

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of County Commissioners

FROM: Brent Butler, Department of Community Development (DCD) Director

DATE: March 13, 2023

RE: Planning Commission District Temporary Appointments

STATEMENT OF ISSUE:

The nine-member Jefferson County Planning Commission (PC) has two appointed positions that will expire on March 17, 2023; Kevin Coker of District 1 and LD Richert of District 2. Both of these appointed members have indicated they would like to continue serving for another full term. DCD recommends that these two members be reappointed for limited terms until the required open recruitment process is fulfilled.

ANALYSIS

The PC By-Laws specify that any vacancy must be advertised twice in the county's paper of record to allow any member of the public to apply. If anyone should apply, then DCD staff will interview the applicants and forward the names of those most qualified for final selection by the Board of County Commissioners. This process will take several weeks or more. In the meantime, the Planning Commission will be under-staffed. DCD proposes that Mr. Richert, and Mr. Coker be reappointed to limited terms until June 30, 2023 or until another member of the public is duly appointed.

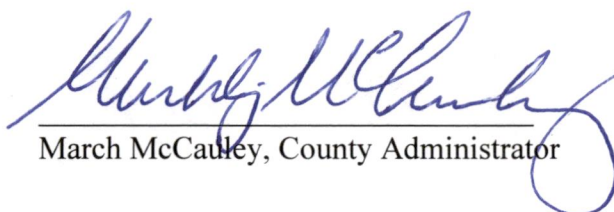
FISCAL IMPACT/ COST- BENEFIT ANALYSIS:

There is no fiscal impact to the County's General Fund for re-appointment of members to serve on the PC. There will be minor costs for DCD to advertise the positions. The 2023 DCD and PC budgets are based on nine (9) PC members and these appointees would serve as part of the group.

RECOMMENDATION:

Reappoint both PC member representatives on the Planning Commission board until June 30, 2023, or until new members are duly appointed.

REVIEWED BY:


March McCauley, County Administrator

3/2/23
Date