



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, August 5, 2024 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 - Chair | Heidi Eisenhour, District 2 | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

• Zoom Meeting: https://zoom.us/j/93777841705 This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk
• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705# This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance.
• In-person: You are welcome to join this meeting in-person.

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **RESOLUTION NO. ____** re: Authorizing a WA-RCO-COAF Grant for Quilcene Skate Park Construction; Community Outdoor Athletic Facility (COAF) Washington Recreation and Conservation Office (RCO)
 
2. **AWARD OF CONTRACT** re: Phase 4 - Stage 1 On-site Grinder Pump Installation for Port Hadlock UGA; In the Amount of \$2,589,588.87; Jefferson County Public Works; Strider Construction Inc.
 
3. **AGREEMENT** re: Cloud Storage of Superior Court Documents; In the Amount of \$2,400; Jefferson County Clerk; Modus Technology, Inc.
 
4. **AGREEMENT** re: Historical Document Image Enhancement and Indexing Services; In an Estimated Amount of \$265,856.12; Jefferson County Auditor; US Imaging, INC.
 
5. **AGREEMENT** re: Economic Development Services; In the Amount of \$10,000; Jefferson County Administrator; Clallam County EDC
 
6. **AGREEMENT** re: Naylor's Creek at West Valley Road and Gibbs Lake Road Survey; In the Amount of \$25,225; Jefferson County Public Works; Van Aller Surveying
 
7. **AGREEMENT** re: Naylor's Creek at West Valley Road and Gibbs Lake Road Fish Exclusion Services; In the Amount of \$6,000; Jefferson County Public Works; North Olympic Salmon Coalition (NOSC)
 
8. **AGREEMENT, Amendment No. 1** re: Laundry Vouchers Program; In the Amount of \$6,000; Jefferson County Public Health; Mom's Laundromat
 
9. **AGREEMENT, Amendment No. 2** re: Services for People who experience Intellectual/Developmental Disabilities; In the Amount of \$867,692; Jefferson County Public Health; Developmental Disabilities Administration (DDA)
 
10. **AGREEMENT, Amendment No. 2** re: Mental Health – Therapy Services/School Districts; Additional Amount of \$191,260; Jefferson County Public Health; Olympic Educational Service District #114
 
11. **MEMORANDUM OF UNDERSTANDING (MOU), Amendment No. 2.** re: Nurse Family Partnership; No Fiscal Impact, Exchange of Services; Jefferson County Public Health; First Step Family Support Center
 

12. **AGREEMENT, Change Order No. 3** re: Phase 2 – Water Reclamation Plant for the Port Hadlock UGA; Additional Amount of \$82,523.59 for a Total \$10,183,042.53; Jefferson County Public Works; Interwest Construction of Burlington, Washington
 
13. **AGREEMENT, Amendment No. 4** re: PSA Infant Mental Health Mentor; No Fiscal Impact; Jefferson County Public Health; Gina Veloni
 
14. **AGREEMENT, Amendment No. 5** re: Chimacum Confluence Environmental Site Assessment; Additional Amount of \$4,050 for Total of \$54,636.30; Jefferson County Public Health; Evren Northwest, Inc.
 
15. **ADVISORY BOARD RESIGNATION** re: Jefferson County Board of Health and the Behavioral Health Advisory Committee: Grey Schad
 
16. **APPROVAL OF ACCOUNTS PAYABLE WARRANTS:** Dated July 22, 2024 and Totaling \$888,950.27, and July 29, 2024 and Totaling \$402,191.45
   
17. **Payment of Jefferson County Payroll Warrants** Dated July 5, 2024 Totaling \$167,293.17
 

REGULAR AGENDA:

No set time

COMMISSIONERS BRIEFING SESSION

9:30 a.m.

DISCUSSION re: Counties Litigation against DCYF related to Juvenile Rehabilitation intake freeze



Melissa Pleimann, Civil Deputy Prosecutor

9:45 a.m.

WORKSHOP re: **HEARING NOTICE** re: DCD Fee Schedule Update and **PUBLIC COMMENT**



Josh Peters, AICP, DCD Director

Phil Cecere, Fire Marshal

Greg Ballard, Code Administrator

Chelsea Pronovost, DCD Administrative Services Manager

10:15 a.m.

WORKSHOP and POTENTIAL ACTION re: Request for funding for Fire Marshal Resources and **PUBLIC COMMENT**



Phil Cecere, Fire Marshal

Brian Tracer, Deputy Fire Marshal

RECESS

1:30 p.m.

AFTERNOON SESSION

2:00 p.m.

CONTINUED WORKSHOP and POTENTIAL ACTION re: Sewer Utility Code Ordinance and **PUBLIC COMMENT**



Monte Reinders, Public Works Director/County Engineer
Samantha Harper, Wastewater Project Manager

3:30 p.m.

DISCUSSION and POTENTIAL ACTION re: **RESOLUTION No. ____**
re: Amending Resolution Adopting the Open Space Tax Program and **PUBLIC COMMENT**



Greg Ballard, Code Administrator
David Wayne Johnson, Associate Lead Planner

No set time

ADDITIONAL DISCUSSION ITEMS

- Board and Committee Vacancies



ADJOURNMENT

COMMISSIONERS MEETING SCHEDULE

The Week of July 29, 2024

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, July 29, 2024

No BOCC Meeting today - 5th Monday

Tuesday, July 30, 2024

3:00 p.m. Ridwell visit (recycling resource) - Heidi

Wednesday, July 31, 2024

10:00 a.m. Department of Natural Resources Encumbered Lands Workgroup – (Virtual) Heidi

12:00 p.m. Rhody Carnival Discussion – (Virtual) Kate

Thursday, August 1, 2024

9:00 a.m. Economic Development Council Team Jefferson Board Meeting – (Virtual) Greg

10:00 a.m. Olympic Area Agency on Aging COG Meeting – (Virtual) Heidi

12:00 p.m. Peninsula Regional Transportation Planning Organization Legislative Work Group Meeting 2 – Kate

1:30 p.m. AI Thinktank – (Virtual) Greg

3:00 p.m. Jefferson County Parks and Recreation Advisory Board – (Hybrid) Heidi

6:00 p.m. Healthier Together Task Force – (Hybrid) Greg

6:30 p.m. Jefferson County Peninsula Trails – (Virtual) Kate

6:30 p.m. Fairgrounds Meeting - Kate

Friday, August 2, 2024

COMMISSIONERS MEETING SCHEDULE The Week of August 5, 2024
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Monday, August 5, 2024

- 9:00 a.m. BOCC Meeting – (Hybrid) Board
- 12:00 p.m. Washington State Association of Counties - (Virtual) Greg/Kate
- 4:30 p.m. North Hood Canal Chamber of Commerce Extra Board Meeting – (Virtual) Greg

Tuesday, August 6, 2024

- 11:00 a.m. Shelter Coalition – (Hybrid) Greg
- 6:00 p.m. Jefferson Marine Resources Committee – (Virtual) Heidi

Wednesday, August 7, 2024

- 9:00 a.m. Jefferson Community Foundation Open House – Heidi
- 9:30 a.m. Washington State Board of Health Meeting – (Virtual) Kate
- 10:00 a.m. Public Infrastructure Fund Board – (Hybrid) Heidi
- 2:30 p.m. Childcare Capacity Family Support – (Virtual) Kate

Thursday, August 8, 2024

- 9:00 a.m. Washington State Association of Counties Broadband Advisory Committee – (Virtual) Greg
- 10:00 a.m. Peninsula Trails Coalition and Jefferson Land Trust – Heidi
- 10:30 a.m. Board of Health Agenda Planning Meeting – (Virtual) Kate
- 1:00 p.m. Jefferson County Forestry Monthly Meeting – (Virtual) Heidi
- 3:00 p.m. Behavioral Health Advisory Committee – (Virtual) Greg
- 4:00 p.m. Jefferson Community Foundation CB Event- Heidi
- 6:30 p.m. Jefferson County Fair Association Board Meeting – (Virtual) Kate

Friday, August 9, 2024

- 10:00 a.m. Lodging Tax Advisory Committee – (Hybrid) Greg

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us and click on the Calendar tab.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request
