



DRAFT

MINUTES

Regular Meeting – January 9, 2023, 9:00 a.m.

Jefferson County Courthouse – Commissioners' Chambers
1820 Jefferson Street, Port Townsend, WA (Hybrid)

CALL TO ORDER: Chair Greg Brotherton, Commissioner Kate Dean and Commissioner Heidi Eisenhour participated in the meeting. Chair Brotherton called the meeting to order at the appointed time.

PUBLIC COMMENT PERIOD: Chair Brotherton called for public comments, no comments were received.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: Commissioner Dean moved to approve the items on the Consent Agenda as presented. Commissioner Eisenhour seconded the motion which carried by a unanimous vote.

1. **AGREEMENT, Change Order No. 1** re: Brinnon Community Center Siding and Paint Repair; Additional Amount of \$3,028.30 for a Project Total of \$22,939.30; Jefferson County Central Services, Facilities Department; N&N Construction, Dan Fischer
2. **AGREEMENT, Amendment No. 1** re: Substance Abuse Prevention; In the Amount not to Exceed \$220,000; Jefferson County Public Health; Washington Health Care Authority
3. **MEMORANDUM OF UNDERSTANDING** re: Truancy Reform Project; In the Amount of \$20,000; Jefferson County Public Health; Jefferson County Juvenile Services
4. **MEMORANDUM OF UNDERSTANDING** re: Therapeutic Support for Independent Living Project; In the Amount of \$44,496; Jefferson County Public Health; Jefferson County Juvenile Services
5. **MEMORANDUM OF AGREEMENT** re: Corrections Officer Retention Incentive for Employees, Cory Brown, Andrew Koorn, Sarah Kelly, Roderick Macon, Bruce Turner, Brayden Goodier, Steven Feingold and Troy Phillis; In the Amount of \$15,000 per Employee; Jefferson County Human Resources; Fraternal Order of Police, Jefferson County Sheriff's Office Uniformed Support Services (JCSOUSS)
6. **MEMORANDUM OF AGREEMENT** re: Corrections Officer Retention Incentive for Employees, David Fortino, Jennifer Moore and Troy Surber; In the Amount of \$15,000 per Employee; Jefferson County Human Resources; Fraternal Order of Police, Jefferson County Sheriff's Office Uniformed Support Services (JCSOUSS)
7. **MINUTES** re: Regular Meeting of December 19, 2022
8. **Payment of Jefferson County Vouchers/Warrants** Dated December 27, 2022 Totaling \$2,092,756.23 (Records of all claims submitted for payment along with vouchers approved by the Board of Jefferson County Commissioners are retained by the Jefferson County Auditor and Public Works Department.)

COMMISSIONERS' BRIEFING SESSION: The Commissioners discussed recent meetings they attended, miscellaneous topics, and reviewed upcoming meetings.

PUBLIC COMMENT PERIOD - Continued: Chair Brotherton called for public comments, and one comment was received.

COMMISSIONERS' BRIEFING SESSION - Continued: The Commissioners continued discussing recent meetings they attended, miscellaneous topics and reviewed upcoming meetings. Chair Brotherton called for additional public comments, and none were received. The Commissioners continued their briefing session.

The meeting was recessed at 9:52 a.m. and reconvened at 1:30 p.m. with all three Commissioners present.

WORKSHOP re: American Rescue Plan Act (ARPA): County Administrator Mark McCauley reviewed the ARPA expenditures to-date. He briefly reviewed additional funding requests with the Board. The following individuals were present for the meeting to request ARPA funds: Jefferson County Library Director Tamara Meredith requesting \$35,000 for a Digital Equity Navigator, Port Townsend Marine Trades Association Board Chair Peter Langley requesting \$20,000 for Maritime Trades, Northwest School of Wooden Boatbuilding Executive Director Betsy Davis requesting \$100,000 for student housing assistance, and Chair Brotherton reviewed a request for Mason PUD No. 1's broadband efforts in South County for \$100,000.

Public Works Director Monte Reinders was present with staff to review the Port Hadlock Sewer Project and their request to use ARPA funds to cover costs associated with the project. Treasurer Stacie Prada was present to discuss loan possibilities for this project, which will be around \$10 Million.

After discussion regarding the Port Hadlock Sewer project and ARPA funding, Commissioner Eisenhower moved to allocate \$1.5 Million in available ARPA funds in addition to \$1 Million in capital funds for the Port Hadlock Sewer Project, and also authorize Treasurer Stacie Prada to investigate a line of credit for the sewer project. Commissioner Dean seconded the motion. Chair Brotherton called for public comments, none were received. He called for a vote on the motion. The motion carried by a unanimous vote.

The Commissioners continued discussion regarding the additional ARPA funding requests and agreed to create a criteria for additional funds distribution. Chair Brotherton will create a strategy to dispense ARPA funds and bring forward at the next Commissioners meeting.

The Board discussed the importance of moving forward with ARPA funding for the Mason PUD No. 1 broadband request. After discussion, Commissioner Eisenhower moved to approve \$100,000 in ARPA funds to match Mason PUD No. 1's proposal for broadband for the Brinnon community. Commissioner Dean seconded the motion. Chair Brotherton called for comments, none were received. He called for a vote on the motion. The motion carried by a unanimous vote.

The Board continued discussion regarding ARPA funds available and criteria for choosing projects.

ADDITIONAL DISCUSSION ITEMS: The Commissioners and County Administrator reviewed the following:

- Calendar Coordination

NOTICE OF ADJOURNMENT: Chair Brotherton adjourned the meeting at 3:45 p.m. until the next regular meeting or special meeting as properly noticed.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

Greg Brotherton, Chair

ATTEST:

Kate Dean, Member

Carolyn Gallaway, CMC
Clerk of the Board

Heidi Eisenhour, Member