



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, October 21, 2024 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 - Chair | Heidi Eisenhour, District 2 | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.”
Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **RESOLUTION NO. ____** re: Cancellation of Unclaimed Warrants Exceeding One Year
2. **HEARING NOTICE** re: Informing Citizens of Jefferson and Clallam Counties' Spending of the 2022-2024 Community Development Block Grant (CDBG), Public Service Funding, and the proposed use of the 2024-2025 funding
3. **AGREEMENT** re: Practicum Field Experience; No cost; Public Health; UW School of Public Health
4. **AGREEMENT** re: Conservation Corps Crew Restoration Activities; In the Amount of \$11,080; Public Health; Washington State Department of Ecology
5. **AGREEMENT** re: Recovery Café; In the Amount of \$171,327.04 (\$81,281.26 in 2025 and \$90,045.78 in 2026); Public Health; Dove House
6. **AGREEMENT** re: Mental Health/Therapy Services for Children Aged 2-12 in East Jefferson County; In the Amount of \$226,282.98 (\$107,353.55 in 2025 and \$118,929.43 in 2026); Public Health; Jumping Mouse Children's Center
7. **AGREEMENT** re: JeffCOM 911/Washington State Patrol Equipment; In the Amount of \$46,411; Washington State Military Department and State Enhanced 911 Fund
8. **APPROVAL OF MINUTES:** Regular Meeting Minutes of October 14, 2024
9. **APPROVAL OF PAYROLL WARRANTS:** Dated October 4, 2024 and Totaling \$176,853.50
10. **APPROVAL OF ACCOUNTS PAYABLE WARRANTS:** Dated October 14, 2024 and Totaling \$2,492,947.41

REGULAR AGENDA:

No set time **PROCLAMATION** re: Pro Bono Law Week 2024

Rafael Urquia, Jefferson Pro Bono Lawyers

No set time **DISCUSSION and POTENTIAL ACTION re: LETTER** to Washington State Supreme Court re: New Caseload Standards for Indigent Defense

Kate Dean, Commissioner, District No. 1

- 10:00 a.m. **HEARING** re: 2024 Third Quarter Budget Appropriations/Extensions; Various County Departments
- Mark McCauley, County Administrator
Judy Shepherd, Finance Manager
- No set time **COMMISSIONERS BRIEFING SESSION**
- No set time **RECESS**
- 1:30 p.m. **AFTERNOON SESSION**
- 1:30 p.m. to 1:40 p.m. **EXECUTIVE SESSION** with the County Administrator and Chief Civil Deputy Prosecuting Attorney re: Potential Litigation; Exemption as Outlined in the Open Public Meetings Act, RCW 42.30.110(1)(i)
- DISCUSSION, POTENTIAL ACTION with PUBLIC COMMENT re:
TOPIC OF THE EXECUTIVE SESSION**
- 1:40 p.m. to 2:00 p.m. **CLOSED SESSION** with the Human Resources Director; To discuss that portion of a meeting during which the governing body is reviewing the performance of a public employee. No discussion of salaries, wages, and other conditions of employment to be generally applied within the county; and, no final action on the hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, exemption as outlined in the Open Public Meetings Act, RCW 42.30.110(1)(g)
- 2:00 p.m. **BRIEFING** re: Determining State and Federal Legislative Priorities
- Kate Dean, Commissioner, District No. 1
Stephanie Wright, Strategies 360
- No set time **ADDITIONAL DISCUSSION ITEMS**
- No set time **ADJOURNMENT** (Adjourn by 4:30 p.m.)

COMMISSIONERS MEETING SCHEDULE The Week of October 21, 2024
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A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, October 21, 2024

- 9:00 a.m. BOCC Meeting – Board
- 12:00 p.m. Washington State Association of Counties Virtual Assembly - Heidi
- 4:30 p.m. North Hood Canal Chamber of Commerce Meeting – Greg

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Tuesday, October 22, 2024

- 1:00 p.m. Community Wildfire Protection Plan – Heidi
- 1:00 p.m. Jefferson Transit Authority Climate Action Plan Monthly Meeting – Kate
- 3:00 p.m. Climate Action Committee Meeting - Kate
- 4:00 p.m. Cooking at the Shelter – Kate, Heidi

Wednesday, October 23, 2024

- 9:00 a.m. Washington Counties Risk Pool Fall Symposium - Heidi
- 2:30 p.m. Housing Fund Board Meeting – Greg

Thursday, October 24, 2024

- 9:00 a.m. Washington Counties Risk Pool Fall Symposium – Heidi
- 1:00 p.m. Habitat Strategic Initiative Lead Sea Level Rise Forum - Kate
- 4:00 p.m. Jefferson Community Foundation “All about DAFs” – Heidi
- 6:30 p.m. Jefferson County Fair Association Board Meeting - Kate

Friday, October 25, 2024

- 8:00 a.m. Habitat Strategic Initiative Lead Meeting - Kate
- 9:00 a.m. Washington Counties Risk Pool Fall Symposium - Heidi
- 12:30 p.m. KPTZ – Kate

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us and click on the Calendar tab.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request