



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, September 16, 2024 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 - Chair | Heidi Eisenhour, District 2 | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **RESOLUTION NO. ____** re: Amending Sections I, III, and IV of Resolution No. 82-91 Jefferson County Open Space Tax Program to Remove the Requirement for a Hearing Examiner Recommendation

2. **AGREEMENT** re: Overwatch System to provide monitoring of individuals in custody; In the Amount of \$24,394.22 for the first year, \$14,437.50 annually thereafter; Sheriff's Office; 4Sight Labs

3. **AGREEMENT, Amendment No. 2** re: Landfill Post-Closure Care Termination; In the Amount of \$26,692; Public Works; Aspect Counseling

4. **ADVISORY BOARD APPOINTMENT** re: Local Emergency Planning Committee (LEPC); Shannon Daugherty representing the Port Townsend Paper Company – Two-year term expiring September 16, 2026

5. **ADVISORY BOARD REAPPOINTMENT** re: Solid Waste Advisory Committee; Stephen Chappuis – Two-year term expiring September 16, 2026

6. **ADVISORY BOARD RESIGNATION** re: Tourism Coordinating Council; Crystie Kisler representing Port Hadlock/Tri-Area/Discovery Bay

7. **ADVISORY BOARD RESIGNATION** re: Behavioral Health Advisory Committee (BHAC); Amanda Grace representing Board of Health

8. **MOTION to AFFIRM** re: 2025 and 2026 1/10th of 1% Funding Requests from the Behavioral Health Advisory Committee

9. **APPROVAL OF MINUTES:** Regular Meeting Minutes of September 3 and 9, 2024

10. **APPROVAL OF ACCOUNTS PAYABLE WARRANTS:** Dated September 9, 2024 Totaling \$849,774.69


REGULAR AGENDA:

No set time **COMMISSIONERS BRIEFING SESSION**

9:45 a.m. **WORKSHOP** re: Special Assessment Fees Handled Through the Property Tax System 

Jeff Chapman, Assessor
Stacie Prada, Treasurer

No set time **RECESS**

1:30 p.m. **AFTERNOON SESSION**

1:30 p.m. to 2:00 p.m. **EXECUTIVE SESSION** with the County Administrator, Civil Deputy Prosecuting Attorney, Department of Community Development Director, and Associate Planner re: Potential Litigation; Exemption as Outlined in the Open Public Meetings Act, RCW 42.30.110(1)(i)

**DISCUSSION, POTENTIAL ACTION with PUBLIC COMMENT re:
TOPIC OF THE EXECUTIVE SESSION**

No set time **ADDITIONAL DISCUSSION ITEMS**

ADJOURNMENT

COMMISSIONERS MEETING SCHEDULE

The Week of September 16, 2024

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, September 16, 2024

9:00 a.m. BOCC Meeting – Board
12:00 p.m. Washington State Association of Counties Virtual Assembly - Heidi
4:30 p.m. North Hood Canal Chamber of Commerce – Greg
4:30 p.m. Preparation meeting with Healthier Together Task Force – Greg
6:00 p.m. Joint Special Meeting with the City of Port Townsend and Jefferson County – Board

Tuesday, September 17, 2024

9:00 a.m. Senior Management Meeting – Heidi
10:00 a.m. Jefferson Community Foundation Newcomer Event - Heidi
11:00 a.m. Shelter Coalition – Greg
11:00 a.m. Municipal Research and Services Center Embracing AI Training – Greg
1:00 p.m. Clallam Emergency Preparation Convo – Heidi
3:00 p.m. Chinook Observer (Riley) re: Legacy Forests - Heidi
3:30 p.m. Quilcene and Brinnon Coalition Meeting – Greg
3:30 p.m. Jefferson Transit Authority - Kate

Wednesday, September 18, 2024

8:30 a.m. Budget Meeting – Heidi, Kate
11:30 a.m. Opioid Sub-Committee Meeting – Heidi
1:00 p.m. Timber Counties Caucus – Heidi
1:00 p.m. Hood Canal Coordinating Council Board of Directors Meeting - Kate
2:30 p.m. Childcare Capacity/Family Support Meeting - Kate
5:00 p.m. Jefferson County Forestry - Heidi
5:30 p.m. Jefferson Associated Council – Greg

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Thursday, September 19, 2024

- 10:00 a.m. Community Foundation Review – Greg
- 2:30 p.m. Jefferson County Board of Health – Board
- 5:00 p.m. Jefferson County Forestry – Heidi
- 5:00 p.m. Intergovernmental Collaborative Group Meeting - Heidi

Friday, September 20, 2024

- 9:00 a.m. Olympic Consortium Board – Greg
- 10:00 a.m. Ecosystem Recovery Network (Strait ERN) Quarterly Meeting - Heidi
- 12:30 p.m. KPTZ – Kate

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us and click on the Calendar tab.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request