



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, November 25, 2024 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 - Chair | Heidi Eisenhour, District 2 | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.”
Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at the request of any of the Commissioners.)

1. **HEARING NOTICE re:** 2024-2025 Jefferson County Biennial Budget Mid-Biennium Review and Modification; Hearing to be held on Monday, December 9, 2020 at 10:15 a.m. in the Commissioners Chambers (Hybrid)
 
2. **HEARING NOTICE re:** Petition to change a named road from Walker View Drive, to one of the three proposed names; Hearing to be held on Monday, December 9, 2024 at 2:00 p.m., in the Commissioners' Chambers (HYBRID)
 
3. **HEARING NOTICE re:** Amendments to Jefferson County Code Chapter 18.40 Permit Application and Review Procedures, for implementation of Senate Bill 5290; Hearing to be held on December 16, 2024 at 11:00 a.m., in the Commissioners' Chambers (HYBRID)
 
4. **AGREEMENT re:** RAISE Grant for the Olympic Discovery Trail – Puget Sound to Pacific (PS2P); Public Works; In the amount of \$2,080,000; Public Works; United States Department of Transportation
 
5. **AGREEMENT re:** JAVS Audio/Visual Safeguard Maintenance Agreement; In the amount of \$11,804.52; Superior Court; Justice AV Solutions-JAVS
 
6. **AGREEMENT re:** Noxious Weed Control; In the amount of \$30,000 year for three years; WSU Jefferson County Extension; Jefferson County PUD No. 1
 
7. **AGREEMENT re:** Oyster Shell Distribution; In the amount of \$16,000; WSU Extension/Marine Resources Committee; Hood Canal Oyster Co.
 
8. **AGREEMENT re:** Underinsured Provider Agreement; Fee for service; Public Health; Coordinated Care Corporation
 
9. **AGREEMENT, Amendment No. 1 re:** Lindner Complex Project; Donated LiDAR and aerial imagery datasets valued at \$150,000; Public Health; Natural Systems Design
 
10. **AGREEMENT, Amendment No. 2 re:** North Pacific Coast Marine Resources Committee support; Additional amount of \$1,500 for a total of \$162,000; Public Health; Washington State Department of Fish and Wildlife
 
11. **AGREEMENT, Change Order No. 4 re:** Phase 3 – Low Pressure Sewer Collection System for the Port Hadlock UGA; Increase from \$5,109,616.50 to \$5,275,692.52; Public Works; Seton Construction
 
12. **AGREEMENT, Amendment No. 22 re:** Consolidated Contracts; Public Health; Washington State Department of Health  

13. **MEMORANDUM OF AGREEMENT** re: Corrections Officer Hiring Incentive; In the amount of \$10,000; Human Resources; Acea Such
 
14. **RATIFY SIGNATURE** re: USDA Form RD 1942-46. 'Letter of Intent to Meet Conditions' and Form 1940-1, 'Request for Obligation of Funds,' for signature between United States Department of Agriculture – Rural Development (USDA-RD) and Jefferson County
 
15. **APPROVAL OF MINUTES:** Regular Meeting Minutes of November 13, **2023** and November 18, 2024, and Special Meeting Minutes of November 18, 2024 (Brinnon Floodplain), and Special Meeting Minutes of November 22, 2024 (Joint LTAC)
 
16. **APPROVAL OF PAYROLL WARRANTS:** Dated November 20, 2024 and Totaling \$105,852.30
 
17. **APPROVAL OF ACCOUNTS PAYABLE WARRANTS:** Dated October 31, 2024 totaling \$3,006.46, Dated November 18, 2024 totaling \$1,205,096.32 and Dated November 25, 2024 totaling \$986,502.98
     

REGULAR AGENDA:

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| No set time | COMMISSIONERS BRIEFING SESSION |
| No set time | RECESS |
| No set time | ADDITIONAL DISCUSSION ITEMS |
| No set time | ADJOURNMENT (Adjourn by 11:00 a.m.) |

COMMISSIONERS MEETING SCHEDULE The Week of November 25, 2024

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, November 25, 2024

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| 8:30 a.m. | Resource Advisory Committee Meeting at Olympic National Forest Headquarters - Greg |
| 9:00 a.m. | BOCC Meeting – Board |
| 12:00 p.m. | Electeds and Directors Coordination Meeting - Board |

Tuesday, November 26, 2024

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| 10:00 a.m. | Shelter Operation Check-in – Greg |
| 11:15 a.m. | New Shelter Coalition Meeting - Greg |

Wednesday, November 27, 2024

- | | |
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| 2:30 p.m. | Housing Fund Board – Greg |
| 2:30 p.m. | Childcare Capacity/Family Support – Kate |
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Thursday, November 28, 2024

THANKSGIVING – HOLIDAY

Friday, November 29, 2024

HOLIDAY

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

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For more information, go to: www.co.jefferson.wa.us and click on the Calendar tab.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request