



JEFFERSON COUNTY

DEPARTMENT OF COMMUNITY DEVELOPMENT

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<http://www.co.jefferson.wa.us/260/CommunityDevelopment>

Consent Agenda

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA REQUEST**

TO: Board of County Commissioners
Mark McCauley, County Administrator

FROM: Community Development
Jodi Adams, Permit & Admin Manager

DATE: 11/21/2022

SUBJECT: Agenda item – EnerGov change order; \$20,700

STATEMENT OF ISSUE:

Jefferson County Community Development & Public Health requests Board approval of Change Order for to the License and Service Agreement with Tyler Technologies for EnerGov Software project implementation.

ANALYSIS/STRATEGIC GOALS/PRO'S and CON'S:

The purpose of this change order is to add additional hours above estimates to complete the project. Implementation hours will support go-live and post-production with a small reserve for CSS launch early Q1.

FISCAL IMPACT/COST BENEFIT ANALYSIS:

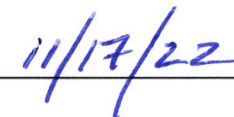
The attached change order increases the contract amount by \$20,700. This will be funded using general fund monies residing in Capital Improvement Fund.

RECOMMENDATION:

JCDCD management requests approval of the attached change order and authorization of the County Administrator to sign it.

REVIEWED BY:


Mark McCauley, County Administrator


Date

Jefferson County, WA - External Change Order: TY-EG-2022-769

Tyler Technologies

Title: Jefferson County, WA - Additional Billable Service Hours

Contract/PO: 2018-0109

Date: 11/3/2022

Client Project Manager: Jodi Adams/Alisa Hasbrouck

Tyler Project Manager: Harshaw, Jason

PROPOSED CHANGE

Change Description

Client requires additional service hours above estimates to complete the project. Implementation hours will support go-live and post-production with a small reserve for CSS launch early Q1. PM hours to support through go-live and close. Training and API consulting needs have not been identified, but hours requested in the event the need for either arises.

IMPACT OF CHANGE

Schedule

Schedule	
Task	Overall Shift In Weeks
Billable Service Hours: Implementation Consulting	7
Billable Service Hours: Project Management Billable	
Service Hours: Training Billable Service Hours: API	
Consulting	



Cost					
Tasks:	Task Category	Fixed Fee	Billable Hrs.	Non-Billable Hrs.	Rate
Billable Service Hours: Implementation Consulting	-		100		\$125
Billable Service Hours: Project Management	-		20		\$175
Billable Service Hours: Training	-		20		\$175
Billable Service Hours: API Consulting	-		4		\$300
	-				\$
	-				\$
	-				\$
	-				\$
	-				\$
	-				\$
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	-				\$

Est. Billable Effort: 144

Est. Non-Billable Effort: 0

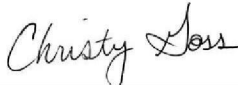
Est. Billable Value: \$20700 Est. Non-Billable Value: \$0 Fixed Fee Value: \$0

Change Total: \$20700



Acceptance

Note: No changes may be made to this project without the agreement of the Project Manager(s) and must be approved by the Project Director. Submit endorsed Change Order to the Tyler Technologies Project Manager.

Approval Date	Title	Approved By	Signature
	Project Manager	Harshaw, Jason	
	PMO Manager	Olsen, Jamie	
	Implementation Manager	Edwards, Trevor	
	Data Service Manager	Johnson, David	
	Training Manager	Goss, Christy	
	Delivery Director	Lawrence, Stanley	
	VP, Professional Services	Stubbs, Peter	
	Client Manager	McCauley, Mark	

