



AGENDA

Jefferson County Board of Commissioners

Regular Meeting Monday – January 23, 2023

Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

This is a Hybrid meeting: Virtual and In-Person Attendance

Kate Dean, District 1 | Heidi Eisenhour, District 2 | Greg Brotherton, District 3 – Chair

To view Agenda items, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2023 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired and others can be accommodated using Washington Relay Service at 1-800-833-6384. Access for the sight impaired can be accommodated by calling 360-344-9318. |
| <ul style="list-style-type: none">• Website: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Today.” This option will allow you to watch the meeting live-streaming, with no participation. |
| <ul style="list-style-type: none">• In-Person: You are welcome to join the meeting in-person. This option may be limited as we are operating at 50% room occupancy at this time. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

9:00 a.m. **[CALL TO ORDER](#)**

9:01 a.m. **[PUBLIC COMMENT PERIOD](#)** – **ALL TOPICS:** *Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.*

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting. To view comments/correspondence received thus far, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2023 Weekly Agenda Items – Month of the meeting – Day of the meeting

[09:01:47 AM \(00:01:22\)](#) Comment

[09:05:25 AM \(00:05:01\)](#) Comment

[09:06:21 AM \(00:05:57\)](#) Response to comments turned into a discussion with DCD Director Brent Butler regarding floodplain notices.

[09:27:46 AM \(00:27:21\)](#) Comment

[09:31:21 AM \(00:30:56\)](#) Response to comment. Public Health Bonnie Obremski also responded to comment. The Commissioners responded to written comments received as well.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA:

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **AGREEMENT** re: Provide Transitional Supportive Housing Assistance; In the Amount of \$38,80.08; Jefferson County Public Health; Discovery Behavioral Healthcare
 
2. **AGREEMENT** re: Advocacy Services at the Recovery Café; In the Amount of \$189,298; Jefferson County Public Health; Dove House Advocacy Services
 
3. **AGREEMENT** re: Partnering for Vaccine Equity; September 1, 2022 - July 31, 2023, In the Amount of \$150,000; Jefferson County Public Health; National Association for County and City Health Officials (NACCHO)
 
4. **AGREEMENT, Amendment No. 1** re: Breast, Cervical and Colon Health Program Services; In the Amount of \$1,400; Jefferson County Public Health; Public Health of Seattle King County
 
5. **AGREEMENT, Amendment No. 10** re: Consolidated Contracts, Additional Amount of \$205,027 for a Total of \$4,330,576; Jefferson County Public Health; Washington State Department of Health
 
6. **AGREEMENT** re: Functional Family Therapy; In the Amount to \$20,000; Jefferson County Juvenile Services; Mark Farley, Options Counseling
 
7. **MEMORANDUM OF AGREEMENT** re: Corrections Officer Hiring Incentive for Employee Darryl Elmore; In the Amount of \$15,000; Jefferson County Human Resources; Fraternal Order of Police, Jefferson County Sheriff's Office Uniformed Support Services (JCSOUSS)
 
8. **REQUEST FOR APPROVAL** re: Superior Court Jury Fees Voucher; In the Amount of \$5,230.70
 
9. **Payment of Jefferson County Vouchers/Warrants** Dated December 29, 2022 Totaling \$1,099,246.18 and Dated December, 29, 2022 Totaling \$1,100,107.64 (Records of all claims submitted for payment along with vouchers approved by the Board of Jefferson County Commissioners are retained by the Jefferson County Auditor and Public Works Department.)
 

[09:42:04 AM \(00:41:40\)](#) KD moved to approve and adopt the Consent Agenda. HE seconded, unanimous.

[09:42:26 AM \(00:42:01\)](#) Commissioner Eisenhour briefed the Board on opening of The Nest that she attended.

REGULAR AGENDA:

9:45 – 10:45 a.m. **CLOSED SESSION** with County Administrator, Human Resources Director, and Finance Manager to Discuss Collective Bargaining, Professional Negotiations, or Grievance or Mediation Proceedings, or to Review the Proposals Made in Negotiations or Proceedings While in Progress, not Subject to the Open Public Meetings Act, as Outlined in RCW 42.30.140(4)(b)

[09:44:53 AM \(00:44:28\)](#) 945 -1045

[10:46:56 AM \(00:45:14\)](#) Recess

[10:54:01 AM \(00:46:51\)](#) Reconvene

DISCUSSION and Potential Action re: Sole Source Emergency Contract and
PUBLIC COMMENT  

Mark McCauley, County Administrator

Commissioner Eisenhour explained that the Marine Resources Committee formed a Derelict Vessel subcommittee to address derelict vessels in the region. They identified problem vessels and how best to remove them, and which funding could be applied to which issue. The vessel in question today was located under the Indian Island bridge and weathered by the last King Tide. It was in danger of hitting the uprights to the bridge, or become marine debris.

Commissioner Eisenhour stated she reached out to the Washington State Department of Natural Resources Derelict Vessel Removal Program, and asked about what steps Jefferson County can take regarding emergency possession of the vessel and reimbursement for salvaging costs. With the help of Vessel Assist and various agencies, the boat was removed last week. She thanked Roger Slate and the crew of Vessel Assist and Star Marine in Port Townsend.

[11:00:25 AM \(00:53:16\)](#) MM reviewed the two proposed motions with the Board. Chief Civil DPA Hunsucker was present to explain the emergency declaration. Discussion ensued.

[11:07:41 AM \(01:00:32\)](#) KD started to make a motion, retracted her motion. HE moved that Jefferson county declare the abandoned vessel WN7877 NE an emergency because it meets the criteria for temporary possession described under RCW 79.100.040(3), and make this emergency declaration effective January 14, 2023. KD second. Hunsucker was asked if they could retroactive the emergency? Hunsucker, yes.

[11:09:00 AM \(01:01:50\)](#) GB called for public comments. None received. Vote on motion unanimous.

[11:09:22 AM \(01:02:13\)](#) HE – Moved to authorize the County Administrator prepare and sign/execute a sole source contract with TowBoat US/Marine Assist of Port Hadlock, Inc., which will include ratification of expenses incurred prior to the execution of said contract. KD second. KD – about how

much? MM and HE – about \$30k. I will be reimbursed. GB called for comments, none received. Called for vote on motion. Motion carried by a unanimous vote.

COMMISSIONERS BRIEFING SESSION – The Commissioners (HE and KD) discussed recent meetings they attended, miscellaneous topics, and reviewed upcoming meetings.

11:30:27 AM (01:23:17) Recess

RECESS

12:01:21 PM (01:24:16) Reconvene. GB and HE preset. KD joined at: 12:05 p.m.

12:00 p.m.

**QUARTERLY WORKSHOP WITH ELECTED OFFICIALS and
DEPARTMENT DIRECTORS**

Present: County Administrator Mark McCauley, Prosecutor James Kennedy, Human Resources Director Sarah Melancon, Central Services Director Chris Goy, Treasurer Stacie Prada, Clerk Amanda Hamilton, Assessor Jeff Chapman, Juvenile Services Director Shannon Burns, Auditor Brenda Huntingford, Department of Community Development Director Brent Butler, Chief Civil Deputy Prosecuting Attorney Philip Hunsucker, District Court Judge Mindy Walker, Public Health Deputy Chief Veronica Shaw, Public Works Director Monte Reinders, Finance Manager Judy Shepherd, Sheriff Joe Nole, and all three Commissioners.

- Legislative Priority Bills All
 - HB1241 addressing Harassment of Elections Officials
 - HB1272 Consistency in Standards for Voter Pamphlets
 - Address the WSP Toxicology Lab Backlog
 - HB/SB Number-Study Statewide Forensic Pathologist Shortage
 - HB1419 Modernize the Process of Registered Warrants
 - SB5392 Reinstating Overpayment Refund Threshold
 - HB1205 Better Alignment of Duties in the Dependency Cases
 - Other bills were also discussed.
 - The Sheriff also noted he is following the following bills: (timestamp off)
 - HB1492 Blake, SB5352, SB1363, SB5361 Retention, HB1432 Juvenile Justice
 - Commissioner Dean discussed the following bills: XX1022, SB5440
- Discussion re: Quarterly Elected/Department Directors Meeting and County Coordination Meeting The Quarterly Elected/Department Directors Meeting will no longer be held. In its place will be the County Coordination meeting with all three Commissioners, Elected Officials and Department Directors.
- Quick hits from County Coordination Meeting of Friday, January 20, 2023 Mark

Mark provided briefing of the CC meeting. Community Outreach meetings were discussed. Tentative dates: June 1 – Port Ludlow, June 8 – Port Townsend, July 19 – Chimacum, August 18 – Gardiner, September 8 – Brinnon, September 14 – Quilcene, October 6 – West End. Mark continued providing briefing of the CC meeting.
- Roundtable All

[01:16:43 PM \(02:39:38\)](#) Recess

AFTERNOON SESSION 1:30 p.m.

[01:33:56 PM \(02:40:09\)](#)

ADDITIONAL DISCUSSION ITEMS

- [Review of items to discuss](#)
- [ADDITIONAL BUSINESS: Emergency Declaration:](#)
- [01:39:50 PM \(02:46:03\)](#) After review, HE moved to approve **RESOLUTION NO. 01-23** re: In the Matter of Declaring an Emergency for Vessel WN7877 NE, because it Meets the Criteria for Temporary Possession Described under RCW 79.100.040(3). KD second. GB called for comments. No comments received. Vote on motion unanimous.
- [Washington Coast Restoration and Resiliency Initiative \(WCRR\)](#): Two letters of support   After discussion **MOTION:** HE moved to sign on to the two letters of support for the WCRR to the budget leaders in the state legislature. KD seconded the motion. GB called for public comments. No comments received. Vote on motion unanimous.
- [Boards and Committees Vacancies](#) 
- [Discussion re: Rescinding Resolution No. 49-22](#) re: 13th Temporary County Policy Based on Emergency Response to the COVID-19 Pandemic
The Commissioners discussed potentially rescinding the resolution. They are awaiting an upcoming BOCC meeting with the Public Health Officer to make their decision.
[01:59:47 PM \(03:06:00\)](#) GB called for public comments
[01:59:54 PM \(03:06:08\)](#) Comment
[02:00:49 PM \(03:07:02\)](#) Closing remarks on discussion
- [BOCC Briefing Session – Continued, and miscellaneous topics](#)
- [Calendar Coordination](#)
- [Legislative Update](#)

NOTICE OF ADJOURNMENT 2:58 p.m.

COMMISSIONERS MEETING SCHEDULE **Week of January 23, 2023**

Monday – January 23, 2023

9:00 a.m. - 4:30 p.m.	BoCC Meeting	Hybrid
Noon Board	SPECIAL MEETING re: WSAC Virtual Assembly	Virtual

Tuesday – January 24, 2023

2:45 p.m. Greg	Intellectual/Developmental Disability Advisory Board (I/DD) Meeting	Virtual
3:30 p.m. Kate	Port Townsend Empowered Teens Coalition Meeting	Virtual
5:30 p.m. Greg	Quilcene Community Center Board Meeting	Quilcene

Wednesday – January 25, 2023

8:30 a.m. Board	Jefferson County Budget Committee Meeting	Virtual
10:00 a.m. Heidi	Jefferson County Transfer Land Trust Lease Parcel Q&A Session	Virtual

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10:30 a.m.	Greg	Meeting with Citizens	Virtual
Noon	Greg	Lunch Meeting with Sheriff Nole	Port Townsend
1:30 p.m.	Heidi	Behavioral Health Landscape Collaboration	Virtual
2:15 p.m.	Kate	Childcare/Family Support Center Project Meeting	Virtual
2:30 p.m.	Greg/Kate	Housing Fund Board Meeting	Virtual
5:30 p.m.	Board	Joint Special Meeting with Jefferson County Planning Commission	Hybrid
<u>Thursday – January 26, 2023</u>			
9:30 a.m.	Heidi	Trust Land Transfer Legislative Session Lobby Day	Hybrid
11:00 a.m.	Kate	Jefferson County Childcare Convening Meeting	Virtual
2:00 p.m.	Kate	North Olympic Development Council (NODC) Meeting	Virtual
3:00 p.m.	Heidi	Solid Waste Advisory Committee (SWAC) Meeting	Hybrid
<u>Friday – January 27, 2023</u>			
All Day	Heidi	Out of Office	
Noon	Greg	WSAC 2023 Legislative Virtual Update	Virtual

THE COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request