

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of Commissioners

FROM: Chris Goy, Central Services Director 

DATE: February 21, 2023

RE: Resolution – In the Matter of Finding and Determination to
Declare Certain Personal Property as Surplus and Authorize
Disposal

STATEMENT OF ISSUE:

The Central Services Department needs Commissioner approval to dispose of the worn out and/or broken copiers.

ANALYSIS:

Not Applicable

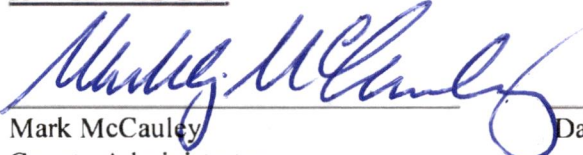
FISCAL IMPACT:

N/A

RECOMMENDATION:

Approve and sign the attached resolution authorizing disposal of worn out, broken and/or obsolete equipment.

REVIEWED BY:

 2/14/23
Mark McCauley Date
County Administrator

STATE OF WASHINGTON
County of Jefferson

In the Matter of Finding and determination to }
Declare Certain Personal Property as Surplus }
And Authorize Disposal }
RESOLUTION NO. _____

WHEREAS, certain assets belonging to Jefferson County have been identified as no longer required for County purposes because they are broken, worn out, or outdated; and

WHEREAS, notice of intention to sell this surplus County property is not required per RCW 36.34.020 because the total value of each item is less than two thousand five hundred dollars (\$2,500.00).

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby declares the property on attached Exhibit "A" to be surplus and directs the Central Services Department to dispose of such items as follows:

- A. Transfer such equipment to a recycling center or the Transfer Station for disposal as excess.

APPROVED this ____ day of _____, 2023.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

Greg Brotherton, Chair

Kate Dean, Member

ATTEST:

Heidi Eisenhour, Member

Carolyn Gallaway
Clerk of the Board

EXHIBIT "A"

				TO BE COMPLETED FOLLOWING SURPLUS DECLARATION		
Asset ID#	Serial #	Description	Condition	Disposition (transferred, disposed, recycled)	Employee Signature	If Transferred, Name & Signature of Government Agency/Non-Profit
003127	DQX33288	CANON IR 1025N KEN H	WORN OUT			
003452	WXC04788	CANON IR ADV C5560I EOC	WORN OUT			
003454	WXC04790	CANON IR ADV C5560I ASSESSOR	WORN OUT			
003455	WXC04775	CANON IR ADV C5560I BACK	WORN OUT			
003481	WXC00556	CANON IMAGERUN ADV C5560I BOCC	WORN OUT			