

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA REQUEST**

TO: Board of County Commissioners

FROM: Adiel McKnight, Deputy Clerk of the Board

DATE: August 4, 2025

SUBJECT: APPROVAL OF THE ISSUANCE OF REQUEST FOR PROPOSALS re: 2026 Lodging Tax Funds

STATEMENT OF ISSUE:

On July 29, 2025, the LTAC met to review Request for Proposals (RFP), LTAC By-Laws, 2026 estimated budget, and LTAC timeline. The committee approved a motion to recommend that the Board of County Commissioners issue an RFP in an amount not to exceed \$900,000 for Jefferson County tourism, for qualifying organizations in 2026.

ANALYSIS:

Staff analyzed the finances of the LTAC funds and notified the LTAC that the available amount in 2026 is \$900,000, including \$10,000 contingency fund for Olympic Peninsula Gateway Visitor Center and administrative costs of \$5,051.

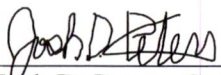
FISCAL IMPACT:

This request has no fiscal impact in and of itself. However, approval of this request will lead to the award of grants for Lodging Tax tourism promotion projects in Jefferson County for 2026.

RECOMMENDATION:

Authorize the issuance of a Lodging Tax RFP in an amount not to exceed \$900,000 for Jefferson County tourism promotion.

REVIEWED BY:



Josh D. Peters, County Administrator

7/30/2025

Date