

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

REGULAR AGENDA REQUEST

TO: Board of County Commissioners

FROM: Mark McCauley, County Administrator

DATE: May 12, 2025

SUBJECT: County Road Administration Board (CRAB): Certificate of Good Practice

STATEMENT OF ISSUE:

Annually, each county engineer and either the chair of the board of county commissioners or the county executive must certify that the county has operated in compliance with the Standards of Good Practice. Based upon this certification, CRAB issues Certificates of Good Practice to the State Treasurer, which allows disbursement of gas tax revenues to the individual counties in the following year (WAC 136-04-050).

ANALYSIS:

Per RCW 36.78.020 "Standards of good practice" shall mean general and uniform practices formulated and adopted by the board relating to the administration of county roads and the safe and efficient movement of people and goods over county roads, which shall apply to engineering, design procedures, maintenance, traffic control, safety, planning, programming, road classification, road inventories, budgeting and accounting procedures, management practices, equipment policies, personnel policies, and effective use of transportation-related information technology.

CRAB Standards:

Maintenance Management
Vacancy in the Position of County Engineer
Priority Programming Procedures
Six-Year Programs
Annual Road Program, Construction Report, and County Forces Construction
Inspection of Bridges on County Roads
Pavement Management System
Relationship between County Engineer and County Legislative Authority
County Forces Construction
Traffic Law Enforcement Expenditures
Accommodation of Utilities on County Roads
Maintenance of County Road Log
County Accident Reports

Jefferson County has again met all the standard required for the issuance by CRAB of a Certificate of Good Practice for 2024.

FISCAL IMPACT:

None.

RECOMMENDATION:

That the Board present the Certificate of Good Practice to Monte Reinders, Director, Public Works.

REVIEWED BY:


Mark McCauley, County Administrator

Date 5/7/25

COPY

CERTIFICATE

OF GOOD PRACTICE

HAS BEEN TRANSMITTED TO THE STATE TREASURER ON BEHALF OF

Jefferson County

FOR THE YEAR 2024

Pursuant to the authority contained in RCW 36.78.090 and in recognition of the fact that this county has submitted to the Department of Transportation or to this Board all reports required by law or regulation of the Board; and has reasonably complied with provisions of law relating to county road administration and with the Standards of Good Practice as formulated and adopted by the Board.

MAY 1, 2025



Rob Coffman
ROB COFFMAN, CHAIR OF THE BOARD

RESOLUTION 2025-002



WHEREAS RCW 36.78.090 provides that the County Road Administration Board each year shall transmit to the State Treasurer Certificates of Good Practice on behalf of the counties which during the preceding calendar year have submitted to the State Department of Transportation or to the CRABoard all reports required by law or regulation of the CRABoard and have reasonably complied with provisions of law relating to county road administration and with Standards of Good Practice as formulated and adopted by the Board; and

WHEREAS the County Road Administration Board met on May 1-2, 2025 in Olympia, Washington to make such a determination pursuant to an analysis of annual certification questionnaires in accordance with WAC 136-04 by the counties; and

WHEREAS the County Road Administration Board determined that all 39 counties were in compliance with the provisions of RCW 36.78.090 as they relate to the issuance of Certificates of Good Practice;

WHEREAS the Director of Highways and Local Programs has certified to CRAB that all 39 counties are currently in compliance with National Bridge Inspection Standards (NBIS).

WHEREAS 38 of the 39 counties' required submittals were submitted to CRAB by the April 1st deadline. The county missing the deadline had a reasonable explanation, complied soon after the deadline and, is considered to be in reasonable compliance.

NOW, THEREFORE, BE IT RESOLVED that a Certificate of Good Practice be transmitted to the State Treasurer on behalf of the following counties:

ASOTIN
ADAMS
BENTON
CHELAN
CLALLAM
CLARK
COLUMBIA
COWLITZ
DOUGLAS
FERRY
FRANKLIN
GARFIELD
GRANT

GRAYS HARBOR
ISLAND
JEFFERSON
KING
KITSAP
KITITAS
KLICKITAT
LEWIS
LINCOLN
MASON
OKANOGAN
PACIFIC
PEND OREILLE

PIERCE
SAN JUAN
SKAGIT
SKAMANIA
SNOHOMISH
SPOKANE
STEVENS
THURSTON
WAHAKIUM
WALLA WALLA
WHATCOM
WHITMAN
YAKIMA

Adopted by the CRABoard on May 1, 2025.


CRABoard Chairman
Commissioner Coffman


Executive Director
Jane Wall

RECEIVED

MAY 07 2025

JEFFERSON COUNTY
COMMISSIONERS



COPY

TO: County Executives and Chairs of Boards of County Commissioners

FROM: Jane Wall, Executive Director

DATE: May 2, 2025

RE: Certificate of Good Practice

It is my pleasure to send you a copy of the enclosed Certificate of Good Practice that was approved by resolution of the County Road Administration Board at its meeting on May 1, 2025. We have mailed the original certificate to your County Engineer as they are required to post it in a publicly accessible location in the Public Works office. We encourage you to acknowledge this great achievement at an appropriate time for recognition should you wish.

A Certificate of Good Practice has been transmitted to the State Treasurer on behalf of your county pursuant to the authority contained in RCW 36.78.090 as shown on the certificate enclosed. This action by the CRABoard will assure the continued distribution of your monthly state gas tax allotment from the Office of the State Treasurer.

On behalf of the members and staff of the CRABoard, I would like to express my appreciation for the cooperation we have received from and through your county engineer's office during the past year.

Enclosure

Cc: County Engineer

A handwritten signature in blue ink, appearing to read "Jane Wall".

JANE WALL

Executive Director