

STATE OF WASHINGTON

County of Jefferson

A Resolution Adopting a Fee Schedule for the Department of Public Works, Solid Waste Division

RESOLUTION NO. _____

WHEREAS, Jefferson County is a political subdivision of the state of Washington as provided by [Title 36 RCW](#) and the Washington State Constitution [Article 11](#), and may impose fees to recoup the costs of providing services to the public; and,

WHEREAS, the Board of County Commissioners may impose fees charged by the Department of Public Works, Solid Waste Division (“Solid Waste Division”) to implement the code and statutory duties; and,

WHEREAS, JCC 3.80.020 authorizes the Solid Waste Division to request adoption of its fee schedule by resolution; and,

WHEREAS, the Jefferson County Moderate Risk Waste Facility is no longer in operation; and

WHEREAS, solid waste per ton fees have not been increased since 2019; and

WHEREAS, solid waste transaction minimum fees have not been increased since 2014; and

WHEREAS, yard debris minimum transaction fees have not increased since 2014; and

WHEREAS, solid waste enterprise fund balances have been drawn down in order to maintain the per ton fee since 2019; and

WHEREAS, solid waste enterprise fund balances are now reduced to minimum levels consistent with prudent fiscal management; and

WHEREAS, transaction wait times for both solid waste and yard debris customers continue to increase as service demand grows and site constraints at the transfer station limit options for increasing capacity; and

WHEREAS, Solid Waste Division staff has completed an analysis of solid waste operations, fund balances, projected costs and fees; and

WHEREAS, Solid Waste Division staff presented the findings of that analysis to the Board of County Commissioners at a briefing that was duly-noticed and open to the public on April 17, 2023; and

WHEREAS, Solid Waste Division and City of Port Townsend staff briefed Port Townsend City Council on recommended fee revisions on May 1, 2023 and that meeting was duly-noticed and open to the public; and

WHEREAS, the City of Port Townsend has requested that the fee for yard debris transactions be adopted under Port Townsend Code; and

WHEREAS, Solid Waste Division staff presented the analysis of solid waste operations, fund balances, projected costs and fees to the Solid Waste Advisory Committee at a scheduled meeting on May 25, 2023 and that meeting was duly-noticed and open to the public; and

WHEREAS, the Board of County Commissioners considered a resolution revising solid waste fees and an ordinance with recommended revisions to chapter 8.10 of the Jefferson County Code related to solid waste fee policy and repealing Appendix Fee Schedules Section III, at a briefing on June 5, 2023 that was duly-noticed and open to the public; and

WHEREAS, public notice of a public hearing on the matter of solid waste fee increases was published in the paper of record in the June 14, 2023 and June 21, 2023 editions; and

WHEREAS, the Board of County Commissioners considered recommendations from Solid Waste Division staff on revisions to Jefferson County Code, Appendix Fee Schedules Section III, at a public hearing on June 26, 2023 that was duly-noticed and open to the public; and

WHEREAS, the proposed changes to the Jefferson County Code and in this resolution implement new fee schedules for solid waste collected and managed at the Jefferson County Transfer Station, and the Quilcene Drop Box Site.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY:

Section 1. The 2023 Department of Public Works, Solid Waste Division Fee Schedule attached in the Appendix is hereby adopted.

Section 2. This Resolution shall take effect sixty (60) days after adoption by the Board of County Commissioners.

(SIGNATURES FOLLOW ON THE NEXT PAGE)

APPROVED and ADOPTED this _____ day of _____, 2023.

JEFFERSON COUNTY BOARD OF
COMMISSIONERS

Greg Brotherton, Chair

Kate Dean, Member

Heidi Eisenhour, Member

SEAL:

ATTEST:

Carolyn Gallaway Date
Clerk of the Board

Approved as to form only:

Philip C. Hunsucker Date
Chief Civil Deputy Prosecuting Attorney

APPENDIX

2023 FEE SCHEDULE FOR DEPARTMENT OF PUBLIC WORKS, SOLID WASTE DIVISION

Section 1. Fee indexing.

The solid waste disposal fees established by this resolution, with the exception of the environmental fee (Section 4 No. (3)) shall be adjusted on the first business day of 2025 and annually thereafter by a percentage increase of two and one-half percent. Annual adjustments shall be made until solid waste fund balances have met the benchmarks below. The percentage increase of two and one-half percent is calculated to maintain minimum specified reserved balances in the solid waste funds, measured by the following benchmarks:

- (1) A projected year-end reserved capital fund balance of 25 percent of current capital replacement value in equipment and buildings, excluding any GO bond funds, and
- (2) A projected year end reserved operations fund balance of 25 percent of the projected annual total solid waste operation expenditures.

An increase over the annual percentage rate fee increase of two and one-half percent that is necessary for the fund reserved balances to meet the stated benchmarks shall be subject to review, approval and adoption by resolution of the Board of County Commissioners.

Copies of the fee schedule shall be available to the public on the department of public works' website, at the public works office, and on file at the board of county commissioners' office. The fee schedule is available by mail or electronic mail to any member of the public upon request. The adjusted fee schedule will show the prior year's fees and the new fees.

Section 2. Charges.

The Washington State solid waste collection tax shall be added to the adjusted base fees where applicable and charges shall be rounded to the nearest whole dollar when scale software allows for this function.

Section 3. Scale Transit Fee

A minimum fee of \$20.00 shall be charged for each roundtrip transit of the scales at the transfer station.

Section 4. Solid waste disposal – Transfer station commercial and noncommercial rates.

The Washington State solid waste collection tax, where applicable, will be added to fees as shown in this Fee Schedule. The scale transit fee (Section 3) applies to solid waste load weights up to two hundred and forty (240) pounds. The per ton fee applies to solid waste load weights above two hundred and forty (240) pounds. The minimum weight may be adjusted upward at the discretion of the Director of Public Works to approximate correct per ton charges.

	2014 Base (pre-tax fee)	2023 Base Fee (pre-tax)	2023 Fee with tax (rounded)
(1) Solid waste disposal rate	\$139.00/ton	\$161.20	\$167.00/ton
(2) Asbestos disposal rate	Not accepted	Not accepted	Not accepted
(3) Refrigerators	\$139.00/ton + 20.00 environmental fee	\$161.20/ton + \$20.00	\$167.00/ton + \$20.00 environmental fee
(4) Minimum charge (scale transit fee)	\$9.65	\$19.30	\$20.00
(5) Non-disposal weight charge	\$5.00	\$20.00	\$20.00

In the event the weight scales are inoperative, the rates for the solid waste disposal drop box site listed in Section 4 shall apply to loose waste and other items; commercial compacted waste shall be charged based on average load weights for each route (determined for the immediately preceding calendar month), and by mutual agreement with the Washington State Utilities and Transportation Commission-licensed hauler.

Section 5. Solid waste disposal drop box site (Quilcene).

The Washington State solid waste collection tax, where applicable, shall be added to the adjusted base fees as shown below.

	2014 Base Fee (pre-tax)	2023 Base Fee (pre-tax)	2023 Fee with tax (rounded)
(1) Minimum fee (up to Two 32-gallon containers)	\$5.79	\$14.48	\$15.00
(2) Loose garbage:			
(a) Load up to one cubic yard	\$30.89	\$34.75	\$36.00
(b) Each additional ½ cubic yard	\$15.44	\$17.37	\$18.00
(3) Automobile tires (each)	\$5.79	\$6.76	\$7.00
(4) Truck tires (each)	\$6.75	\$7.72	\$8.00
(5) Heavy equipment tires (each)	\$15.44	\$17.37	\$18.00
(6) Large items not fitting in compactor (each)	\$15.44	\$17.37	\$18.00

		2014 Base Fee (pre-tax)	2023 Base Fee (pre-tax)	2023 Fee with tax (rounded)
(7)	White goods (each)	\$15.44	\$17.37	\$18.00
(8)	Refrigerators (each)	\$28.96	\$32.82	\$34.00

Section 6. Regional Direct Fee

The Public Works Director shall consider requests made by waste haulers certificated by the Washington Utilities and Transportation Commission to operate within Jefferson County to transport waste from the point of collection directly to landfill when the amount of materials to be transported would cause delays in the County’s waste handling facilities. When such requests are approved by the Public Works Director, a Regional Direct Fee shall be applied.

The Regional Direct Fee shall be determined by subtracting the current contract per ton rate for transportation and disposal of materials to the regional landfill from the current per ton fee for transfer station disposal and then applying an Operational Cost Factor. The Operational Cost Factor shall be determined by subtracting the percentage of budgeted annual labor costs to total annual expenditures from 100%.

Using the 2023 Solid Waste Budget, for example:

2023 per ton rate	\$	162.93
Less current transportation and disposal rate	\$	74.06
Subtotal	\$	88.87
X Operational Cost Factor		0.77
Regional Direct Fee	\$	68.43