Tuesday, April 16, 2024

9:00 a.m. Washington Sea Grant Advisory Committee – Kate
10:30 a.m. Board of Health Subcommittee – (Virtual) Heidi
11:00 a.m. Follow-up Meeting for Closing of the Legion Shelter – (Virtual) Greg
12:30 p.m. Chimacum Creek Next Steps Meeting – (Virtual) Heidi
1:30 p.m. Jefferson Transit Authority Board Meeting – (Virtual) Heidi

Wednesday, April 17, 2024

8:30 a.m. Budget Meeting – (Virtual) Heidi
9:00 a.m. Washington Sea Grant Advisory Committee – Kate
1:00 p.m. Hood Canal Coordinating Council Board of Directors Meeting – Kate
3:30 p.m. Chimacum Empowered Teens Coalition – (Hybrid) Heidi
5:30 p.m. Short Farm Community Listening Session - Heidi

Thursday, April 18, 2024

2:30 p.m. Board of Health (Hybrid) – Kate, Heidi, Greg
5:30 p.m. Short Farm FSC Meeting - Heidi

Friday, April 19, 2024

9:00 a.m. Salish Behavioral Health Administrative Services Organization – (Virtual) Heidi
10:00 a.m. Strait Ecosystem Regional Network – (Hybrid) Heidi

Agenda: April 15, 2024

11:30 a.m. Special BOCC/ Jefferson County Coordination Meeting – (Virtual) Heidi
12:30 p.m. KPTZ- Greg

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. The Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public) – Board of Commissioners – Boards & Committees or click on the Calendar tab on the home page of the website.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request