

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

CONSENT AGENDA REQUEST

TO: Board of County Commissioners

FROM: Shawn Frederick, Central Services Director

DATE: May 27, 2025

SUBJECT: MOTION TO PROCEED: MUNIS/EPL Migration.

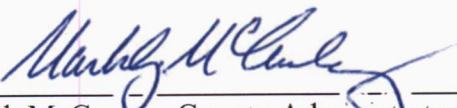
STATEMENT OF ISSUE: The County has dedicated several years to fully implementing, integrating and optimizing its financial system, MUNIS and permitting software suite, EPL. Initially, this project was intended to be a cloud-based implementation, but beginning in December we, the IT team, identified issues with existing application program interfaces between Tyler and other third-party systems. To avoid data loss in the cloud migration it was determined that an on-premises solution was the best option to continue moving the project forward.

The Board of County Commissioners is asked to consider a motion granting authority to the Central Services Director to move forward with the procurement of necessary server licenses in support of the Munis/EPL system as a key component of the County's financial and administrative modernization efforts and to commit to approving an upcoming appropriation request to fund this initiative.

FISCAL IMPACT: \$36,331.56 for 13 server licenses which will support the migration of MUNIS/EPL and future Tyler business applications necessary for County business. In subsequent years, these ongoing license/ replacement costs will be captured using Central Services' standard Cost allocation methodology.

RECOMMENDATION: Motion granting authority to the Central Services Director to move forward with the procurement of necessary licenses for the Munis/EPL system and to committing to approving an upcoming appropriation request funding this initiative.

REVIEWED BY:



Mark McCauley, County Administrator

5/21/25
Date