

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

CONSENT AGENDA REQUEST

TO: Board of County Commissioners

FROM: Mark McCauley, County Administrator

DATE: March 25, 2024

SUBJECT: Approval of a Public Hearing Notice: An Ordinance Adopting Rules for the Adoption of Ordinances, Resolutions and Motions in Jefferson County

STATEMENT OF ISSUE:

The Board of County Commissioners held a workshop on March 18, 2024 to discuss a proposed ordinance. In that workshop the Board directed staff to prepare a public hearing notice, which is attached. If the Board approves the publication of the hearing notice the hearing will take place on Monday, April 8th at 11:00 am in the Board Chambers in the County Courthouse.

ANALYSIS:

The proposed ordinance, if adopted, would establish rules for county staff governing the adoption of ordinances, resolutions and motions. This would help improve consistency, efficiency and transparency of Jefferson County's government.

FISCAL IMPACT:

This request has no identifiable fiscal impact although efficiency would be improved through the use of a common set of rules.

RECOMMENDATION:

Approve the attached hearing notice for publication.

REVIEWED BY:


Mark McCauley, County Administrator

3/21/24
Date

Please publish 2 times: March 27 and April 3, 2024

Contact Person: Adiel McKnight
Bill to: Jefferson County Commissioners
P.O. Box 1220
Port Townsend, WA 98368

NOTICE OF PUBLIC HEARING

Adopting Rules for the Adoption of Ordinances, Resolutions, and Motions in Jefferson County

NOTICE IS HEREBY GIVEN that a public hearing is scheduled by the Jefferson County Board of Commissioners for **MONDAY, April 8, 2024 at 11:00 a.m.** in the Commissioners' Chambers, County Courthouse, 1820 Jefferson Street, Port Townsend, WA 98368. Notice of said hearing is to be published in the official newspaper of Jefferson County.

This hearing is to discuss a proposed ordinance adopting rules for the adoption of ordinances, resolutions and motions. Said rules are designed to improve the consistency, efficiency and transparency of Jefferson County's government.

The draft ordinance is available for viewing on the County website by clicking on:
www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – 04 April 2024 – 040824 – Hearing/Testimony re: Adoption of Ordinances

You are welcome to participate in this hearing. You will need to join the meeting by 11:00 a.m. using the following methods: **VIRTUALLY:** Via the following Zoom, link:
<https://zoom.us/j/93777841705>, **PHONE:** Dial 1-253-215-8782 and enter access code: 937-7784-1705# and press *9 to "raise your hand" to be called upon. Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384, or **IN-PERSON:** In the BOCC Chambers.

If you experience difficulties joining the meeting or viewing documents please call 360-385-9100 to report any issues.

In addition, written testimony is also invited beginning on March 25, 2024 and ending on August 8, 2024 at the end of the Public Hearing, unless extended by the Board of County Commissioners. Written public testimony may be submitted by **Email to:** jeffbocc@co.jefferson.wa.us You may view testimony received by clicking here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – 04 April 2024 – 040824 – Hearing/Testimony re: Adoption of Ordinances

You can also **Mail** your testimony to: Jefferson County Commissioners' Office; P.O. Box 1220, Port Townsend, WA 98368. Written testimony must be received by the Board of County Commissioners by the end of the hearing testimony period.

Signed this 25th day of March, 2024.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS
/S/Kate Dean, Chair