



DRAFT

MINUTES

Regular Meeting – August 7, 2023, 9:00 a.m.

Jefferson County Courthouse – Commissioners' Chambers
1820 Jefferson Street, Port Townsend, WA (Hybrid)

CALL TO ORDER: Chair Greg Brotherton, Commissioner Kate Dean and Commissioner Heidi Eisenhour participated in the meeting. Chair Brotherton called the meeting to order at the appointed time. He announced that on Friday, August 4, 2023, all County email stopped working, and is still not operational. He added that as a result, no emailed public comments were received over the weekend.

PUBLIC COMMENT PERIOD: Chair Brotherton called for public comments, and three comments were received. The Commissioners addressed the comments.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: A public comment voiced concerns over Consent Agenda Item No. 6 and 11. After discussion, Commissioner Dean moved to remove the Agreement re: EnerGov (Consent Agenda Item No. 6) and for the Letter regarding increased truck weight limits, that instead of signing on to the letter, the Commissioners will be signing onto a digital letter. Commissioner Eisenhour seconded the motion which carried by a unanimous vote.

1. **RESOLUTION NO. 31-23** re: Adopting a Low-Income Minimum Fee Discount Pilot Program for the Department of Public Works, Solid Waste Division
2. **RESOLUTION NO. 32-23** re: Correcting the Official County Road Log, Fremont Avenue, #301709
3. **RESOLUTION NO. 33-23** re: Construct a Road and Stormwater Improvements on a Portion of Public Right of Way Known as Charles Street
4. **AGREEMENT and SUBSCRIPTION AGREEMENT** re: Collective Bargaining Agreement and Subscription Agreement for Trust Participation for Jefferson County Employees; August 1, 2023 through December 31, 2026; UFCW 3000 and Sound Health Wellness Trust
5. **AGREEMENT** re: Department of Community Development (Castle Hill) HVAC Replacement; In the Amount of \$22,604.01; Central Services; Mayda Mechanical
6. **AGREEMENT** re: EnerGov Project Management Consulting; In the Amount of \$90,000, Central Services; Hansell Tierney, Inc. (deleted and approved later in the meeting)
7. **AGREEMENT** re: Project Prospectus for Naylor's Creek at West Valley Road and Gibbs Lake Road Culvert Replacements; Public Works, Washington State Department of Transportation
8. **AGREEMENT, Amendment No. 1** re: Community Navigator; In the Amount of \$34,200; Public Health; Olympic Peninsula YMCA – Jefferson County Branch
9. **AGREEMENT, Amendment No. 1** re: Affordable and Supportive Housing – 1590 Funds; No change in amount; County Administrator, OlyCAP

10. **MOTION to RESCIND AGREEMENT:** Interlocal Agreement for Harm Reduction Program; Public Health; Clallam Health and Human Services
11. **LETTER re:** Opposing Two Congressional Bills Proposing Substantially Increased Weight and Length Limits for Trucks – (Attached letter removed, BOCC agreed to sign-on to online letter)
12. **ADVISORY BOARD APPOINTMENT re:** Lodging Tax Advisory Committee (LTAC); Unexpired Term Expire July 23, 2024; Tara McCauley, Jefferson County Historical Society
13. **ADVISORY BOARD REAPPOINTMENTS (2) re:** Lodging Tax Advisory Committee (LTAC); 1) Three Year Term to Expire August 15, 2026; Diana Smeland, The Resort at Port Ludlow and 2) Amy Neil, Kalaloch Lodge
14. **ADVISORY BOARD REAPPOINTMENT re:** Jefferson County Intellectual Developmental Disabilities Advisory Board (IDDAB); Three (3) Year Term to Expire June 22, 2026; Member, Cherish Cronmiller
15. **APPROVAL of MINUTES:** Special Meeting Minutes of July 19, 2023 (Community Outreach),
16. **Payment of Jefferson County Vouchers/Warrants** Dated July 24, 2023 Totaling \$597,676.31
17. **Payment of Jefferson County Payroll Warrants** Dated August 4, 2023 Totally \$2,165,815.05

PROCLAMATION re: Proclaiming August 6-12, 2023 as National Farmers Market Week: All three Commissioners read aloud the proclamation. Commissioner Dean moved to approve the Proclamation. Commissioner Eisenhower seconded the motion which carried by a unanimous vote.

Jefferson County Farmers Market Executive Director Amanda Milholland provided an update on the local Farmers Markets and thanked the Commissioners for the proclamation. She also thanked Lodging Tax funds for assisting them in their goals.

COMMISSIONERS' BRIEFING SESSION: Deputy County Administrator Chris Goy was present to explain the email outage issue. Commissioner Eisenhower reviewed recent meetings she attended.

PUBLIC HEALTH and EMERGENCY MANAGEMENT UPDATE: Emergency Management Director Willie Bence provided information on the wildfires in Jefferson County and explained the alert notification system. Public Health Officer Dr. Allison Berry provided an update on COVID-19, RSV, influenza, avian flu viruses and the opioid crisis.

COMMISSIONERS' BRIEFING SESSION - Continued: Chair Brotherton and Commissioner Dean reviewed recent meetings they attended and discussed miscellaneous topics.

The meeting recessed at 10:40 a.m. and reconvened at 10:45 a.m. with all three commissioners present.

DISCUSSION re: Dabob Bay Natural Area Boundary Expansion Proposal: Commissioner Eisenhower provided the introduction to the proposed Dabob Bay Natural Area Boundary Expansion. Northwest Watershed Institute Director Peter Bahls was present to give a presentation. He and Commissioner Eisenhower answered questions posed by the Board.

After discussion, Commissioner Eisenhower moved to approve sending a letter to the Washington State Department of Natural Resources (DNR) in support of the Dabob Bay Natural Area Expansion. Commissioner Dean seconded the motion which carried by a unanimous vote.

CONTINUED DISCUSSION re: AGREEMENT re: EnergGov Project Management Consulting; In the Amount of \$90,000, Central Services; Hansell Tierney, Inc. (Consent Agenda Item No.6): Deputy County Administrator Chris Goy outlined the amendment change that reflects the hourly rate for the consultants. Commissioner Dean moved to approve the professional services agreement with Hansell Tierney, Inc. Commissioner Eisenhower seconded the motion. Chair Brotherton called for public comments, and none received. He called for a vote on the motion. The motion carried by a unanimous vote.

COMMISSIONERS' BRIEFING SESSION - Continued: Deputy County Administrator Chris Goy discussed recent meetings he attended.

DISCUSSION re: Olympic Housing Trust (OHT) re: Letter of Support: Due to afternoon session time constraints, the Letter of Support was addressed during the morning session. Commissioner Dean stated that she is in support of the letter, but since she is on the Olympic Housing Trust Board, she will recuse herself from voting. After review of the letter, Commissioner Eisenhower moved to send a letter of support for OHT for their application for grant dollars for the Dundee Hill Project. Chair Brotherton seconded the motion. Commissioner Dean asked to modify the letter to just have the Chair sign. Chair Brotherton and Commissioner Eisenhower approved the friendly amendment. Chair Brotherton called for a vote on the motion. Chair Brotherton and Commissioner Eisenhower were in favor of the motion and Commissioner Dean abstained from the motion. The motion carried.

COMMISSIONERS' BRIEFING SESSION - Continued: The Commissioners and Deputy County Administrator continued discussion of past meetings, upcoming meetings, appointment of Climate Action Committee members, and other miscellaneous items.

The meeting was recessed at 12:02 p.m. and reconvened at 1:30 p.m. with all three Commissioners present.

INTRODUCTION re: Washington State University (WSU) Jefferson County Extension Executive Director Dr. Amit Sharma: WSU Extension Assistant Director Michael Gaffney introduced Dr. Amit Sharma who explained what community means to him, and that he is looking forward to serving the County in his new role. He stated that residents in Jefferson County have provided him with a warm and welcome greeting. WSU Extension Assistant Director Gaffney provided an update on WSU programs and activities. The Commissioners welcomed the new WSU Director. Past WSU Director Cliff Moore was also present.

DISCUSSION re: Jefferson County Preference for Department of Natural Resources (DNR) Acquisition of Forestlands with Legislative Funds: Commissioner Eisenhower reviewed the request from DNR with the Board. After discussion, she stated she will follow up with DNR Trust Land Transfer Coordinator Bob Winslow regarding the County's current preferences on the East Jefferson County parcels, inquire about funding, and ask how trust designations are applied on new replacement lands.

COMMISSIONERS' BRIEFING SESSION - Continued: Deputy County Administrator Chris Goy provided an update on the County email situation, stating that email should be functioning by 12:00 p.m. August 8, 2023. He noted that in the meantime, if the public has a public

records request, they can continue to use the online portal. The Commissioners requested that the Communications Specialist work on a press release on this issue.

The Commissioners requested Department of Community Development Director Josh Peters to join the meeting to have a pre-discussion on the Shoreline Grant. They noted that this agenda item will be discussed again later at 4:15 p.m.

The meeting was recessed at 2:37 p.m. and reconvened at 2:45 p.m. with all three Commissioners present.

DISCUSSION re: Use of Opioid Settlements: Chair Brotherton provided introduction to the opioid settlement discussion. Public Health Director Apple Martine provided a presentation on the subject. Public Health staff, Public Health Officer Dr. Berry, Discovery Behavioral Health and Salish BH-ASO staff were also present to provide information to the Commissioners.

After discussion, Chair Brotherton called for public comments, and two comments were received. Commissioner Eisenhower moved to dedicate the “Distributor” settlement of \$896,804.78 over sixteen years to the funding of the independent Behavioral Health Consortium (BHC), with fiscal oversight by our local Community Mental Health Center, Discovery Behavioral Health, and to pass the funds from the “Pharmacy” settlement of \$883,635.37 over fourteen years into Fund 131 to directly distribute through the County’s Behavioral Health Advisory Committee Request for Proposals (RFP) process.

Commissioner Dean seconded the motion and then asked to amend motion to add that these settlements will be as of today’s date, and future settlements to be determined. Commissioner Eisenhower agreed to the friendly amendment. Public Health Director stated the motion did not expressly state that Jefferson County will be the one designating the distributor settlement, as of today’s date, less overhead costs to the Opioid Abatement Council (OAC). Commissioner Eisenhower and Commissioner Dean agreed to the friendly amendment. Clerk Gallaway noted that Zoom was not recording, and therefore she could not go back and listen to the aforementioned motion and friendly amendments. She turned the recording on and Commissioner Eisenhower restated her motion.

Commissioner Eisenhower moved that Jefferson County dedicate the “Distributor” settlement of \$896,804.78 over sixteen years to the funding of the independent Behavioral Health Consortium (BHC), with fiscal oversight by our local Community Mental Health Center, Discovery Behavioral Health, and to pass the funds from the “Pharmacy” settlement of \$883,635.37 over fourteen years into Fund 131 to directly distribute through the County’s Behavioral Health Advisory Committee Request for Proposals (RFP) process, as of August 7, 2023, minus the administrative overhead to OAC. Commissioner Dean seconded the motion which carried by a unanimous vote.

EXECUTIVE SESSION: An Executive Session was scheduled from 3:45 p.m. to 4:15 p.m. Chair Brotherton announced that the Executive Session will be held from 3:52 p.m. to 4:15 p.m. regarding Attorney-Client Privilege, Actual Litigation under exemption RCW 42.30.110(1)(i) as outlined in the Open Public Meetings Act. Staff present: Deputy County Administrator and Chief Civil Deputy Prosecuting Attorney. The Board concluded the Executive Session and resumed the regular meeting at 4:15 p.m.

Commissioner Dean moved to approve Jefferson County's participation in a lawsuit contemplated by the Washington State Association of Counties against the Washington Department of Social and Health Services related to its failure to provide a competency evaluation and restoration services, consistent with the law. Commissioner Eisenhour seconded the motion.

Chair Brotherton opened the floor to allow for public comments on the motion. Hearing no comments, he called for a vote on the motion. The motion carried by a unanimous vote.

ADDITIONAL DISCUSSION ITEMS: The Commissioners and County Administrator reviewed the following:

- Shoreline Planning Competitive Grant – Department of Community Development Chief Strategic Officer Brent Butler was present to discuss the grant application. After discussion, Chair Brotherton called for public comments, and two comments were received. Due to no known Brinnon support for the grant, the Commissioners agreed to not look into applying for the grant at the moment.

NOTICE OF ADJOURNMENT: Chair Brotherton adjourned the meeting at 4:40 p.m. until the next regular meeting or special meeting as properly noticed.

SEAL:

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

Greg Brotherton, Chair

ATTEST:

Kate Dean, Member

Carolyn Gallaway, CMC
Clerk of the Board

Heidi Eisenhour, Member