



AGENDA

Jefferson County Board of Commissioners

Regular Meeting Tuesday – January 17, 2023

Jefferson County Courthouse – Commissioners' Chambers

1820 Jefferson Street, Port Townsend, WA

This is a Hybrid meeting: Virtual and In-Person Attendance

Kate Dean, District 1 | Heidi Eisenhour, District 2 | Greg Brotherton, District 3 – Chair

To view Agenda items, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2023 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

- | |
|---|
| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired and others can be accommodated using Washington Relay Service at 1-800-833-6384. Access for the sight impaired can be accommodated by calling 360-344-9318. |
| <ul style="list-style-type: none">• Website: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Today.” This option will allow you to watch the meeting live-streaming, with no participation. |
| <ul style="list-style-type: none">• In-Person: You are welcome to join the meeting in-person. This option may be limited as we are operating at 50% room occupancy at this time. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

9:00 a.m. **CALL TO ORDER**

9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS:** *Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.*

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting. To view comments/correspondence received thus far, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2023 Weekly Agenda Items – Month of the meeting – Day of the meeting

APPROVAL AND ADOPTION OF THE CONSENT AGENDA:

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **CALL FOR BIDS** re: Publication of County Legal Notices; Bids Accepted Until 9:30 a.m. and on Monday, March 6, 2023 and Opened and Read Publicly shortly thereafter in the Commissioners' Chambers at the Jefferson County Courthouse, 1820 Jefferson Street, Port Townsend, WA
2. **AGREEMENT, Amendment No. 2** re: Community Inclusion Services; An Amount of \$2,907 in Funding Reallocated and a Decrease in the Amount of \$1,573.84 for a Project Total of \$26,180.16; Jefferson County Public Health; Cascade Community Connection
3. **AGREEMENT, Amendment No. 3** re: Community Inclusion Services; Additional Amount of \$50,000 for a Project Total of \$76,180.16; Jefferson County Public Health; Cascade Community Connection
4. **REQUEST FOR PROPOSALS (RFP)** re: Olympic Peninsula Gateway Visitor Center for Jefferson County, Washington; County Administrator
5. **MOTION** re: Appoint/Affirm Members of the Jefferson County Risk Management Committee (RMC) Per Resolution No. 54-19 (No Expiration of Terms); Appoint Treasurer Stacie Prada
6. **ADVISORY BOARD END OF TERM** re: Housing Fund Board; Member, Anya Callahan
7. **ADVISORY BOARD RESIGNATION** re: Housing Fund Board (HFB); Member, Robert Davis
8. **ADVISORY BOARD RESIGNATION** re: Solid Waste Advisory Committee (SWAC); District No. 2 Representative, Jenifer Taylor
9. **ADVISORY BOARD RESIGNATION** re: Tourism Coordinating Council (TCC); Brinnon/Quilcene Representative; Christina Maloney
10. **ADVISORY BOARD APPOINTMENT** re: Tourism Coordinating Council (TCC); No Terms; Brinnon/Quilcene Representative, Brinnon/Quilcene Representative, Dan Ventura
11. **MINUTES** re: Regular Meeting of January 3, 2023 and January 9, 2023
12. **Payment of Jefferson County Payroll Warrants** Dated January 5, 2023 Totaling \$2,244,824.92 and A/P Warrants Done by Payroll Dated January 5, 2023 Totaling \$13,519.21 (Records of all claims submitted for payment along with A/P Warrants approved by the Payroll Services Manager are retained in the Jefferson County Auditor's Office.)

13. **Payment of Jefferson County Vouchers/Warrants** Dated December 28, 2022 Totaling \$556,710.74 (Records of all claims submitted for payment along with vouchers approved by the Board of Jefferson County Commissioners are retained by the Jefferson County Auditor and Public Works Department.)

REGULAR AGENDA:

PROCLAMATION re: Declaration of Rights for the Southern Resident Orcas

Heidi Eisenhour, District No. 2 Commissioner

9:45 a.m. **MONTHLY PUBLIC HEALTH AND EMERGENCY MANAGEMENT UPDATE**

Dr. Allison Berry, Public Health Officer
Willie Bence, Emergency Management Director

10:30 a.m. **DISCUSSION AND POTENTIAL ACTION** re: Priorities for Allocating Remaining County American Rescue Plan Act (ARPA) Funds and **PUBLIC COMMENT**

Greg Brotherton, Chair and District No. 3 Commissioner
Mark McCauley, County Administrator

COMMISSIONERS BRIEFING SESSION

RECESS

AFTERNOON SESSION

1:30 p.m. **WORKSHOP** re: Jefferson County Parks and Recreation Advisory Board (JCPRAB) 2022 Annual Report

Matt Tyler, Parks and Recreational Manager

ADDITIONAL DISCUSSION ITEMS

- 2023 Community Outreach

NOTICE OF ADJOURNMENT

COMMISSIONERS MEETING SCHEDULE

Week of January 16, 2023

Monday – January 16, 2023

County Offices Closed in Observance of Martin Luther King Jr. Day

Tuesday – January 17, 2023

9:00 a.m. - 4:30 p.m.		BoCC Meeting	Hybrid
4:30 p.m.	Greg	North Hood Canal (NHC) Chamber of Commerce Board Meeting	Virtual
6:00 p.m.	Heidi	Port of Port Townsend Meeting re: Short Farm	Chimacum Grange

Wednesday – January 18, 2023

11:00 a.m.	Kate	North Olympic Development Council Executive Board Meeting	Virtual
1:00 p.m.	Heidi	Hood Canal Coordinating Council (HCCC) Board Meeting	Virtual
5:00 p.m.	Kate	Legislative Steering Committee Roundtable	Olympia
5:30 p.m.	Board	Planning Commission Joint Special Meeting	Hybrid; Tri-Area Comm. Center

Thursday – January 19, 2023

8:00 a.m.	Kate	Legislative Steering Committee Meeting	Olympia
9:00 a.m.	Kate	Healthier Together Planning Meeting	Hybrid; Port Townsend City Hall
10:00 a.m.	Kate	Puget Sound Partnership Land Use Subcommittee Meeting	Virtual
11:30 a.m.	Heidi	Jefferson County Community Foundation Board Meeting	Virtual
1:00 p.m.	Heidi	Trust Land Transfer Legislative Session Touch Base	Virtual
2:30 p.m.	Board	Jefferson County Board of Health Meeting	Hybrid
5:00 p.m.	Heidi	Local Business After Hours	Bishop Block Bottle Shop & Garden

Friday – January 20, 2023

9:00 a.m.	Heidi	Planning for Process Improvement Workshop	DCD Large Conference Room
9:00 a.m.	Greg	Salish Behavioral Health-ASO Executive Board Meeting	Virtual
10:00 a.m.	Heidi	Olympic Coast National Marine Sanctuary Advisory Council Meeting	Hybrid
10:00 a.m.	Kate	Olympic Consortium Board (OCB) Meeting	Virtual
10:30 a.m.	Greg	Jefferson County Coordination Meeting	Virtual

THE COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request
