



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, November 4, 2024 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 - Chair | Heidi Eisenhour, District 2 | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.”
Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

If you have difficulty opening any attachments, please visit: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – Month of the meeting – Day of the meeting

1. **HEARING NOTICE** re: Ad Valorem Tax Levies; Hearing to be held for November 18, 2024 at 10:45 a.m. in the Commissioners Chambers (HYBRID)
 
2. **HEARING NOTICE** re: Jefferson County Code Title 13 Sewer Utility Code, Hearing to be held November 18, 2024 at 2:00 p.m. in the Commissioners' Chambers (HYBRID)
  **You may have difficulty opening this file, see instructions above**
3. **HEARING NOTICE** re: Proposed Update to Countywide Planning Policy; Hearing to be held November 18, 2024 at 3:00 p.m. in the Commissioners' Chambers (HYBRID)
  **You may have difficulty opening this file, see instructions above**
4. **HEARING NOTICE** re: 2024 Open Space Tax Applications; Hearing to be held November 18, 2024 at 11:15 a.m.
 
5. **AGREEMENT** re: Therapeutic Support for Independent Living Project; In the Amount of \$51,645.30 (\$24,501.65 in 2025 and \$27,143.65 in 2026); Public Health; OWL360
 
6. **AGREEMENT** re: Resource Navigation & SUD Peer Ally Outreach; In the Amount of \$19,945.77 (\$9,462.71 in 2025 and \$10,483.06 in 2026); Public Health; OWL360
 
7. **AGREEMENT** re: Environmental Health Safety Consultation Services; In the Amount of \$18,812; Public Health; PBS Engineering
 
8. **AGREEMENT** re: County Data Security & Use of State Resources; No cost; Public Health; Washington State Department of Social & Health Services
 
9. **APPROVAL OF MOTION** re: Delaying the Public Infrastructure Fund (PIF) Glen Cove funding project to 2026, and make the delayed amount of \$250,000 available for allocation, along with the \$600,000 already allocated in 2025, to be used to fund: 1) Airport property acquisition and infrastructure: \$486,641; 2) Quilcene Complete Streets: \$202,767; and 3) Lawrence Street Complete Streets: \$160,592 for a total of \$850,000 in PIF funds awarded in 2025
 
10. **REQUEST TO CONVENE** Board of Equalization re: Hearing Property Tax Appeals for the Year of 2024
 
11. **APPROVAL OF MINUTES:** Regular Meeting Minutes of October 28, 2024 and Special Meeting Minutes of October 28, 2024 (Sewer ordinance)
   

12. **APPROVAL OF ACCOUNTS PAYABLE WARRANTS:** Dated October 28, 2024 and
Totaling \$1,035,160.17



REGULAR AGENDA:

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No set time **PROCLAMATION** re: Operation Green Light

9:45 a.m. **MONTHLY PUBLIC HEALTH AND EMERGENCY MANAGEMENT
UPDATE**

Dr. Allison Berry, Public Health Officer
Willie Bence, Emergency Management Director

10:15 a.m. **DISCUSSION and POTENTIAL ACTION** re: Repealing Resolution No. 42-03
and Adding a Resolution Adopting Code Compliance Rules of Procedure Pursuant
to Chapter 19.05.020(1) JCC

Pinky Mingo, Environmental Health & Water Quality Manager
Greg Ballard, DCD Development Code Administrator
Nicki Akins, DCD Code Compliance Coordinator
Ariel Speser, Deputy Civil Prosecuting Attorney

10:30 a.m. **HEARING** re: Community Development Block Grant (CDBG) For 2024-2025
Public Service Grant Application Proposed and Closeout of 2022-2024 Public
Services Grant

Judy Shepherd, Finance Manager
Amanda Christofferson, Grants Administrator

No set time **WORKSHOP** re: 2024-2025 Mid-Biennium Review and Modification –
General Fund

Mark McCauley, County Administrator

No set time **COMMISSIONERS BRIEFING SESSION**
No set time **RECESS**
1:30 p.m. **AFTERNOON SESSION**

1:30 p.m. **CONTINUED HEARING and DELIBERATIONS** re: Flood Damage
Prevention Ordinance You may have difficulty opening this
attachment, see instructions above

Greg Ballard, Deputy Floodplain Administrator
Phil Cecere, Fire Marshal/Building Official

2:30 p.m.

WORKSHOP re: Electric Vehicle (EV) Charger Grant    

Mark McCauley, County Administrator
Shawn Frederick, Central Services Director

No set time

ADDITIONAL DISCUSSION ITEMS

- Legislative Steering Committee (LSC) representative for 2025

No set time

ADJOURNMENT (Adjourn by 4:30 p.m.)

COMMISSIONERS MEETING SCHEDULE

The Week of November 4, 2024

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, November 4, 2024

9:00 a.m. BOCC Meeting – Board

4:30 p.m. North Hood Canal Chamber of Commerce - Greg

Tuesday, November 5, 2024

10:30 a.m. Risk Committee – Heidi

12:30 p.m. Community Wildfire Protection Plan Implementation AG Meeting – Heidi

1:30 p.m. Jefferson Transit Authority Budget Workshop – Heidi

6:00 p.m. Jefferson Marine Resources Committee Monthly Meeting – Heidi

Wednesday, November 6, 2024

1:30 p.m. Behavioral Health Advisory Committee Subcommittee Meeting: Opioid Settlement Funds - Heidi

Thursday, November 7, 2024

10:00 a.m. Olympic Area Agency on Aging COG Meeting - Heidi

1:30 pm. AI Thinktank – Greg

3:00 p.m. Jefferson County Parks and Recreation Advisory Board Volunteer Stewardship Event - Heidi, Kate

6:00 p.m. Peninsula College's Stadium Generale East Lecture - Kate

Friday, November 8, 2024

9:00 a.m. Salish Behavioral Health Administrative Services Organization Reentry Simulation – Heidi

10:00 a.m. Olympic Coast National Marine Sanctuary SAC - Heidi

12:30 p.m. KPTZ – Greg

3:00 p.m. State Shoreline Hearings Board - Heidi

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us and click on the Calendar tab.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request
