

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

REGULAR AGENDA REQUEST

TO: Board of County Commissioners

FROM: Mark McCauley, County Administrator

DATE: February 13, 2023

SUBJECT: BRIEFING re: American Rescue Plan Act (ARPA) Last Call Request for Proposals

STATEMENT OF ISSUE:

At the January 9, 2023 Board of County Commissioners meeting the Board directed that staff prepare a simple request for proposals (RFP) for projects the Board could consider in distributing the remaining ARPA funds it expects to receive sometime this year. Staff issued the RFP through a press release and by posting it on the County website home page. The RFP listed the Board's priorities, set a range of \$20,000-\$100,000 for the requests and a February 10, 2023 deadline for proposals.

ANALYSIS:

Staff developed a ranking spreadsheet, attached, which lists all the requesting organizations, brief project descriptions and the requested dollar amounts. Staff is recommending that the Board review the ranking spreadsheet and conduct a general discussion regarding the projects and the process and direct staff to bring the spreadsheet and projects back to the Board on February 21, 2023 for a more in-depth discussion to include ranking the proposals and allocating funding.

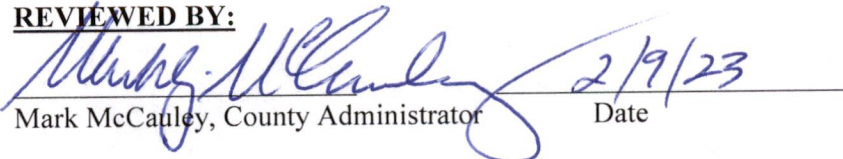
FISCAL IMPACT:

This request has no fiscal impact.

RECOMMENDATION:

Staff recommends that the Board review the ranking spreadsheet and conduct a general discussion regarding the projects and the process and direct staff to bring the spreadsheet and projects back to the Board on February 21, 2023 for a more in-depth discussion to include ranking the proposals and allocating funding.

REVIEWED BY:


Mark McCauley, County Administrator Date 2/9/23

LAST CALL ARPA Proposals Received

Organization	Purpose	Amount Requested
American Legion	Heating improvement plan	\$17,831
American Legion	Exterior paint, materials, equipment rentals	\$18,838
Bayside Housing and Services	Director of Supportive Services	\$81,902
Birchyville Garden Coop	Greenhouse, produce wash area and wheelchair accessible restroom	\$15,000
Birchyville Ranch Annex	Work with architect/designer and City of PT to create a vision and concept for adding living units to co-housing community	\$25,000
Chimacum School District	Development of of Chimacum Creek Primary Campus into a school playground and community sports field (unknown amount)	\$608,626
Community Build	Caswell-Brown indoor bathroom and laundry facility (requesting at least \$100,000 of the \$156,000 cost)	\$100,000
Economic Development Council (EDC) Team Jefferson	Economic stabilization, increase staffing, outreach, workshops, consultant, etc	\$100,000
EJFR	Propane generator, propane tank, water tanks, heat pumps	\$81,200
Gathering Place	Supplies, equipment, event space rental, event coordinator staffing and marketing	\$39,500
Habitat for Humanity	Mason Street Project	\$100,000

Humane Society	Heavy duty truck to tow veterinary surgical trailer and associated costs	\$68,000
Jefferson County Aquatic Coalition	Swim scholarships	\$20,000
Jefferson Community Foundation	Jefferson County Scholarship Summit	\$45,000
Jefferson County Farmers Market	Food assistance matching, culinary education, food service permits, mobile kitchen, stipends for chefs, children activities, etc	\$47,014
Jefferson County Environmental Health	Improve community resiliency and salmon habitat Brinnon	\$33,015
Jefferson County Historical Society	Cemetery Panel discussion, collecting oral histories and writing biographies	\$10,000
Jefferson County Public Works	Shine Road embankment stabilization	\$200,000
Jefferson County Rural Library District	Digital Equity Navigator - 2nd year	\$35,000
Jefferson County Search and Rescue	New vehicle	\$64,200
Jefferson County Tourism Coordinating Council	Gateway Welcome Center upgrades (pending Gateway Visitor Center bid award)	\$58,500
Jefferson Healthcare	Fairgrounds commercial kitchen - facilitates their hospital expansion project (entire project cost \$500,000)	\$100,000
Jefferson Interfaith Action Coalition	Winter welcoming shelter	\$20,000
Local 20/20	Transportation Lab Conference "Moving in the Right Direction"	\$8,000
Northwest School of Wooden Boatbuilding	Student housing upgrades	\$100,000
Northwind Art	Education program support	\$79,800

Olympic Housing Trust	Dundee Hill Development; concrete work and carpentry	\$100,000
Olympic Neighbors	Adult Family Home Program	\$24,000
Peninsula Trails	ODT trailhead and viewpoint in the area of South Discovery Bay. (\$20,000-\$50,000 request)	\$50,000
Pfeiffer House	Pfeiffer House operations	\$39,520
Port of Port Townsend	Flood Protection and Waterwalk Project Phase I	\$100,000
Port Townsend Creative District	Interactive arts registry, hiring facilitator for comprehensive arts and culture plan, new arts festival, school programs, creating micro grant program	\$30,400
Port Townsend Marine Science Center	Installation of a Gray Whale Skeleton on Union Wharf	\$20,000
Port Townsend Marine Trades Association	Maintain new office space for 5 years	\$20,000
Port Townsend Pump Track	Large equipment operator/laborer	\$46,250
Port Townsend Pump Track	Plans and permitting at the Jefferson County Fairgrounds	\$50,000
Prosarus	Local food systems initiative, program development	\$90,000
Quilcene Community Center/Greg Brotherton	Quilcene Community Center Commercial kitchen	\$100,000
Quilcene Community Center	Skate Park Development	\$100,000
Quilcene Community Center	Digital sign improvements	\$35,000
Quilcene Community Center	Computer system and internet	\$43,500
Salish Sound	Discounted audio and events services for non-profit organizations	\$20,000

Shine Residents	Improve the safety of Shine Road and Hicks Beach Park (unknown amount)	\$0
The Nest	Youth Workforce development project	\$76,428
Toandos Emergency Preparedness Association	New heated well pump house/storage facility, emergency and medical supplies, propane transfer trailer	\$80,000
YMCA	Early learning center at 7th Haven (total project cost is \$777,910 with \$561,632 in funding secured)	\$100,000
Total		\$3,082,953