



AGENDA

Jefferson County Board of Commissioners

Special Meeting Friday – April 21, 2023 at 11:30 a.m.

County Government Coordination Meeting

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 | Heidi Eisenhour, District 2 | Greg Brotherton, District 3 – Chair

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2023 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

• Zoom Meeting: https://zoom.us/j/93777841705 This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk
• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705# This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance.
• Website: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Today.” This option will allow you to watch the meeting live-streaming, with no participation.
• In-Person: You are welcome to join the meeting in-person.

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

11:30 a.m. **[CALL TO ORDER](#)**

In attendance: Chair Greg Brotherton, Commissioner Heidi Eisenhour, Commissioner Kate Dean, Judge Mindy Walker, Judge Brandon Mack, County Administrator Mark McCauley, Undersheriff Andy Pernsteiner, Deputy Prosecuting Attorney Barbara Ehrlichman, WSU Extension Interim Director Bridget Gregg, Chief Civil Deputy Jennifer Moore, DCD Deputy Director Josh Peters, Chief Deputy Assessor Sherrie Shold, Treasurer Stacie Prada, Facilities Matthew Court, Communications Specialist Wendy Davis, Assessor Jeff Chapman, DCD Director Brent Butler, Treasurer’s Office Sabrina Hathaway, Central Services Director Chris Goy, Clerk Amanda Hamilton,

11:31 a.m. **[PUBLIC COMMENT PERIOD](#)** No comments

AGENDA

- [County State of Emergency – Covid-19](#)

Greg

GB noted that the County rescinded the emergency declaration, all meetings are back to full capacity, changes to the personnel policy re: masking.

- [Strategic Plan Update](#)

Mark

MM provided update on the Strategic Plan. He reviewed the Berry Dunn work site with online “post it” notes. Upcoming dates: May 11, 2023 BOCC Special Meeting at Camp Beausite 10am to 3pm, Strategic Planning Meeting with all Elected Officials and Department Directors (minus Commissioners) on May 26, 2023. June 22nd All Elected Officials and Department Directors (minus Commissioners) to review draft Strategic Plan. WD talked about the survey responses thus far.

[ROUNDTABLE](#)

All

The following provided updates:

[11:47:08 AM \(00:13:55\)](#) WSU Extension

[11:50:51 AM \(00:17:37\)](#) Treasurer’s Office (timestamp off)

[11:51:05 AM \(00:17:51\)](#) Department of Community Development

[11:53:21 AM \(00:20:08\)](#) Sheriff’s Office

[11:54:26 AM \(00:21:12\)](#) Assessor’s Office

[12:02:58 PM \(00:29:45\)](#) Superior Court

[12:05:35 PM \(00:32:22\)](#) District Court

[12:07:29 PM \(00:34:16\)](#) Sheriff’s Civil Office

[12:08:30 PM \(00:35:17\)](#) Prosecutor’s Office

[12:10:51 PM \(00:37:38\)](#) Juvenile Services

[12:14:23 PM \(00:41:10\)](#) Auditor’s Office

[12:18:12 PM \(00:44:58\)](#) Central Services

[12:23:10 PM \(00:49:56\)](#) Commissioner Eisenhower excused herself from the remainder of the meeting.

[12:23:11 PM \(00:49:57\)](#) Clerk’s Office

[12:28:18 PM \(00:55:05\)](#) Central Services – continued (timestamp off)

[12:29:01 PM \(00:55:48\)](#) Commissioner Dean

[12:32:29 PM \(00:59:15\)](#) County Administrator

[12:34:03 PM \(01:00:50\)](#) Commissioner Brotherton

[12:35:35 PM \(01:02:21\)](#) Miscellaneous topics

[12:36:57 PM \(01:03:44\)](#) Closing remarks

FUTURE TOPICS

All

[NOTICE OF ADJOURNMENT](#) BY 12:30 P.M. (12:37 pm.)