

Jefferson County
Board of Commissioners
Agenda Request

To: Board of Commissioners
Mark McCauley, County Administrator

From: Monte Reinders, P.E., Public Works Director/County Engineer 

Agenda Date: August 28, 2023

Subject: Center Road 2R Overlay MP 10.34 to MP 14.58 Project
Project No. 18020960, CRAB Project No. 1622-01
RAP Project Agreement Amendment No. 2

Statement of Issue: The Board is asked to execute the attached County Road Administration Board (CRAB), Rural Arterial Program Project Agreement for Construction Proposal, Amendment No. 2, for the Center Road 2R Overlay MP 10.34 to MP 14.58 Project.

Analysis/Strategic Goals/Pro's & Con's: Jefferson County typically schedules repaving of major county roads at a 20-25 year interval. The two road segments included in this Center Road project were repaved in 1999 (25 years) and 1994 (30 years). Repaving of these segments of Center Road now will restore the road surface before the road deteriorates to a point that reduces safety and to where significantly more extensive repairs would be required.

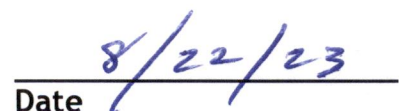
Fiscal Impact/Cost Benefit Analysis: CRAB authorized \$277,400.00 in Rural Arterial Trust Account (RATA) funds on June 14, 2022 for the 2021-2023 Biennium. CRAB also authorized \$1,200,000.00 RATA funds on May 22, 2023 for the 2023-2025 Biennium. With this Amendment No. 2 CRAB is authorizing an additional \$233,300.00 RATA funds to be "borrowed ahead" from the 2025-2027 Biennium. Execution of this Amendment No. 2 will allow use of the additional RATA funds and bring the total RATA funds to \$1,700,700.00 for this project.

Recommendation: The Board is requested to execute all three (3) original Amendment No. 2 documents, and return all three to Public Works. Following execution of the amendment by CRAB, one fully executed original amendment will be returned to the BOCC.

Department Contact: John Wayand, Project Manager, 385-9377.

Reviewed By:


Mark McCauley, County Administrator


Date 8/22/23

CONTRACT REVIEW FORM

(INSTRUCTIONS ARE ON THE NEXT PAGE)

Clear Form

PW 2023-076

CONTRACT WITH: County Road Administration Board

Contract No: CRAB #1622-01

Contract For: Center Road 2R Overlay M.P. 10.34 to M.P. 14.58 Term:

COUNTY DEPARTMENT: Public Works

Contact Person: John Wayand

Contact Phone: 360-385-9377

Contact email: jwayand@co.jefferson.wa.us

AMOUNT: \$233,300.00

Revenue: 18033403.334071

Expenditure: 18059500.650000

Matching Funds Required: 90% PE, 100% CE&CN

Sources(s) of Matching Funds: Jefferson County Road Fund

Fund # 180

Munis Org/Obj 18033600.336089

PROCESS:

- ☐ Exempt from Bid Process
- ☐ Cooperative Purchase
- ☐ Competitive Sealed Bid
- ☐ Small Works Roster
- ☐ Vendor List Bid
- ☐ RFP or RFQ
- ☒ Other: RAP Grant Funds

APPROVAL STEPS:

STEP 1: DEPARTMENT CERTIFIES COMPLIANCE WITH JCC 3.55.080 AND CHAPTER 42.23 RCW.

CERTIFIED: ☐

N/A: ☒

John Wayand
Signature

8-3-23

Date

STEP 2: DEPARTMENT CERTIFIES THE PERSON PROPOSED FOR CONTRACTING WITH THE COUNTY (CONTRACTOR) HAS NOT BEEN DEBARRED BY ANY FEDERAL, STATE, OR LOCAL AGENCY.

CERTIFIED: ☐

N/A: ☒

John Wayand
Signature

8-3-23

Date

STEP 3: RISK MANAGEMENT REVIEW (will be added electronically through Laserfiche):

✓ Electronically approved by Risk Management on 8/18/2023.

Amendment to a CRAB agreement. Cannot change.

STEP 4: PROSECUTING ATTORNEY REVIEW (will be added electronically through Laserfiche):

✓ Electronically approved as to form by PAO on 8/21/2023.

Thanks for adding the signature block per county policy.

STEP 5: DEPARTMENT MAKES REVISIONS & RESUBMITS TO RISK MANAGEMENT AND PROSECUTING ATTORNEY(IF REQUIRED).

STEP 6: CONTRACTOR SIGNS

STEP 7: SUBMIT TO BOCC FOR APPROVAL

STATE OF WASHINGTON - COUNTY ROAD ADMINISTRATION BOARD

RURAL ARTERIAL PROGRAM
PROJECT AGREEMENT FOR CONSTRUCTION PROPOSAL

AMENDMENT NO. 2

Submitting County: Jefferson

Project Number: 1622-01

Date Approved: 04/21/2022

Road Number(s)	Road Name(s)	BMP(s)	EMP(s)	Segment #
93150	Center Road	10.340	14.580	1

This is Amendment No. 2 to the above described Project Agreement, between the County of Jefferson, hereinafter the "County" and the State of Washington County Road Administration Board, hereinafter the "CRABoard."

WHEREAS, the COUNTY and CRABoard desire to amend the original Project Agreement to allow an increase in authorized RATA funding under the conditions described in WAC 136-161-070.

NOW, THEREFORE, pursuant to chapter 36.79 RCW and in consideration of the terms, conditions, covenants, and performance contained herein, or attached and incorporated and made a part hereof,

IT IS MUTUALLY AGREED AS FOLLOWS:

1. The following new language is added as section 16 to the Project Agreement:

Authorized RATA funding is increased to \$1,700,700 per CRABoard approval dated July 27, 2023.

2. All other terms and conditions of the original Project Agreement shall remain in full force and effect except as modified by this Amendment No. 2.

IN WITNESS WHEREOF, the PARTIES hereto have executed this AMENDMENT No. 2 as of the PARTY's date last signed below.

COUNTY ROAD ADMINISTRATION BOARD:

Jefferson COUNTY:

By: _____

By: _____

Date: _____

Date: _____

The following security features exceed state mandates.	
 Security Features	Document Appearance if Altered
Hidden Pantograph	The word "COPY" appears when copied.
Coin Reactive Ink	Ink changes color when rubbed with a coin.
Artificial Watermark	Special paper containing "watermarking".
Uniform Background Color: OFF-WHITE	If someone tries to erase or copy, the consistent background color will look altered and will show the color of the underlying paper.
Microprinting	Frame around features list box is composed of type "SECURITYGUARDPLUSMICROPRINTINGFEATURE" and can be viewed with a magnifier.
Features List	Complete list of security features on the paper for compliance purposes.
Erasure Protection	Erase any of the signatures and the background will look altered.

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STATE OF WASHINGTON - COUNTY ROAD ADMINISTRATION BOARD

RURAL ARTERIAL PROGRAM
PROJECT AGREEMENT FOR CONSTRUCTION PROPOSAL

AMENDMENT NO. 2

Submitting County: Jefferson

Project Number: 1622-01

Date Approved: 04/21/2022

Road Number(s)	Road Name(s)	BMP(s)	EMP(s)	Segment #
93150	Center Road	10.340	14.580	1

This is Amendment No. 2 to the above described Project Agreement, between the County of Jefferson, hereinafter the "County" and the State of Washington County Road Administration Board, hereinafter the "CRABoard."

WHEREAS, the COUNTY and CRABoard desire to amend the original Project Agreement to allow an increase in authorized RATA funding under the conditions described in WAC 136-161-070.

NOW, THEREFORE, pursuant to chapter 36.79 RCW and in consideration of the terms, conditions, covenants, and performance contained herein, or attached and incorporated and made a part hereof,

IT IS MUTUALLY AGREED AS FOLLOWS:

1. The following new language is added as section 16 to the Project Agreement:

Authorized RATA funding is increased to \$1,700,700 per CRABoard approval dated July 27, 2023.

2. All other terms and conditions of the original Project Agreement shall remain in full force and effect except as modified by this Amendment No. 2.

IN WITNESS WHEREOF, the PARTIES hereto have executed this AMENDMENT No. 2 as of the PARTY's date last signed below.

COUNTY ROAD ADMINISTRATION BOARD:

Jefferson COUNTY:

By: _____

By: _____

Date: _____

Approved as to form only:

Date: _____



August 21, 2023

Philip C. Hunsucker, Date
Chief Civil Deputy Prosecuting Attorney

NOT ORIGINAL
DOCUMENT

DO NOT EXECUTE
THIS SHEET.

. THIS SHEET SHOWS THE
SIGNATURE LINE FOR
PHILIP HUNSUCKER TO BE
ADDED TO 3 ORIGINAL DOCS.

REFERENCE
COPY

STATE OF WASHINGTON - COUNTY ROAD ADMINISTRATION BOARD
RURAL ARTERIAL PROGRAM
PROJECT AGREEMENT FOR CONSTRUCTION PROPOSAL

AMENDMENT NO. 1

Submitting County: Jefferson

Project Number: 1622-01

Date Approved: 04/21/2022

Road Number(s)	Road Name(s)	BMP(s)	EMP(s)	Segment #
93150	Center Road	10.340	14.580	1

This is Amendment No. 1 to the above described Project Agreement, between the County of Jefferson, hereinafter the "County" and the State of Washington County Road Administration Board, hereinafter the "CRABoard."

WHEREAS, the COUNTY and CRABoard desire to amend the original Project Agreement to allow an increase in authorized RATA funding under the conditions described in WAC 136-161-070.

NOW, THEREFORE, pursuant to chapter 36.79 RCW and in consideration of the terms, conditions, covenants, and performance contained herein, or attached and incorporated and made a part hereof,

IT IS MUTUALLY AGREED AS FOLLOWS:

1. The following new language is added as section 15 to the Project Agreement:

Authorized RATA funding is increased to \$1,477,400 per CRABoard approval dated April 13, 2023.

2. All other terms and conditions of the original Project Agreement shall remain in full force and effect except as modified by this Amendment No. 1.

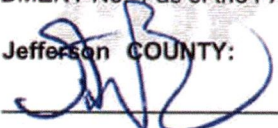
IN WITNESS WHEREOF, the PARTIES hereto have executed this AMENDMENT No. 1 as of the PARTY's date last signed below.

COUNTY ROAD ADMINISTRATION BOARD:

By: 

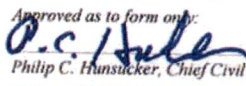
Date: 5/22/2023

Jefferson COUNTY:

By: 

Date: 5.15.23

Approved as to form only:

 Date: 5/2/2023
Philip C. Hunsucker, Chief Civil Deputy Prosecuting Attorney
Jefferson County Prosecuting Attorney's Office

REFERENCE
COPY

STATE OF WASHINGTON - COUNTY ROAD ADMINISTRATION BOARD

RURAL ARTERIAL PROGRAM

PROJECT AGREEMENT FOR CONSTRUCTION PROPOSAL

Submitting County:
Jefferson

Project Number: 1622-01

Date Approved: 04/21/2022

AUTHORIZED RATA FUNDS: \$277,400

Road	Road Name(s)	BMP(s)	EMP(s)	Segment #
93150	Center Road	10.340	14.580	1

The State of Washington County Road Administration Board (CRABoard) and Jefferson County (County) mutually agree as follows:

- (1) The funds hereby authorized are for completion of the proposed project as defined by chapter 36.79 RCW Roads and bridges — rural arterial program.
- (2) The County is in compliance with the provisions of chapter 136-150 WAC regarding eligibility for Rural Arterial Trust Account (RATA) funds. If the County is found not to be in compliance with these provisions, such non compliance may be cause for the CRABoard to withdraw or deny the Certificate of Good Practice of the County and require pay back of any RATA funds that have been paid to the County for this project.
- (3) If the project is reconstruction, the County shall gain approval from WSDOT (chapter 43.32 RCW) for all deviations from the design standards listed in the Local Agency Guidelines prior to construction.
- (4) If the project is 3R (resurfacing restoration and rehabilitation), the County shall document its design considerations for the proposed improvements in keeping with 3R standards as listed in the Local Agency Guidelines.
- (5) The project shall be constructed in accordance with the information furnished to the CRABoard, and the plans and specifications prepared by the county engineer.
- (6) Phased construction methodology is permitted upon notification by the county engineer of the phasing plan as authorized under WAC 136-170-030. Failure by the county to notify the CRABoard of phasing plan at least 15 days prior to commencement of construction may result in withdrawal of funding by the CRABoard and county forfeiture of all RATA funds expended.
- (7) The County shall notify the CRABoard when a contract has been awarded and/or when construction has started, and when the project has been completed.
- (8) The County shall reimburse the RATA in the event a project post audit reveals improper expenditure of RATA funds.
- (9) Costs of the project which exceed the amount of RATA funds authorized by the CRABoard, set forth above, and the required matching funds and other funds represented by the county to be committed to the project, shall be paid by the County as necessary to complete the project as submitted to the CRABoard.

(10) Matching funds and other funds represented to be committed to the project shall be available as necessary to implement the projected development of the project as set forth in the construction proposal prospectus.

(11) The CRABoard hereby agrees to reimburse the county from RATA funds allocated, and not otherwise, for its reimbursable costs not to exceed the amount above specified.

(12) The CRABoard will reimburse costs incurred by the County based on project progress as certified by the county engineer within the CRABoard's RAP Online project management application by monthly progress payment vouchers received and approved on individual projects in the order in which they are received in the CRABoard office, subject to the availability of RATA funds apportioned to the region. Such obligation to reimburse RATA funds extends only to project costs incurred after the date of project approval by the CRABoard.

(13) Either the CRABoard or the County may request changes to the provisions contained in this agreement. Such changes shall be mutually agreed upon and incorporated by written amendment to this agreement. No variation or alteration of the terms of this agreement shall be valid unless made in writing and signed by authorized representatives of the CRABoard or the County hereto.

(14) During the term of this agreement and for a period not less than six (6) years from the date of final payment by the CRABoard, the records and accounts pertaining to this agreement are to be kept available for inspection and audit and copies of all records, accounts, documents, or other data pertaining to the agreement will be furnished upon request. If any litigation, claim, or audit is commenced, the records and accounts along with supporting documentation shall be retained until said litigation, claim, or audit finding has been resolved even though such litigation, claim, or audit continues past the six year retention period.

IN CONSIDERATION of the allocation by the CRABoard RATA funds to the project in the amount set out above, the County hereby agrees that as condition precedent to payment of any RATA funds allocated at any time to the above referenced project, it accepts and will comply with the terms of this agreement, including the terms and conditions set forth in Chapter 49, Laws of 1983, 1st Ex. Sess. (chapter 36.79 RCW); the applicable rules of Title 136 WAC and all representations made to the CRABoard upon which the fund allocation was based; all of which are familiar to and within the knowledge of the county and are incorporated herein and made a part of this agreement, although not attached.

This agreement supersedes all prior agreements issued using the project number listed above and shall be valid and binding only if it is signed and returned to the CRABoard office within 45 days of its mailing by the CRABoard.

COUNTY ROAD ADMINISTRATION BOARD:

By: [Signature]

Date: 6/14/2022

JEFFERSON COUNTY:

By: [Signature]

Heidi Eisenhaur

Chair, BOCC

Date: 6/6/22

Approved as to form only:

[Signature] Date: 5/23/2022
Philip C. Hunsucker, Chief Civil Deputy Prosecuting Attorney
Jefferson County Prosecuting Attorney's Office