



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, July 28, 2025 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Heather Dudley-Nollette, District 1 | Heidi Eisenhour, District 2 | Greg Brotherton, District 3 – Acting Chair

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of Commissioners – BOCC Agenda Packets – 2025 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.”
Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at the request of any of the Commissioners).

1. **HEARING NOTICE** re: Amendment of Sewer Ordinance; Hearing on Monday, August 18, 2025 at 10:45 a.m. in the Commissioners' Chambers, 1820 Jefferson St, Port Townsend WA 98368 (HYBRID)
 
2. **RESOLUTION NO. ____** re: In the matter of creating a County project designated as Center Road MP 3.23 Culvert Replacement
 
3. **REJECT BID** re: Courthouse elevator modernization and pursue alternate solutions
 
4. **AGREEMENT** re: Noxious Weed Control; In the amount of \$27,500; WSU Jefferson County Extension; USDA Forest Service Olympic National Forest
 
5. **AGREEMENT** re: E911 County Basic Service Operations Contract for 2025-2026; In the amount of \$335,023; JeffCOM 911; Washington State Military Department and State Enhanced 911 Fund
 
6. **AGREEMENT** re: Solid waste monitoring; In the amount of \$113,902.67; Public Health; Washington State Department of Ecology
 
7. **AGREEMENT** re: Summer Intern; Public Health; Cascade Community Connections; and **MOTION** re: Delegation of signing authority to Public Health Deputy Director Veronica Shaw to sign the DSHS Work-based learning agreement as "employer"
 
8. **AGREEMENT, Amendment No. 1** re: Jefferson County Therapeutic Courts; Additional amount of \$5,000 for a total of \$15,000; Superior Court; Salish Behavioral Health Organization
 
9. **AGREEMENT, Amendment No. 1** re: Quilcene School-based mental health services; In the amount of \$22,200; Public Health; Jessica Garcia
 
10. **AGREEMENT, Change Order No. 3** re: Phase 4 – Stage 1 On-site grinder pump installation for the PHUGA, Project No. 405-2127-0, Ecology Agreement No. WQC_2024_JCoPWE-00034
 
11. **APPROVAL OF EXPENDITURE** re: Electric Vehicle (EV) charger purchase for fleet vehicles; In the amount of \$10,280.21 from the General Fund
 
12. **APPROVAL OF JURY FEE VOUCHER:** Dated July 22, 2025 and totaling \$1,033
 
13. **APPROVAL OF ACCOUNTS PAYABLE WARRANTS:** Dated July 21, 2025 and totaling \$1,777,799.36 and dated July 28, 2025 and totaling \$539,124.11

REGULAR AGENDA:

- 9:45 a.m. **WORKSHOP** re: Application for grant assistance to the RCO for the Dosewallips Powerlines final design planning project and authorizing resolution
  [Zoom](#) [Zoom](#)
Tami Pokorny, Natural Resources Program Coordinator
Michael Dawson, Water Quality Manager
John Soden, Natural Systems Design
- No set time **WORKSHOP** re: Quimper Trust Land Transfer Project Deed of Right, Stewardship Agreement, and Conservation Futures Project Grant Agreement
  [Zoom](#)
Tami Pokorny, Natural Resources Program Coordinator
Michael Dawson, Water Quality Manager
- 11:00 a.m. **DISCUSSION and POTENTIAL ACTION** re: Memorandum of Agreement (MOA) with the Jamestown S’Klallam Tribe (JST) and the Hood Canal Salmon Enhancement Group (HCSEG); (MOA)
  [Zoom](#)
Philip Hunsucker, Chief Civil DPA
- No set time **COMMISSIONERS BRIEFING SESSION**
- No set time **RECESS**
- 12:00 p.m. **COORDINATION MEETING** with Jefferson County Elected Officials and Department Directors
 • Roundtable discussion
- 1:30 p.m. **AFTERNOON SESSION**
- 1:30 to 2:00 p.m. **EXECUTIVE SESSION** with the County Administrator, Chief Civil Deputy Prosecuting Attorney (DPA), and Civil DPA re: Potential Litigation; Exemption as Outlined in the Open Public Meetings Act, RCW 42.30.110(1)(i)

DISCUSSION, POTENTIAL ACTION with PUBLIC COMMENT re: TOPIC OF THE EXECUTIVE SESSION
- 2:00 p.m. **SPECIAL SERIES:** Jefferson County Historical Society re: Cultural Heritage
  [Zoom](#)
Tara McCauley, JCHS Director
- No set time **ADDITIONAL DISCUSSION ITEMS**
- No set time **ADJOURNMENT** (Adjourn by 3:00 p.m.)
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COMMISSIONERS MEETING SCHEDULE

The Week of July 28, 2025

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, July 28, 2025

9:00 a.m. BOCC Meeting – Board
12:00 p.m. Elected/Directors Coordination Meeting – Heather
3:00 p.m. Special BOCC Finance Committee Meeting - Board

Tuesday, July 29, 2025

11:30 a.m. Capital Facilities Planning – Greg
12:30 p.m. Agenda Planning Meeting – Heather

Wednesday, July 30, 2025

11:00 a.m. Brinnon Flood Plain Workshop – Greg
2:30 p.m. Jefferson County Early Learning Center Check-in - Heather
3:00 p.m. Gateway Signage Committee Meeting - Greg

Thursday, July 31, 2025

10:00 a.m. Hood Canal-Sequim Bay All-Lands Forest Health Assessment Meeting – Greg

Friday, August 1, 2025

10:00 a.m. Jefferson County Fairgrounds Association Executive Board Meeting - Heather

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us and click on the Calendar tab.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request
