



AGENDA

Jefferson County Board of Commissioners

Regular Meeting Monday – July 24, 2023 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at

Jefferson County Courthouse – Commissioners’ Chambers

1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 | Heidi Eisenhour, District 2 | Greg Brotherton, District 3 – Chair

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2023 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

• Zoom Meeting: https://zoom.us/j/93777841705 This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk
• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705# This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance.
• Website: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Today.” This option will allow you to watch the meeting live-streaming, with no participation.
• In-person: You are welcome to join this meeting in-person.

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. [CALL TO ORDER](#)

9:01 a.m. [PUBLIC COMMENT PERIOD](#) – ALL TOPICS **n/a**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **AGREEMENT** re: Underwriter Services for Port Hadlock Sewer Project; Not to Exceed \$35,000; Treasurer's Office; D.A. Davidson & Co.
 
2. **AGREEMENT** re: Supporting Supervision for Moderate/High Risk Court-Involved Youth; Consolidated Contract (Bridge); Juvenile Services; Department of Children Youth and Families
 
3. **AGREEMENT** re: Evidence Based Expansion Program for Family Functional Therapy; Juvenile Services; Department of Children Youth and Families
 
4. **AGREEMENT** re: Community Navigator Assessment; In the Amount of \$42,000; Public Health; VillageReach
 
5. **AGREEMENT** re: Quilcene School District for Human Growth and Development HIV/AIDS Education; In the Amount of \$6,110.30; Public Health; Quilcene School District
 
6. **AGREEMENT** re: General Terms and Conditions; County Administrator; Washington State Department of Social and Health Services
 
7. **AGREEMENT** re: Prevention and Promotion Services; In the Amount of \$1,710,000; Public Health; Washington Health Care Authority
 
8. **AGREEMENT** re: Pollution Prevention Assistance; In the Amount of \$265,143.63; Public Health; Washington State Department of Ecology
 
9. **AGREEMENT** re: Solid Waste Facilities Monitoring; In the Amount of \$114,262.67; Public Health; Washington State Department of Ecology
 
10. **AGREEMENT, Amendment No. 3** re: Residential Substance Abuse Treatment in Prisons and Jails; Reduced Amount of \$4,337.50; Sheriff's Office/Corrections; Washington State Healthcare Authority
 
11. **AGREEMENT, Amendment No. 14** re: Consolidated Contracts; An Additional Amount of \$1,758,658 for a Total of \$6,166,503
 
12. **ADVISORY BOARD RESIGNATION** re: Conservation Futures Citizen Oversight Committee; Climate Change Representative, Craig Schrader
 
13. **ADVISORY BOARD RESIGNATION** re: Board of Health; Consumer of Public Health Representative, Alexis "AJ" Hawkins
 

14. **MOTION re: TASK FORCE RESIGNATIONS (2)** re: Solid Waste Facility Task Force; 1) District No. 1 Representative, Lisa Crosby; and 2) District No. 2 Representative, Jenifer Taylor
 
15. **MOTION re: TASK FORCE APPOINTMENT** re: Solid Waste Facility Task Force; District No. 2 Representative, Stephen Chappuis
 
16. **APPROVAL of MINUTES:** Regular Meeting Minutes of July 17, 2023 and Special Meeting Minutes of July 11, 2023 (BHAC)
 
17. **Payment of Jefferson County Payroll Warrants** Dated July 20, 2023 Totaling \$88,860.87
 
18. **Payment of Jefferson County Vouchers/Warrants** Dated July 17, 2023 Totaling \$1,403,560.80
 

County Administrator Mark McCauley and Treasurer Stacie Prada were present to comment on the agreement re: Underwriter Services for the Port Hadlock Sewer Project (Consent Agenda Item No. 1). **MOTION:** Commissioner Dean moved to approve the Consent Agenda as presented, Commissioner Eisenhower seconded the motion which carried by a unanimous vote.

[09:12:22 AM \(00:12:26\)](#) Comment

[09:15:57 AM \(00:16:00\)](#) Responses to comment

[09:17:32 AM \(00:17:36\)](#) Response to written comments

REGULAR AGENDA:

No set time [COMMISSIONERS BRIEFING SESSION](#) The Commissioners and County Administrator discussed recent meetings they attended, miscellaneous topics, Port Hadlock Sewer Project, and reviewed upcoming meetings.

[09:49:50 AM \(00:49:53\)](#) Review of upcoming meetings and miscellaneous topics

[10:28:18 AM \(01:28:22\)](#) County Administrator Mark McCauley's review

[10:44:14 AM \(01:44:18\)](#) Continued review of Commissioners' future week(s)

ADDITIONAL DISCUSSION ITEMS

- [Board and Committee Vacancies](#)  
- [NOLA funding](#); future request is coming forward (discussed before Board vacancies)

NOTICE OF ADJOURNMENT

COMMISSIONERS MEETING SCHEDULE

The Week of July 24, 2023

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Agenda: July 24, 2023

Monday, July 24, 2023

All Day Out of Office – (Heidi)
9:00 a.m. BOCC Meeting - Hybrid (Board)
1:00 p.m. Jefferson Transit Authority Board Agenda Planning Meeting – Virtual (Heidi)

Tuesday, July 25, 2023

8:30 a.m. Jefferson County Finance Committee Meeting – Hybrid, Commissioners Chambers (Greg)
9:30 a.m. Grants Administrator Interviews – In Person, Courthouse (Heidi)
11:00 a.m. Jefferson County Community Foundation (JCCF) Board Meeting – Virtual (Heidi)

Wednesday, July 26, 2023

All Day Out of Office – (Kate)
8:30 a.m. Jefferson County Budget Committee Meeting – Virtual (Board)
10:30 a.m. Jefferson County Strategic Plan Project Team Meeting – Virtual (Heidi)
11:00 a.m. Lodging Tax Advisory Committee (LTAC) Special Meeting – Hybrid (Heidi)
2:30 a.m. Housing Fund Board Meeting – Hybrid (Greg)

Thursday, July 27, 2023

9:00 a.m. JeffCOM911 Board Meeting - Virtual (Greg)
9:00 a.m. WSAC Broadband Advisory Committee Meeting – Virtual (Greg)
11:00 a.m. Jefferson County Childcare Convening Meeting – Virtual (Kate)
2:00 p.m. North Olympic Development Council Meeting – Virtual (Kate)

Friday, July 28, 2023

11:00 a.m. HUD House America-Jefferson County Check-In – Virtual (Greg)
11:00 a.m. Solid Waste Facilities Task Force Meeting – Virtual (Greg)

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. The Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of Commissioners – Boards & Committees or click on the Calendar tab on the home page of the website.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request
