

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of Commissioners

FROM: Shawn Frederick, Central Services Director

DATE: July 28th, 2025

RE: Courthouse Elevator Modernization

STATEMENT OF ISSUE: The Jefferson County Courthouse Elevator is close to the end of its expected mechanical life. Replacement parts for the existing control system are difficult to find, and the elevator requires upgrades to comply with the current seismic code. This project will address seismic code compliance and improve the reliability of fire and life safety systems, reduce energy consumption, and prevent unexpected down time waiting for hard-to-find parts.

ANALYSIS: On June 20, 2024, Central Services received a bid for \$396,509.70 but were unable to move forward due to a bidding process error. After correcting the process and revising the bid, ads were noticed in the Port Townsend Leader and Seattle Daily Journal of Commerce. Bids opened 5/21/25 and closed 2pm 6/16/25. We received a single bid from Apex Mechanical totaling \$811,593.00 which exceeded the project estimate of \$450,000.00.

Central Services has continued to work towards finding additional resources to address the Elevator Modernization project. Recently, a new vendor has been located through the state contract system. Central Services has met with representatives from potential vendors to determine their capabilities in support of the type of work needed to modernize the elevator.

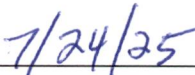
FISCAL IMPACT: \$811,593.00 to be taken from Construction and Renovation fund 301 if the County moves forward with the bid.

RECOMMENDATION: We recommend rejecting the bid due to the cost of \$811,593.00 and pursuing alternate solutions through state contracts pertaining to elevator modernization.

REVIEWED BY:



Josh Peters, County Administrator



Date