

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS
CONSENT AGENDA REQUEST**

TO: Board of County Commissioners

FROM: Heidi Eisenhour, Commissioner District No. 2
Mark McCauley, County Administrator

DATE: November 4, 2024

RE: MOTION to Approve: Public Infrastructure Fund (PIF) Board
Recommendations Regarding PIF Funding for 2025

STATEMENT OF ISSUE: The PIF Board met on Tuesday, October 29, 2024 to consider four project proposals, with \$600,000 in funding available:

- Jefferson County Public Works - Quilcene Complete Streets - \$250,000 to \$350,000 (scalable)
- Jefferson County Culvert Rehabilitation - \$125,000 (scalable)
- Port of Port Townsend/Public Utilities District No. 1 - Jefferson County International Airport – property acquisition and infrastructure - \$600,000
- City of Port Townsend – Lawrence Street Complete Streets - \$198,000

Total funding requested: \$1,048,000

Each jurisdiction made a brief presentation regarding their project and why it qualifies for funding.

ANALYSIS: Each jurisdiction made a brief presentation regarding their project and why it qualifies for funding.

Subsequent to the presentations County Administrator McCauley walked the PIF Board through a proposal that would fund a portion of three projects, one from each jurisdiction. The Jefferson County project proposed for funding was the Quilcene Complete Streets project.

The proposal would delay \$250,000 in approved funding for the Glen Cove project until 2026 which would free up those funds for the three projects to be funded in 2025. This increases 2025 funding to \$850,000. The proposal was to allocate funding proportionately based on each project's percentage of the total requested. The results are shown in the table below:

Jurisdiction	Project	Amount requested	Percentage	Allocation of available funds based on %	Reduction in ask
Port&PUD	Airport property acquisition and infrastructure	\$ 600,000	57.25%	\$ 486,641	\$ 113,359
JCPW	Quilcene Complete Streets	\$ 250,000	23.85%	\$ 202,767	\$ 47,233
CofPT	Lawrence Street Complete Streets	\$ 198,000	18.89%	\$ 160,592	\$ 37,408
Total		\$1,048,000		\$ 850,000	\$ 198,000

The PIF Board passed a motion to recommend that the Board of County Commissioners approve the delay in Glen Cove funding to 2026, make that funding available for allocation in 2025 and approve the funding recommendations in the table above.

FISCAL IMPACT: This request has no fiscal impact. However, its approval will lead to three grant agreements totaling \$850,000 to be paid from the Public Infrastructure Fund, Fund 306.

RECOMMENDATION: Approve a Motion delaying the Public Infrastructure Fund (PIF) Glen Cove funding project to 2026, and make the delayed amount of \$250,000 available for allocation, along with the \$600,000 already allocated in 2025, to be used to fund: 1) Airport property acquisition and infrastructure: \$486,641; 2) Quilcene Complete Streets: \$202,767; and 3) Lawrence Street Complete Streets: \$160,592 for a total of \$850,000 in PIF funds awarded in 2025.

REVIEWED BY:


Mark McCauley, County Administrator

Date

10/30/24