



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, May 20, 2024 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 - Chair | Heidi Eisenhour, District 2 | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of County Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **AGREEMENT, Supplemental No. 6** re: Professional Services for Civil Engineering Services for Quilcene Complete Streets Project; Grant Funded; Jefferson County Public Works; SCJ Alliance
 
2. **AGREEMENT** re: Professional Services; Two Trout Creek Culvert Replacement; Oil City Road MP 0.5, Project No. 18021180; In the Amount of \$16,310; Jefferson County Public Works; Clark Land Office
 
3. **AGREEMENT, Amendment No. 1** re: Noxious Weed Control; In an Additional Amount of \$6,000 for a Total of \$42,203; Washington State Parks and Recreation Commission
 
4. **ADVISORY BOARD RESIGNATIONS (2)** re: Jefferson County Veterans Advisory Board: 1) Paul Cahill; and 2) Cindy Okinczyc
 
5. **Payment of District Court Jury Fees** for the Month of April 2024, Totally \$1,229.43
 
6. **Payment of Jefferson County Warrants** Dated May 3, 2024 Totaling \$169,784.97, and Dated May 20, 2024 Totaling \$104,837.10
   
7. **Payment of Jefferson County Vouchers/Warrants** Dated May 13, 2024 Totaling \$1,391,051.84, and Dated May 20, 2024 Totaling \$1,002,322.38
   

REGULAR AGENDA:

No set time **COMMISSIONERS BRIEFING SESSION**

No set time **DISCUSSION** re: Point No Point Treaty Council Letter Regarding the Trust Land Transfer Program
 

Mark McCauley, County Administrator

RECESS

1:30 p.m. **AFTERNOON SESSION**

1:30 p.m. **WORKSHOP** re: Department of Community Development Permit Process
   

Josh Peters, DCD Director

2:30 p.m.

WORKSHOP re: Status of Jefferson County's Assumption of Management Responsibility for the Shelter at the American Legion



Greg Brotherton, Commissioner District No. 1
Mark McCauley, County Administrator

No set time

ADDITIONAL DISCUSSION ITEMS

ADJOURNMENT

COMMISSIONERS MEETING SCHEDULE The Week of May 20, 2024
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A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, May 20, 2024

9:00 a.m. BOCC Meeting – (Hybrid) Board
10:30 a.m. Trust Land Transfer – Heidi
12:00 p.m. Washington State Association of Counties – (Virtual) Heidi
4:30 p.m. North Hood Canal Chamber of Commerce – (Virtual) Greg
6:00 p.m. Healthier Together Task Force – (Hybrid) Greg

Tuesday, May 21, 2024

10:30 a.m. Opioid Settlement Webinar – (Virtual) Heidi
11:15 a.m. Senior Symposium - Greg

Wednesday, May 22, 2024

8:15 a.m. Jefferson County Library Board of Trustees Annual Breakfast – Board
1:00 p.m. Website Working Group with Jefferson Transit Authority – (Virtual) Greg
2:30 p.m. Housing Fund Board Meeting – Greg
3:30 p.m. Opioid Summit – Pre-Planning Meeting – (Virtual) Heidi

Thursday, May 23, 2024

3:00 p.m. Solid Waste Advisory Committee – (Virtual) Heidi
6:00 p.m. Intergovernmental Collaborative Group – (Hybrid) Heidi, Kate

Friday, May 24, 2024

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. The Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public) – Board of Commissioners – Boards & Committees or click on the Calendar tab on the home page of the website.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request
