



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, June 3, 2024 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 - Chair | Heidi Eisenhour, District 2 | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of County Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.”
Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER** KD called to order, GB and HE present.

9:01 a.m. **PUBLIC COMMENT PERIOD** – ALL TOPICS

[09:02:30 AM \(00:02:01\)](#) Comment

[09:07:01 AM \(00:06:32\)](#) Comment

[09:09:34 AM \(00:09:05\)](#) Response to comments. The Commissioners will reach out to Public Works Director Monte Reinders regarding reduced speeds and a crosswalk in Brinnon.

Commissioner Eisenhower excused herself from the in-person meeting at 9:18 a.m. and noted she will join on-line if and when she is able to.

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **HEARING NOTICE** re: New Burn Regulation Ordinance Adopting a Fire Danger Risk and Restriction Model and Amending Chapter 8.75 JCC (Fireworks and Sky Lanterns); Hearing to be held June 17, 2024 at 10:45 a.m. in the Commissioners Chambers and Zoom
 
2. **RESOLUTION NO. 30-0603-24** re: Updated Climate Emissions Goals and New Sequestration Goals
 
3. **CALL FOR BIDS** re: Phase 4 – Stage 1 On-Site Grinder Pump Installation for the Port Hadlock Urban Growth Area
 
4. **AGREEMENT** re: Forestry Related Services – Forest thinning; Cost anticipated to be budget neutral or modestly profitable; County Administrator; Chickadee Forestry
 
5. **APPROVE RECOMMENDATION** re: Housing Fund Board Recommendation to Allocate \$100,000 in the 2025 Budget to the Emergency Shelter at the American Legion
 
6. **ADVISORY BOARD RESIGNATION** re: Ferry Advisory Committee; William Mann
 
7. **ADVISORY BOARD APPOINTMENT** re: Olympic Area Agency on Aging (O3A); Term to expire June 3, 2027; Robert “Steve” Browning
 
8. **ADVISORY BOARD REAPPOINTMENT** re: Jefferson County Parks and Recreation Advisory Board; Unexpired term to expire on June 3, 2026; Karin Nyrop
 
9. **APPROVAL OF MINUTES:** Special Meeting Minutes of April 19, 2024 (County Coordination) and May 23, 2024 (BOCC/ICG), and Regular Meeting Minutes of May 28, 2024
 
10. **APPROVAL OF ACCOUNTS PAYABLE WARRANTS:** Dated May 28, 2024 Totaling \$790,911.59 and Dated May 30, 2024 (Jury Fees) Totaling \$1,229.43
   

[09:23:58 AM \(00:23:29\)](#) GB moved to approve the Consent Agenda as presented, with aforementioned scrivener error on item No. 7. KD second. Motion carried.

REGULAR AGENDA:

No set time [UPDATE](#) re: Jefferson County's Assumption of Management Responsibility for the Emergency Shelter at the American Legion



Greg Brotherton, Commissioner District No. 3

GB provided update re: operations. Mark put out a 3-Way MOU, and Bayside is ready to proceed moving forward. Rental contract with the Legion, GB will meet with legal and Mark re: utilities.

No set time [COMMISSIONERS BRIEFING SESSION](#): Commissioner Brotherton discussed recent meetings he attended, and miscellaneous topics.

No set time [PROCLAMATION](#) re: Recognizing and Honoring Bigfoot



GB introduced the Proclamation regarding Bigfoot. Ms. Becka Jones' 5th Grade Class in Hoquiam, Washington requested the proclamation and were attending via Zoom. After the proclamation was read aloud, Commissioner Brotherton moved to approve the proclamation recognizing and honoring Bigfoot. Chair Dean seconded the motion. The motion carried.

[09:36:31 AM \(00:36:02\)](#) Ms. Becka Jones and some of her students provided comments. When polled by Commissioner Brotherton, the Commissioners learned that a majority of the students believed in Bigfoot.

[COMMISSIONERS BRIEFING SESSION](#): Chair Dean discussed recent meetings she attended, and miscellaneous topics.

9:45 a.m. [BRIEFING](#) re: Conservation Futures Fund Citizens Oversight Committee Funding Recommendations for 2024



Tami Pokorny, Natural Resources Program Coordinator
Michael Dawson, Water Quality Manager

Tami Pokorny invited Joanna Pontello CFCOC Committee Chair to speak. JP: 3 amazing projects, 2 from Jefferson Land Trust and one from the Northwest Watershed Institute. All projects were found worthy of funding, and upheld the values they see as Conservation Futures. She noted that unfortunately there was not enough money to fund all projects in full. They decided to fund Tarboo Wildlife Preserve - West Slope Forest addition \$150k (what they requested), remainder of funds to the Humbleberry Farm project \$140k, and up to \$12k in operations funding. Unable to fund Deerfoot Forest at this time.

[09:55:47 AM \(00:55:18\)](#) Sarah Spaeth provided comments

[COMMISSIONERS BRIEFING SESSION](#): County Administrator Mark McCauley discussed recent meetings he attended, and miscellaneous topics.

[10:00:55 AM \(01:00:26\)](#) **ADDITIONAL BUSINESS: Discussion regarding Brinnon crosswalk / lower speed request:** Chair Dean requested input from Public Works Director Monte Reinders prior to the Commissioners submitting a letter of support for the Brinnon crosswalk/reduced speed project, as requested during the public comment period. Commissioner Brotherton added that WSDOT has stated they would not put a crosswalk in Brinnon, unless the speed was reduced. He stated that if the speed was reduced by 5 miles and hour to install a crosswalk is appropriate, but he added that it would have to be done correctly and with high visibility.

Director Reinders provided an update on the Olympic Discovery Trail project at Four Corners Road.

[10:11:36 AM \(01:11:07\)](#) Recess

[10:16:50 AM \(01:11:56\)](#) Reconvene. Commissioner Eisenhour present.

10:15 a.m. **WORKSHOP AND POTENTIAL ACTION:** Closure of Sandy Shore Lake Road at Milepost 1.48 County Road #428509



[10:35:42 AM \(01:30:49\)](#)

Monte Reinders, Public Works Director

MR – we received a letter from Rayonier for closure of a portion of Sandy Shore Lake Road. Rayonier representatives were present: Forester Shawn Greif and Public Relations Director Holly Johnson.

[10:35:49 AM \(01:30:55\)](#) Commissioner Brotherton moved to approve **RESOLUTION NO. 31-0603-24** re: Closure of Sandy Shore Lake Road, Milepost 1.48, County Road No. 428509. Commissioner Eisenhour seconded the motion.

[10:36:26 AM \(01:31:32\)](#) Chair Dean called for public comments on the motion. The following individuals provided comments:

[10:36:51 AM \(01:31:57\)](#) Comment

[10:38:29 AM \(01:33:36\)](#) Response to comment. MR suggested that the Commissioners could modify their motion to include a date to revisit the issue, after summer or in the fall. He added that there are no bathroom facilities on Sandy Shore Lake.

Chair Dean [called for a vote](#) on the motion. The motion carried by a unanimous vote.

[COMMISSIONERS BRIEFING SESSION:](#) Commissioner Eisenhour discussed recent meetings she attended. The Commissioners and County Administrator [reviewed upcoming meetings](#) and miscellaneous topics.

No set time

[DISCUSSION re: Organizational Climate Goals](#)



Mark McCauley, County Administrator

The Commissioners discussed organizational climate goals, with focus on electric vehicles.

[11:18:13 AM \(02:13:20\)](#) Recess

[01:30:54 PM \(02:13:30\)](#) Reconvene

AFTERNOON SESSION

1:30 to 2:00 p.m. **[EXECUTIVE SESSION](#)** with the County Administrator, Chief Civil Deputy Prosecuting Attorney, and Department of Community Development Director re: Potential Litigation; Exemption as Outlined in the Open Public Meetings Act, RCW 42.30.110(1)(i)

DISCUSSION, POTENTIAL ACTION with PUBLIC COMMENT re: TOPIC OF THE EXECUTIVE SESSION

[01:31:27 PM \(02:14:03\)](#) Start of Executive Session (1:30 p.m. to 2:00 p.m.)

[02:01:09 PM \(02:14:17\)](#) End of Executive Session. No action

No set time **ADDITIONAL DISCUSSION ITEMS**

- [NACo delegation](#); request to appoint a delegate for the NACo conference. Chair Dean will check in with WSAC if they would like to have this role

ADJOURNMENT 2:03 p.m.

COMMISSIONERS MEETING SCHEDULE

The Week of June 3, 2024

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, June 3, 2024

9:00 a.m. BOCC Meeting – (Hybrid) Board

4:30 p.m. North Hood Canal Chamber of Commerce – (Virtual) Greg

Tuesday, June 4, 2024

8:30 a.m. Board of Equalization New Member Training – (Virtual) Heidi

6:00 p.m. Jefferson County Marine Resources Committees – (Virtual) Heidi

Wednesday, June 5, 2024

7:30 a.m. Leadership Meeting – Heidi

12:00 p.m. Climate, Wastewater and Agricultural VR Conversation – (Virtual) Heidi

5:30 p.m. Short Farm Work Group – Heidi

6:30 p.m. Port Hadlock Urban Growth Area Housing Meeting - Heidi

Thursday, June 6, 2024

8:30 a.m. Jefferson County FM Meeting – (Virtual) Heidi

10:00 a.m. Olympic Area Agency on Aging COG Meeting – (Virtual) Heidi

3:00 p.m. Jefferson County Parks and Rec Advisory Board Meeting – (Virtual) Heidi

Agenda: June 3, 2024

6:00 p.m. Healthier Together Task Force – (Hybrid) Greg
6:30 p.m. Jefferson County Peninsula Trails Coalition – (Virtual) Kate

Friday, June 7, 2024

12:30 p.m. KPTZ County Connections Radio Show - Kate

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. The Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public) – Board of Commissioners – Boards & Committees or click on the Calendar tab on the home page of the website.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request