



DRAFT

MINUTES

Regular Meeting – May 22, 2023, 9:00 a.m.

Jefferson County Courthouse – Commissioners' Chambers
1820 Jefferson Street, Port Townsend, WA (Hybrid)

CALL TO ORDER: Chair Greg Brotherton, Commissioner Kate Dean and Commissioner Heidi Eisenhour participated in the meeting. Chair Brotherton called the meeting to order at the appointed time.

PUBLIC COMMENT PERIOD: Chair Brotherton called for public comments, and three comments were received. The Commissioners addressed the comments.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: Commissioner Eisenhour moved to approve the items on the Consent Agenda as presented. Commissioner Dean seconded the motion which carried by a unanimous vote.

1. **HEARING NOTICE** re: Proposed Ordinance Relating to County Fee Policy and Requirements; and the Department of Public Works, Parks and Recreation Division Fee Schedules; and Amending Title 3 JCC, Title 12 JCC, and Appendix Fee Schedule; Hearing Scheduled for Monday, June 12, 2023 at 10:00 a.m. in the Commissioners' Chambers at the Jefferson County Courthouse, 1820 Jefferson Street, Port Townsend, Washington (HYBRID)
2. **AGREEMENT, Amendment No. 1** re: Provide and Enable JeffCOM SFY23 Wireline and Wireless Basic Operation for E911; Additional Amount of \$21,690 for a Total of \$141,497; JeffCOM911; Washington State Military Office
3. **AGREEMENT** re: Participation in Washington's Medicaid Health Options Provider Services to Individuals Enrolled in Benefits Plans; No Dollar Amount, Fees for Services Only; Public Health; Community Health Plans of Washington
4. **AGREEMENT, Amendment No. 12** re: 2022-2024 Consolidated Contracts; Additional Amount of \$21,218 for a Total of \$4,372,194; Public Health; Washington State Department of Health (DOH)
5. **AGREEMENT, Amendment No. 5** re: Provide Scholarships and Assist with General Funding for the Community Summit Conference; Additional Amount of \$2,128.87 for a Total of \$29,450.12; Public Health; WISE
6. **Payment of Jefferson County Payroll Warrants** Dated May 19, 2023 Totaling \$90,606.95 (Records of all claims submitted for payment along with A/P Warrants approved by the Payroll Services Manager are retained in the Jefferson County Auditor's Office.)
7. **Payment of Jefferson County Vouchers/Warrants** Dated May 15, 2023 Totaling \$663,339.20 (Records of all claims submitted for payment along with vouchers approved by the Board of Jefferson County Commissioners are retained by the Jefferson County Auditor and Public Works Department.)

COMMISSIONERS' BRIEFING SESSION: Commissioner Dean discussed recent meetings she attended. All three Commissioners discussed miscellaneous topics.

PUBLIC COMMENT PERIOD - Continued: Chair Brotherton called for public comments, and one comment was received.

COMMISSIONERS' BRIEFING SESSION - Continued: The Commissioners continued discussing recent meetings they attended. Some miscellaneous topics discussed were Washington State Department of Transportation (WSDOT) Hood Canal Bridge closure communication discussed, Grants Administrator position, KPTZ County Connections radio segment, and the Rhododendron Parade. Chair Brotherton shared a video regarding our Search and Rescue team.

PRESENTATION re: Update on Mineral Resource Land Overlay (MRL) for Miles Sand and Gravel (MLA2021-00019): Department of Community Development (DCD) Director Brent Butler, Deputy Director Josh Peters, and Associate Planner Joel Peterson were present for discussion. Associate Planner Peterson explained the Comprehensive Plan Amendment Proposal which consists of applying for a 200-acre Mineral Resource Land (MRL) overlay to Wahl Lake Extraction Area. He answered questions posed by the Board.

Chair Brotherton called for public comments, and two comments were received. The Commissioners thanked Associate Planner Peterson for the presentation.

The meeting was recessed at 10:27 a.m. and reconvened at 10:35 a.m. with all three Commissioners present.

COMMISSIONERS' BRIEFING SESSION - Continued: The Commissioners continued discussing recent meetings they attended, miscellaneous topics, and reviewed upcoming meetings. Chair Brotherton requested \$1,000 in web-connected real-time air monitoring devices for schools and libraries, for public health. County Administrator Mark McCauley will work with Chair Brotherton on his request. The Commissioners discussed various topics, including Salish Opioid Abatement Council approval process, which will come before the Commissioners for approval at a future meeting.

Chair Brotherton shared a song he created using AI. The Commissioners continued their briefing session and reviewed upcoming meetings.

HEARING re: Washington State Community Development Block Grant (CDBG) 2023 General Purpose Grant for the Early Learning and Family Support Center Project; In the Matter of Certification of Compliance for CDBG General Purpose Grant: Finance Manager Judy Shepherd provided the introduction to the hearing. Olympic Peninsula YMCA Executive Director Wendy Bart was present to give the presentation. She reviewed the 2022/2023 childcare needs, and lack of available childcare. Simon Little from Studio STL in Port Townsend shared the proposed design for the new facility. The following individuals were also in attendance and provided comment: Jefferson Healthcare Dr. Molly Parker, Port Townsend School District Superintendent Linda Rosenbury, and Grants Administrator Michael Mark.

Finance Manager Shepherd explained that this is a general purpose grant, which is different than CDBG grants for affordable housing. A general purpose grant is specific to building infrastructure. She added the County has a deadline of June 14, 2023 to apply for this CDBG grant.

Chair Brotherton opened the hearing to allow for public testimony. The following individual provided testimony: Tom Thiersch; Jefferson County. Hearing no further testimony, Chair Brotherton closed the public hearing.

Commissioner Dean moved to approve **RESOLUTION NO. 20-23** re: In the matter of certification of compliance for the CDBG general purpose grant for the Early Learning and Family Support Center. Commissioner Eisenhower seconded the motion, which carried by a unanimous vote.

COMMISSIONERS' BRIEFING SESSION - Continued: The Commissioners and County Administrator continued discussing recent meetings, miscellaneous topics, and upcoming meetings.

ADDITIONAL DISCUSSION ITEMS: The Commissioners and County Administrator reviewed the following:

- Board and Committee vacancies

The meeting was recessed at 11:57 a.m. and reconvened at 1:32 p.m. with all three Commissioners present.

DISCUSSION re: 2023 Legislative Session Debrief on Department of Natural Resources (DNR) Forestry Issues: Commissioner Eisenhower stated that she invited Washington State Association of Counties (WSAC) Senior Policy Director Paul Jewell and Center for Responsible Forestry member Mary Jean Ryan to participate in this discussion and update the Board on the recent legislative session pertaining to DNR forestry issues.

Director Jewell provided a Capital Budget Proviso Report regarding Carbon Sequestration Forests and answered questions posed by the Board. Ms. Ryan provided a report on forest function, Climate Commitment Act of 2021 and other forestry topics.

ADDITIONAL BUSINESS: Letter of Support re: Washington State Department of Transportation (WSDOT); Communications: Commissioner Dean pointed out some troubling issues with how the WSDOT communicated the bridge closures to the public and emergency personnel. She provided a draft letter for the Commissioners to review. She consulted with Emergency Management Director Willie Bence, Keppie Keplinger (DEM), East Jefferson Fire and Rescue Chief Bret Black, and Communications Specialist Wendy Davis to provide input on the letter. The letter will be sent to WSDOT Regional Manager Steve Roark. After discussion, Commissioner Eisenhower moved to send the letter to the WSDOT regarding communication surrounding the Hood Canal Bridge openings and closures. Commissioner Dean seconded the motion. Chair Brotherton called for public comments, and none were received. He called for a vote on the motion. The motion carried by a unanimous vote.

ADDITIONAL DISCUSSION ITEMS: The Commissioners and County Administrator reviewed the following:

- Broadband; funding

NOTICE OF ADJOURNMENT: Chair Brotherton adjourned the meeting at 2:48 p.m. until the next regular meeting or special meeting as properly noticed.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

Greg Brotherton, Chair

ATTEST:

Kate Dean, Member

Carolyn Gallaway, CMC
Clerk of the Board

Heidi Eisenhour, Member