

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of County Commissioners
Mark McCauley, County Administrator

FROM: Phil Cecere, Building Official, Fire Marshal
Brian Tracer, Deputy Fire Marshal
Gabriel Shepherd, Community Development Tech

DATE: December 9, 2024

SUBJECT: HEARING re: Petition to change a named road Mount Walker View Drive

STATEMENT OF ISSUE:

The Department of Community Development (DCD) and The Jefferson County Fire Marshal Office (JCFMO) requests a public hearing to allow public comment for a private named road.

ANALYSIS:

JCFMO has received a properly submitted application to change the naming of a private named road: Mount Walker View Drive. The application has been distributed to interested public entities for comment in compliance with JCC 12.20.150. The E911 ordinance and JCC 12.20.150 state that a public hearing and public comments are to be reviewed and deliberated prior to new road name selection. Should the Board determine that a road name change be granted, a resolution is required.

FISCAL IMPACT:

There are no direct fiscal impacts as a result of this proposed update.

RECOMMENDATION:

Staff recommends the Board hold the hearing with public comment and take action by passing a resolution to adopt one of the three proposed road names.

REVIEWED BY:


Mark McCauley, County Administrator

12/6/24
Date



DEPARTMENT OF COMMUNITY DEVELOPMENT

621 Sheridan Street, Port Townsend, WA 98368

Tel: 360.379.4450 | Fax: 360.379.4451

Web: www.co.jefferson.wa.us/communitydevelopment

E-mail: dcd@co.jefferson.wa.us

RECEIVED

OCT - 8 2024

Jefferson County
Community Development

SUPPLEMENTAL APPLICATION ROAD NAME PETITION

How to Name your Road:

1. Pick three road names that have no more than fifteen (15) characters (including spaces, excluding road type).
2. Submit: 1) complete Road Name Petition; 2a) fee for the petitioner of \$455.18 for a new road name, \$776.48 for road name change; 2b) \$115 for each additional parcel to be addressed (parcels with currently assigned addresses will not be charged to be readdressed as part of the road naming process); 3) a map of the area, that indicates proposed road and all driveways off of the road; and 4) complete New Address Application.

The cost of one red address plate is included with the price of the road-naming fee. Additional plates are \$20 each.

Applicant/Principal Petitioner Contact Information			Proposed Road Names
Applicant (Print full name): KRIS ANN MONTGOMERY			List three unique road names (Maple Lane and Maple Way are not unique road names because the road name is the same, and only the road name type changed), and the preferred road type, in order of preference. The County will ultimately determine road type (lane, road, court, etc.). Applicant's 3 proposed names should follow criteria listed on back of this form. County will consider road name in order of preference, below.
Mailing Address: 45 Mt. Walker View Dr			
City: Quilcena	State: WA	ZIP Code: 98376	
Parcel Number:			
Telephone Number: 206-321-4256			
Email: burrs.cabin@claypen.com			First Choice Bear Claw Ln.
Red address plate to be: ☐ picked up ☐ mailed			Second Choice Starry Night Ln
Describe the beginning and end of the road to be named (e.g. intersection with another named street, end of street, length in miles from a beginning point).			Third Choice OWL Ln.

For Road Name Changes		
Complete this section if this is a request for a road name change. A request for re-naming a private road will require the approval of 75% of the property owners adjoining the road. In the event 75% approval is not obtained, the private road will not be renamed. The fee for a road name change is \$776.48.		
Existing road name to be changed: MT WALKER VIEW RD		
We, the following property owners that are or will be accessing the road to be named, have reviewed the proposed names and agree with the choices. We understand that when the road is named our addresses will change. We understand that if the private road sign at the entrance of the road is stolen or destroyed, it will be the shared responsibility of all property owners to replace and maintain the sign.		
Parcel Number	Name	Signature
601225013-716	(4) KRIS ANN MONTGOMERY	KMontgomery
601225011	(1) KARL NOONAN	Karl Noonan
60122510 + 09	(2) PAUL & MICHELE SORENSEN	M Soren
601225012	JASON WRIGHT	Jason Wright

All structures obtaining access off the newly named private road will be issued a physical address according to milepost location. Any existing addresses will be updated according to the new road's measurement. Road signs are the responsibility of the applicant.

The Department of Community Development reviews the petition to determine the sufficiency of the petition, acceptability of the proposed road names, and that all necessary information is included. Notification of final approval of the road name will be sent to the property owners, appropriate County offices, the Post Office, Fire District, and JeffCom (911).

WE, THE UNDERSIGNED, property owners addressed along the road, in accordance with JCC 12.20, do hereby petition Jefferson County to NAME A ROAD. We understand that by signing this petition, we are agreeing to allow the County personnel egress to the private road to assign new address numbers.

KMontgomery
Signature

10/1/24
Date

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

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FROM: Phil Cecere, Building Official, Fire Marshal
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KMontgomery
Signature

10/1/24
Date

AGENCY ROAD NAME REVIEW

AGENCY INSTRUCTIONS: YOUR CHOICES AND COMMENTS WILL HELP TO DETERMINE THE NEW ROAD NAME! Please indicate acceptable names by checking the box in the "Acceptable" column – you may include a comment if you wish. If you mark a name choice as being "Unacceptable," please provide a reason.

Please return this form to Jefferson County Department of Community Development by: ***October 16, 2024*** Attn: Brian Tracer - DFM. **THE PETITION PROCESS FOR CHANGING OF A ROAD NAME CANNOT PROCEED UNTIL ALL AGENCY REVIEW FORMS HAVE BEEN RETURNED.**

Having completed my review of the road name choices submitted on a petition to change the road named: **Mt. Walker View Dr. Quilcene** **Wa. 98376**, I offer the following:

Acceptable (✓ all that are acceptable)	Not-Acceptable (Reason)	Road Name Choice
--	-----------------------------------	-------------------------



Bear Claw PL

Secondary preference due to length and multiple Bear roads in Jefferson and Clallam



Starry Night PL

Secondary preference due to length



Owl PL

Preferred due to single word

Jeffcom 911 Communications

Agency Name

10/10/24

Date

Matt Stewart, Director, 360-344-9788

Reviewer's Name

EXHIBIT 2

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Acceptable (√ all that are acceptable)	Not-Acceptable (Reason)	Road Name Choice
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☐☒

Bear Claw PL (PW comment: Existing roads named Bear Rd, Black Bear Rd)

☒☐

Starry Night PL (PW comment: Existing roads named Night Owl Rd, Nighthawk Pl)

☐☒

Owl PL (PW comment: Existing roads named Owl Creek Rd, Night Owl Rd, Spotted Owl Ln)

Jefferson County Public Works

Agency Name

10-28-2024

Date

John Fleming

Reviewer's Name

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Acceptable Not-Acceptable Road Name Choice

(N all that are (Reason)
acceptable)

☐


Bear Claw PL

There is already a road off of Coyle named Bear Road

☐


Starry Night PL

☐


Owl PL

West JeffCo has a similar road name-Owl Creek Road

Jefferson County Assessor's Office

Agency Name

Sherrie Shold, Chief Deputy

Reviewer's Name

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---	----------------------------	------------------

☐
☒

Bear Claw PL

Bear Rd on Coyle Rd is close to the road being renamed

☒
☐

Starry Night PL

☐
☒

Owl PL

Two other roads with the word Owl as part of the name

Jefferson County GIS

Agency Name

10/28/2024

Date

Michael Perin

Reviewer's Name

EXHIBIT 5

Brian Tracer

From: chief@qfr2.org

Sent: Wednesday, October 9, 2024 2:10 PM

To: Brian Tracer; Andrea Kesgard; Phil Cecere; DSVETICH@QFR2.ORG; 'Alex Gerrish'; Jami Trafton; Jason Avery; Kevin Hitchcock; 'Matt Stewart'; Michelle Ham; 'Rich DePas'; Sandi Eldridge; 'Sarah Park'; Sherrie Shold; Terry Duff

Cc: Elizabeth Poole; Michael S. Perin; VICKI.J.ADAMS@USPS.GOV; stevenhaverson@gmail.com

Subject: RE: Petition for a Road Name Change

ALERT: BE CAUTIOUS This email originated outside the organization. Do not open attachments or click on links if you are not expecting them.

Looks Good , I will forward to Leadership for the updates .

Tim McKern Fire Chief

Quilcene Fire Rescue chief@qfr2.org (O)360-765-3333 Cell 360-463-2767

EXHIBIT 6

Brian Tracer

From: Andy Pernsteiner

Sent: Tuesday, October 29, 2024 10:30 AM

To: Brian Tracer; Andrea Kesgard; Phil Cecere; CHIEF@QFR2.ORG; DSVETICH@QFR2.ORG; Alex Gerrish; Jami Trafton; Jason Avery; Kevin Hitchcock; Matt Stewart; Michelle Ham; Rich DePas; Sandi Eldridge; Sarah Park (sarah.s.park@usps.gov); Sherrie Shold; Terry Duff; John Fleming

Cc: Elizabeth Poole; Michael S. Perin; VICKI.J.ADAMS@USPS.GOV; stevenhaverson@gmail.com

Subject: RE: Petition for a Road Name Change

Hi Brian,

I agree with the decision that Starry Night Pl is the best option.

Thanks Andy



Jefferson County Community Development

Office of the Fire Marshal

621 Sheridan St • Port Townsend WA 98368

www.co.jefferson.wa.us | 360.379.4450

Date: 11.25.2024

To: Property Owner(s)

From: Jefferson County Department of Community Development

Subject: Request for Road Name Change

To who it may concern,

Please be advised the Department of Community Development (DCD) has received a request to rename an established road within Jefferson County. The request for road name change of Mount Walker View Dr. will be heard by the board of county Commissioners (BOCC) on 12/09/2024 at 2:00pm. Testimony will be heard at that time.

If you have any questions please call the Department of Community Development (DCD) at (360) 379-4450.

Respectfully,

Community development

Mission Statement

To preserve and enhance the quality of life in Jefferson County, by promoting a vibrant economy, sound communities and a healthy environment.

ROAD NAME CHANGE PETITION

PHIL CECERE, FIRE MARSHAL BUILDING OFFICIAL

BRIAN TRACER, DEPUTY FIRE MARSHAL

GABRIEL SHEPHERD, COMMUNITY DEVELOPMENT TECH

OBJECTIVES FOR THIS HEARING

- Review the Request for the Renaming of a County Road
- Review JCC 12.20.185 – Guidance for Renaming of a County Road
- Review Exhibits - Partner Agency Responses
- Request Commissioner Action

WHY ARE WE HERE TODAY?

- Community Development (DCD) received an application for a "Road Name Petition" to rename Mt. Walker View Dr.
- The reason for this petition, as stated from the Petitioner is that " people come here to see Mt. Walker which in fact you can not see Mt. Walker from Mt Walker View Dr. As well deliveries have a issue."
- DCD has sent for comment per Jefferson County Code (JCC). We have actually repeated this step due to the lack of responses.
- Per JCC
 - All Parties addressed off of Mt. Walker View DR. have been contacted and notified of the purposed renaming of Mt. Walker View Dr.
 - All address numbers will remain the same as they are all correctly numbered per code.

JCC 12.20.150

- 1) Changing a road name may be initiated by a petition signed by at least 75 percent of the property owners adjoining the road. The petition shall specify a lead petitioner. Each owner shall have one vote regardless of how many parcels or addresses are owned or assigned. The petition shall list three names in order of preference. The petition shall be submitted to the designated department along with appropriate fees for processing the petition, the public hearing notice, reviewing emergency locator numbers, and installing new road name signs.
- The requirement for 75 percent of the property owners to petition shall be waived when the county or a fire district under JCC 12.20.140 identifies a road name that does not meet the criteria of this chapter and impairs emergency response. In such a case any property owner or group of property owners may petition to change the road name.
- (2) Within 15 business days from receipt of the petition, the county shall determine whether the petition is valid by confirming that sufficient valid signatures have been submitted. Petitions without sufficient valid signatures shall be denied.
- (3) Within 10 business days from the date that the petition has been validated, the proposed road names shall be reviewed to determine which names meet the road name criteria of this chapter. If the petition does not propose an acceptable name, it shall be returned to the lead petitioner. The petitioners may submit additional road names for review.
- (4) Within 15 business days of the determination that at least one of the proposed names is acceptable, the designated department shall submit an agenda request to the board to schedule a public hearing to consider the proposed road name change.

JCC 12.20.150 CONTINUED

- (5) Road name changes shall be reviewed by the board in a public hearing.
- (a) Notice of a public hearing on a proposed road name change shall be made by mail to property owners adjoining the road and all other affected persons or agencies. When a county road name is proposed to be changed, notice shall also be made by publishing in the newspaper of record. Notice shall be made at least 10 days prior to the hearing and shall state the name and location of the road proposed to be renamed, the proposed new names, and the date, time, and location of the hearing.
- (b) Within 30 business days of a proposed road name change being submitted to it, the board shall conduct a public hearing to review the proposed name change and comments by the public and affected agencies and take public testimony. The board shall determine whether the road name should be changed and, if so, the board shall select a new road name.
- (c) Road name changes shall be adopted by resolution.
- (6) Corrections to emergency locator numbers shall be coordinated with road name changes to minimize inconvenience to property owners. In conjunction with a road name change, the county shall review and correct emergency locator numbers to ensure that they meet the criteria of this chapter. [Ord. 1-10 § 15]

PROPOSED ROAD NAMES

- Bear Claw LN
- Starry Night LN
- Owl LN

EXHIBITS ONE & TWO

EXHIBIT 1

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Acceptable (all that are acceptable)	Not-Acceptable (Reason)	Road Name Choice
☒	☐	Bear Claw PL _____
☒	☐	Starry Night PL _____
☒	☐	Owl PL _____

Jefferson 911 Communications
Agency Name
Matt Stewart, Director 360-544-8788
Reviewer's Name

10/10/24
Date

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Jefferson County Public Works
Agency Name
John Fleming
Reviewer's Name

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EXHIBITS THREE & FOUR

EXHIBIT 3

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Jefferson County Assessor's Office
Agency Name
Sherrie Shold, Chief Deputy
Reviewer's Name

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Jefferson County GIS
Agency Name
Michael Perin
Reviewer's Name

10/28/2024
Date

EXHIBIT FIVE

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Tim McKern Fire Chief

Quilcene Fire Rescue chieft@nrc2.org (0)360-765-3333 Cell 360-463-2767

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Cc: Elizabeth Poole; Michael S. Perin; VICKI.J.ADAMS@USPS.GOV; stevenhaveron@gmail.com

Subject: RE: Petition for a Road Name Change

Hi Brian,

I agree with the decision that Starry Night PI is the best option.

Thanks Andy

IN CLOSING

We are asking that the Board to adopt one of the following proposed road names for the renaming of Mt. Walker View Dr.

- Bear Claw LN
- Starry Night LN
- Owl LN

Thank you!



View from MT. Walker Summit.

STATE OF WASHINGTON
County of Jefferson

**In the Matter of Jefferson County adopting
the road name change from Walker View
Drive to Starry Night Place**

RESOLUTION NO.

WHEREAS, Jefferson County Code Title [12 Public Ways and Places](#) governs county uniform road naming, including chapter [12.20 JCC 911 Emergency Locator System](#); and,

WHEREAS, section [12.20.150 JCC](#) authorizes road name changes for established private roads that have been properly named through Jefferson County; and,

WHEREAS, in accordance with section [12.20.150 JCC](#), a petition was presented to the Jefferson County Department of Community Development (DCD) by at least 75 percent of the property owners adjoining the road for Walker View Drive to be renamed; and,

WHEREAS, it is in the interest of the property owners to rename the road considering Mt. Walker is not viewable from Walker View Drive located on the Coyle peninsula; and,

WHEREAS, it is in the interest of the property owners to rename the road considering the current name draws unintended attraction to the area in an attempt to view Mt. Walker; and,

WHEREAS, DCD having contacted all interested property owners currently addressed on Walker View Drive by mail; and,

WHEREAS, all three potential road names having been provided and commented on by interested agencies through two rounds of call for agency comment; and,

WHEREAS, the Jefferson County Board of County Commissioners having held a public hearing to review the road name change petition and determined the road name should be changed; and,

NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, WASHINGTON, HEREBY RESOLVE AS FOLLOWS:

Section 1. Whereas Clauses are Findings of Fact. The Jefferson County Board of Commissioners hereby adopts the above “Whereas” clauses as Findings of Fact.

Section 2. Purpose. The purpose of this resolution is to grant the petition of the property owners adjoining the private road Walker View Drive and adopt the new road name of Starry Night Place.

Section 7. Severability. If any section, subsection, sentence, clause, phrase or section of this Resolution or its application to any person or circumstance is held invalid, the remainder of this Resolution or its application to other persons or circumstances shall be fully valid and shall not be affected.

Section 8. SEPA Categorical Exemption. This Resolution is categorically exempt from the State Environmental Policy Act under WAC [197-11-800 \(19\)](#).

Section 9. Effective Date. This Resolution shall take effect and be in full force immediately upon approval and adoption by the Board of County Commissioners.

(SIGNATURES FOLLOW ON THE NEXT PAGE)

ADOPTED and APPROVED this _____ day of _____, 2024.

SEAL:

JEFFERSON COUNTY BOARD OF
COUNTY COMMISSIONERS

Kate Dean, Chair

Greg Brotherton, Member

Heidi Eisenhour, Member

ATTEST:

APPROVED AS TO FORM:

Carolyn Gallaway, CMC Date
Clerk of the Board

Philip C. Hunsucker, Date
Chief Civil Deputy Prosecuting Attorney