



**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA REQUEST**

TO: Board of County Commissioners
Mark McCauley, County Administrator

FROM: Pinky Feria Mingo, Environmental Health and Water Quality Director
Tami Pokorny, Natural Resources Program Coordinator

DATE: *August 29, 2024*

SUBJECT: Agenda Item – Amendment 7 to Add Hood Canal Salmon Enhancement Group as a Secondary Sponsor of the Lower Big Quilcene Floodplain Acquisitions 2018 Recreation and Conservation Office (RCO) Salmon Recovery Funding Board (SRFB) #18-1227 Grant Agreement; July 1, 2019 – March 31, 2025

STATEMENT OF ISSUE:

Jefferson County Public Health requests approval of Amendment 7 to add the Hood Canal Salmon Enhancement Group (HCSEG) as a Secondary Sponsor of the Lower Big Quilcene Floodplain Acquisitions 2018 RCO SRFB #18-1227 Grant Agreement to acquire a floodplain parcel for restoration from a willing seller; July 1, 2019 – March 31, 2025.

ANALYSIS/STRATEGIC GOALS/PROS and CONS:

This amendment will add HCSEG as Secondary Sponsor of this grant to facilitate the acquisition of the parcel (Saban, APN #991200706) by HCSEG through a willing seller negotiation and acquisition of this property located within the target geographic project envelope for restoration of the Lower One Mile of the Big Quilcene River.

FISCAL IMPACT/COST BENEFIT ANALYSIS:

Funding for this project is being provided by the RCO SRFB with match satisfied through an MOU with the HCSEG. No funds from the General Fund are requested.

RECOMMENDATION:

JCPH Management recommends BOCC signature for Amendment 7 to add HCSEG as a Secondary Sponsor of the Lower Big Quilcene Floodplain Acquisitions 2018 RCO SRFB #18-1227 Grant Agreement to acquire a floodplain parcel for restoration from a willing seller; July 1, 2019 – March 31, 2025.

REVIEWED BY:


Mark McCauley, County Administrator

8/21/24
Date

CONTRACT REVIEW FORM

[Clear Form](#)

(INSTRUCTIONS ARE ON THE NEXT PAGE)

CONTRACT WITH: WA Recreation and Conservation Office

Contract No: WQ-19-180-A7

Contract For: Lower Big Quilcene Floodplains Acq'n, Amend 7 Term: 7/1/2019 - 3/31/2025

COUNTY DEPARTMENT: Public Health

Contact Person: Tami Pokorny

Contact Phone: X498

Contact email: tpokorny@co.jefferson.wa.us

AMOUNT: No change

Revenue: _____

Expenditure: _____

Matching Funds Required: _____

Sources(s) of Matching Funds: _____

Fund # 128

Munis Org/Obj 12855310

PROCESS:

- ☒ Exempt from Bid Process
- ☐ Cooperative Purchase
- ☐ Competitive Sealed Bid
- ☐ Small Works Roster
- ☐ Vendor List Bid
- ☐ RFP or RFQ
- ☐ Other: _____

APPROVAL STEPS:

STEP 1: DEPARTMENT CERTIFIES COMPLIANCE WITH ICG 3.55.080 AND CHAPTER 42.23 RCW.

CERTIFIED: ☐

N/A: ☒

Signature

Aug. 12, 2024

Date

STEP 2: DEPARTMENT CERTIFIES THE PERSON PROPOSED FOR CONTRACTING WITH THE COUNTY (CONTRACTOR) HAS NOT BEEN DEBARRED BY ANY FEDERAL, STATE, OR LOCAL AGENCY.

CERTIFIED: ☐

N/A: ☒

Signature

Aug. 12, 2024

Date

STEP 3: RISK MANAGEMENT REVIEW (will be added electronically through Laserfiche):

Electronically approved by Risk Management on 8/14/2024.
Contract amendment.

STEP 4: PROSECUTING ATTORNEY REVIEW (will be added electronically through Laserfiche):

Electronically approved as to form by PAO on 8/15/2024.
Amendment to State Contract.

STEP 5: DEPARTMENT MAKES REVISIONS & RESUBMITS TO RISK MANAGEMENT AND PROSECUTING ATTORNEY(IF REQUIRED).

STEP 6: CONTRACTOR SIGNS

STEP 7: SUBMIT TO BOCC FOR APPROVAL

Amendment to Grant Agreement

Project Sponsor: Jefferson County Public Health
Project Title: Lower Big Quilcene Floodplain Acquisitions 2018

Project Number: 18-1227C
Amendment Number: 7

Amendment Type:

Project Sponsor Change

Amendment Description:

Adding Hood Canal Salmon Enhancement Group as a secondary sponsor to facilitate a shared property acquisition (Saban).

Agreement Terms

In all other respects the Agreement, to which this is an Amendment, and attachments thereto, shall remain in full force and effect. In witness whereof the parties hereto have executed this Amendment.

**State of Washington
Recreation and Conservation Office**

BY: _____
Megan Duffy

TITLE: Director

DATE: _____

Pre-approved as to form:

BY: /S/
Assistant Attorney General

Project Sponsor

EXISTING AGENCY: Jefferson County Washington

BY: _____

Kate, Dean
Chair, Board of County Commissioners

TITLE: Chair, Board of County Commissioners

DATE: _____

**NEW
AGENCY:**

BY: _____

TITLE: _____

DATE: _____

Approved as to form only:

P. C. Hunter

August 15, 2024

Philip C. Hunsucker, _____ Date _____
Chief Civil Deputy Prosecuting Attorney
Jefferson County Washington

Amendment to Grant Agreement

Project Sponsor: Jefferson County Public Health
Project Title: Lower Big Quilcene Floodplain Acquisitions 2018

Project Number: 18-1227 C
Amendment Number: 6

Amendment Type:

Time Extension

Amendment Description:

Pursuant to a request from Jefferson County Public Health the Project Agreement identified above is amended to extend the end date of this agreement.

The project period of 07/01/2019 to 06/30/2024 is extended to allow the contracting party until 03/31/2025 to complete the project.

Agreement Terms

In all other respects the Agreement, to which this is an Amendment, and attachments thereto, shall remain in full force and effect. In witness whereof the parties hereto have executed this Amendment.

State of Washington
Recreation and Conservation Office

Jefferson County Washington

BY: Kathryn Moore
Kathryn Moore (Aug 6, 2024 09:52 Pst)
For Megan Duffy

TITLE: Director

DATE: Aug 6, 2024

Pre-approved as to form:
By: /S/
Assistant Attorney General

BY: _____

NAME: Kate Dean

TITLE: Chair, Board of County Commissioners

ATTEST:

Carolyn Gallaway, Date
Clerk of the Board

Approved as to form only:

P.C. Hunsucker August 15, 2024
Philip C. Hunsucker, Date
Chief Civil Deputy Prosecuting Attorney