



DRAFT

MINUTES

Jefferson County Board of County Commissioners

Regular Meeting – April 15, 2024, 9:00 a.m.

Jefferson County Courthouse – Commissioners' Chambers
1820 Jefferson Street, Port Townsend, WA (Hybrid)

CALL TO ORDER: Chair Kate Dean, Commissioner Heidi Eisenhour and Commissioner Greg Brotherton participated in the meeting. Chair Dean called the meeting to order at the appointed time.

PUBLIC COMMENT PERIOD: Chair Dean called for public comments, and five comments were received. The Commissioners addressed the comments.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: Chair Dean noted a correction to Consent Agenda Item No. 2, the time listed on agenda is incorrect, but the Hearing Notice is correct listed as 11:30 a.m. Commissioner Eisenhour moved to approve the April 15, 2024 Consent Agenda, and remove Consent Agenda Item No. 3 regarding EV Charging, to be added to the April 22, 2024 meeting Agenda. Commissioner Brotherton seconded the motion. The motion carried by a unanimous vote.

1. **HEARING NOTICE** re: First Quarter 2024 Proposed Supplemental Budget Appropriations/Extensions for Various County Funds; Hearing to be held on May 6, 2024 at 10:15 a.m. in the Commissioners' Chambers (HYBRID)
2. **HEARING NOTICE** re: Adopting Rules for the Adoption of Ordinances, Resolutions, and Motions in Jefferson County; Hearing to be held on May 6, 2024 at 11:00 a.m. in the Commissioners' Chambers (HYBRID)
3. **AGREEMENT** re: Construction, operation and maintenance of electric vehicle charging infrastructure; Revenue amount of \$0.05/kWh; Auditor's Office/Central Services; EV Charging Solutions, Inc.
4. **AGREEMENT** re: Middle Housing Grant; In the Amount of \$50,000; Department of Community Development; Washington State Department of Commerce
5. **AGREEMENT** re: Jail Medical Laboratory Services; Service on an as-needed basis; Sheriff's Office/Corrections; Quest Diagnostics Laboratories, Inc.
6. **AGREEMENT** re: Pedestrian Bike Improvements along SR19 Rhody Drive – South segment, Project No. 1802095; In the amount of \$34,083; Public Works; Clark Land Office
7. **AGREEMENT** re: Culvert Project on Naylor's Creek West Valley and Gibbs Lake; In an estimated amount of \$1,670,000; Public Works; Nordland Construction NW, Inc.
8. **AGREEMENT** re: Upper Hoh Road; Phase II; Amount to be reimbursed; Public Works; U.S. Department of Transportation/Federal Highway Administration

9. **AGREEMENT** re: Motivational Interviewing Techniques; In the Amount of \$5,500; Public Health; J. Tillman Training & Consultation
10. **INTERLOCAL AGREEMENT (ILA)** re: Grant Writing and Technical Services to the North Olympic Peninsula Recompete Coalition (NOPRC) Application to Recompete; In the Amount of \$15,000; Auditor's Office; Clallam County
11. **LETTER** re: Assurance for the Accessible Communities Act; Public Health; Governor Inslee's Committee on Disability Issues and Employment
12. **ADVISORY BOARD APPOINTMENT** re: Conservation Futures Citizens Oversight Committee; District No. 3 Representative; Thomas Backman
13. **ADVISORY BOARD REAPPOINTMENT** re: Peninsula Housing Authority; Margaret Webster; Term to expire April 15, 2029
14. **APPROVAL OF MEETING MINUTES:** Regular Meeting Minutes of April 8, 2024
15. **Payment of Jefferson County Payroll Warrants** Dated April 5, 2024 Totaling \$2,375,380.60
16. **Payment of Jefferson County Vouchers/Warrants** Dated April 8, 2024 Totaling \$1,094,915.34

REGULAR AGENDA:

COMMISSIONERS BRIEFING SESSION The Commissioners Brotherton discussed recent meetings he attended, and miscellaneous topics.

WORKSHOP re: Jefferson County Public Utility District (PUD) No. 1 Request to Purchase County property for the Installation of an Electrical Substation: County Administrator Mark McCauley and Jefferson County Public Utilities District No. 1 (PUD) Manager Kevin Street provided a presentation to request that the county consider selling two parcels so that the PUD can build an EV charging station and improve their electrical grid. PUD Manager Street shared options of building a new station or expand an existing location, and answered questions posed by the Board. After the presentation, Commissioner Brotherton moved to authorize County Administrator McCauley to negotiate with PUD to find a workable solution to selling parcels 001161001 and part of 001162002. Commissioner Eisenhower seconded the motion. Chair Dean opened the floor for public comment. No comments were received. The motion carried by a unanimous vote.

COMMISSIONERS' BRIEFING SESSION-Continued: The Commissioners and County Administrator McCauley briefed the Board on recent meetings they attended, their future schedules and miscellaneous topics.

ADDITIONAL DISCUSSION ITEMS: The Commissioners and County Administrator: discussed the following:

- Sick leave bank and restructure options
- Holding authority for human remains (45 days)
- Ranier and Pope; property sales
- Budget equipment - software
- Cost recovery re: abandoned vehicles for tow company's
- Short term rentals correspondence

NOTICE OF ADJOURNMENT: Chair Dean adjourned the meeting at 11:15 a.m. until the next regular meeting or special meeting as properly noticed.

SEAL:

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

Kate Dean, Chair

ATTEST:

Greg Brotherton, Member

Adiel McKnight
Deputy Clerk of the Board

Heidi Eisenhour, Member