

Jefferson County
Board of Commissioners
Agenda Request

To: Board of Commissioners
Josh Peters, County Administrator

From: Monte Reinders, P.E., Public Works Director/County Engineer 

Agenda Date: August 11, 2025

Subject: Resolution to Create County Project
Port Townsend Gateway Project - Safe Streets for All,
County Road Numbers: Discovery Rd. - 601507 / S. Jacob Miller Rd. -
625309 / Mill Rd. 698619 / & State Route 20

Statement of Issue:

Create a county project known as the Port Townsend Gateway Project - Safe Streets for All.

Analysis/Strategic Goals/Pro's & Con's:

The close proximity of the SR20/Mill Road/Discovery Road intersections and the intersections of Discovery Road/Jacob Miller Road/SR20 often cause delays, confusion and frustration for drivers. This joint City of Port Townsend, County, and WSDOT project is a proposed comprehensive solution to these complex and busy intersections. This project is #13 on the 2025-2030 Transportation Improvement Program and 2025 Annual Construction Program. The City and County were jointly awarded a Federal Highways Administration (FHWA) Safe Streets for All (SS4A) planning grant for the initial work, consisting of the development of coordinated Comprehensive Safety Action Plans for each agency. These plans are a prerequisite for future FHWA SS4A implementation (construction) grants.

Fiscal Impact/Cost Benefit Analysis:

The City and County desire to work in partnership for efficiency in grant administration. Total estimated cost for the coordinated Comprehensive Safety Action Plans is \$225,500 made up of the SS4A Grant in the amount of \$164,000, the County grant match of \$20,500, and the City grant match of \$41,000.

Recommendation:

The Board is requested to sign one original of the Resolution to create a county project.

Department Contact:

Eric Kuzma, 360-385-9167

Reviewed By:



Josh Peters, County Administrator

8/6/25

Date

STATE OF WASHINGTON
COUNTY OF JEFFERSON

In the matter of
Creating a County project designated as
Port Townsend Gateway Project – Safe Streets for All

RESOLUTION NO. _____

BE IT RESOLVED that S. Discovery Rd, County Road No. 601507; S. Jacob Miller Road, County Road No. 625309; Mill Road, County Road No. 698619, and State Route 20, be improved as follows:

Three separate but related potential intersection improvements. The first being consolidation of the intersections of Discovery Road, Mill Road, and State Route 20 into a single five-leg roundabout. The second being the replacement of the intersection of Jacob Miller Road and Discovery Road with a compact roundabout. The third being the improvement of the intersection of Jacob Miller Road and State Route 20.

IT IS FURTHER RESOLVED that an appropriation from the officially adopted road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purpose shown:

<u>PURPOSE</u>	<u>PREVIOUS APPROPRIATION</u>	<u>PRESENT APPROPRIATION</u>
Engineering	\$ <u>0</u>	\$ <u>20,500</u>
Right-of-Way Acquisition	\$ <u>0</u>	\$ <u>0</u>
Sub-Total	\$ <u>0</u>	\$ <u>20,500</u>
Construction:	\$ <u>0</u>	\$ <u>0</u>
TOTAL	\$ <u>0</u>	\$ <u>20,500</u>

 X This project is included in the officially adopted annual road program as Item No. 13.

 The project is hereby made a part of the officially adopted annual road program in accordance with R.C.W. 36.81.130.

IT IS FURTHER RESOLVED that:

 X The construction is to be accomplished by contract in accordance with R.C.W. 36.77.020 et. seq.

 The construction is to be accomplished by County forces in accordance with R.C.W. 36.77.065 and W.A.C. 136.18.

PASSED AND ADOPTED THIS _____ **DAY OF** _____, _____.

JEFFERSON COUNTY BOARD OF COMMISSIONERS

SEAL:

Heather Dudley-Nollette, District 1

ATTEST

Heidi Eisenhour, District 2

Carolyn Gallaway, CMC
Clerk of the Board

Greg Brotherton, District 3

