



ge AGENDA

Jefferson County Board of Commissioners

Regular Meeting Monday – October 3, 2022

Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

This is a Hybrid meeting: Virtual and In-Person Attendance

Kate Dean, District 1 | Heidi Eisenhour, District 2 – Chair | Greg Brotherton, District 3

To view Agenda items, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2022 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired and others can be accommodated using Washington Relay Service at 1-800-833-6384. |
| <ul style="list-style-type: none">• Website: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Today.” This option will allow you to watch the meeting live-streaming, with no participation. |
| <ul style="list-style-type: none">• In-Person: You are welcome to join the meeting in-person. This option may be limited as we are operating at 50% room occupancy at this time. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

9:00 a.m. **CALL TO ORDER H.E. called to order.**

9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS:** *Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.*

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting. To view comments/correspondence received thus far, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2022 Weekly Agenda Items – Month of the meeting – Day of the meeting

[09:03:27 AM \(00:02:25\)](#) Comment

[09:06:26 AM \(00:05:24\)](#) Comment

[09:09:14 AM \(00:08:12\)](#) The Commissioners addressed comments received during the public comment period. They also discussed further about electric vehicles.

[09:14:39 AM \(00:13:37\)](#) Call for public comments. None received.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA:

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **RESOLUTION NO. 44-22** re: Authorizing Application to the Department of Ecology Water Quality Program; Jefferson County Public Works
 
2. **AGREEMENT** re: Conduct Environmental Research as a part of Beached Bird Survey Program; In the Amount of \$11,940; Jefferson County Public Health; University of Washington
 
3. **APPROVAL** re: Submittal of a Community Wildfire Defense Grant for \$175,000; Washington State Department of Natural Resources
 
4. **ADVISORY BOARD REAPPOINTMENT** re: North Pacific Coast Marine Resources Committee (NPC MRC); Two (2) Year Term to Expire August 2, 2024; Conservation Environmental Groups Citizen Representative, Jill Silver
 
5. **ADVISORY BOARD REAPPOINTMENT** re: Jefferson County Parks and Recreation Advisory Board; Two (2) Year Term to Expire August 27, 2024; District No 1 Representative, Vern Bessey
 
6. **Payment of Jefferson County Vouchers/Warrants** Dated September 26, 2022 Totaling \$939,556.81 and Dated September 28, 2022 Totaling \$3,263.76 (Records of all claims submitted for payment along with vouchers approved and signed by the Board of Jefferson County Commissioners are retained by the Jefferson County Auditor and Public Works Department.)
 

[09:18:36 AM \(00:17:34\)](#) GB moved to adopt the Consent Agenda as presented. KD second, unanimous.

[09:19:09 AM \(00:18:07\)](#) Call for public comments. None were received.

REGULAR AGENDA:

PROCLAMATION re: Proclaiming October 8, 2022 the East Jefferson Fire and Rescue 150th Anniversary



PB was present re: the 150th Anniversary of the EJFR. All three Commissioners read the proclamation aloud.

[09:22:29 AM \(00:21:26\)](#) GB moved to approve the proclamation. KD second, unanimous.

[09:22:40 AM \(00:21:38\)](#) PB – deep appreciation for BOCC and community for supporting the fire department. He has been here for 4 years now, had no idea EJFR was that historical. Proud of personnel and dynamic organization with a vested interest in serving the community. This Saturday, October 8, 2022 from 9:00 a.m. to 4:00 p.m., the EJFR will be between Pope Marine Park and Memorial Field for demonstrations, vehicle extrication, vintage fire apparatus and current fleet, fire boat demonstration. Some rope rescue demonstrations, fun and games between different fire departments.

PROCLAMATION re: Proclaiming the Month of October, 2022 as National Disability Employment Month



Anna McEnery, Developmental Disability and Behavioral Health Coordinator

[09:28:06 AM \(00:27:04\)](#) AM said a few words. All three Commissioners read aloud the proclamation.

[09:31:00 AM \(00:29:58\)](#) GB moved to approve the proclamation. KD second, unanimous.

[09:31:11 AM \(00:30:09\)](#) GB read from a list of employers who employ those with developmental disabilities.

[09:34:04 AM \(00:33:02\)](#) Public comment closed.

PROCLAMATION re: Proclaiming the Week of October 2-8, 2022 as Mental Illness Awareness Week



Patrick Johnson, President, NAMI Jefferson County

[09:34:55 AM \(00:33:53\)](#) All three Commissioners read aloud the proclamation.

[09:36:55 AM \(00:35:52\)](#) KD moved to approve the proclamation. GB second, unanimous.

[09:37:10 AM \(00:36:07\)](#) NAMI Director Val Phimister and local NAMI members were present to discuss appreciation of the proclamation. (PJ not present.) She provided an update on NAMI activities. VP thanked the County for Behavioral Health Court and the new navigator, and Boards and Committees that deal with mental health in our communities.

9:45 a.m. **WEEKLY COMMUNITY UPDATE** re: COVID-19, Monkey Pox (MPV) and
Emergency Management Update

Dr. Allison Berry, Public Health Officer
Willie Bence, Emergency Management Director

[10:09:23 AM \(01:08:21\)](#) Emergency Management Update

[10:13:52 AM \(01:12:50\)](#) Closing remarks

[10:20:30 AM \(01:19:28\)](#) Recess

[10:30:50 AM \(01:20:04\)](#) Reconvene

10:30 a.m. **HEARING** re: Third Quarter 2022 Budget Appropriations/Extensions; Various
County Departments



Judy Shepherd, Finance Manager
Mark McCauley, County Administrator

[10:31:23 AM \(01:20:38\)](#) MM brief intro. JS reviewed each departmental request in detail.

[10:42:04 AM \(01:31:18\)](#) Count Clerk Ruth Gordon was present to answer questions about her budgetary
request.

[10:45:54 AM \(01:35:09\)](#) JS – continued review of requests.

[10:58:39 AM \(01:47:54\)](#) JS – overview of all requests.

[11:00:17 AM \(01:49:32\)](#) Chair Eisenhower opened the hearing to allow for public testimony.

[11:01:15 AM \(01:50:30\)](#) Chair Eisenhower closed the hearing.

[11:01:24 AM \(01:50:39\)](#) Deliberations. After deliberations, **MOTION:** GB moved to approve

RESOLUTION NO. 45-22 Order Third Quarter Budget Appropriations/Extensions; Various County
Departments. KD second, unanimous.

11:00 a.m. **CONTINUED DELIBERATIONS AND POTENTIAL ACTION** re: Lot of
Record re: Determination of the Legal Status of Lots, Site Development Review,
Boundary Line Adjustment; Amending Chapter 18.10 and 18.35 in the Jefferson
County Code (JCC); Adopting a New Chapter 18.12; Adopting a New Article VII
in Chapter 18.40; and Miscellaneous Other Amendments to Chapter 18.40 JCC



Philip Hunsucker, Chief Civil Deputy Prosecuting Attorney
Barbara Ehrlichman, Civil Deputy Prosecuting Attorney
Brent A. Butler, AICP, Community Development Director
Josh D. Peters, AICP, Community Development Deputy Director
Bryan Benjamin, Community Development Assistant Planner
Pinky Mingo, Environmental Health Director

[11:07:48 AM \(01:57:03\)](#) Bryan Benjamin provided a presentation on the LLOR which started with a
review of the timeline re: LLOR thus far and proposed staff changes.

[11:18:38 AM \(02:07:53\)](#) Deliberations ensued. After deliberations, **MOTION:** KD moved to adopt **ORDINANCE NO. 09-1003-22** re: Lot of Record re: Determination of the Legal Status of Lots, Site Development Review, Boundary Line Adjustment; Amending Chapter 18.10 and 18.35 in the Jefferson County Code (JCC); Adopting a New Chapter 18.12; Adopting a New Article VII in Chapter 18.40; and Miscellaneous Other Amendments to Chapter 18.40 JCC. GB seconded the motion, unanimous. Ordinance was adopted at 11:34 a.m.

[11:34:33 AM \(02:23:48\)](#) JP - DCD had a staff retreat Friday, discussed preparing for implementation of the passage of this ordinance. Many staff hours went to work on this ordinance – and he thanked all staff for their work. Brent Butler also provided closing remarks and thanked Assessor Jeff Chapman and Sherrie Shold for their assistance.

[11:36:40 AM \(02:25:55\)](#) Closing remarks by all.

COMMISSIONERS BRIEFING SESSION – The Commissioners and County Administrator discussed recent meetings they attended, and miscellaneous topics.

[12:06:19 PM \(02:55:34\)](#) Recess

[01:30:21 PM \(02:56:07\)](#) Reconvene

AFTERNOON SESSION

1:30 p.m. **WORKSHOP** re: Legislative Update and **PUBLIC COMMENT**



Kate Dean, District No. 1 Commissioner
Mark McCauley, County Administrator

[01:31:00 PM \(02:56:45\)](#) MM: Re: ARPA funding, Jeffco to receive \$1.692 Million in fiscal year 2022 and another \$1.692 Million in fiscal year 2023. He added that \$1 Million has already been spoken for; Habitat for Humanity in Port Hadlock \$500,000, and Evans Vista in Port Townsend \$500,000. Workshop on November 7, 2022 to discuss additional ARPA fund usage.

[01:33:06 PM \(02:58:52\)](#) KD reviewed North Olympic Legislative Alliance (NOLA)'s legislative priorities, State programs and policies that negatively impact poor rural communities, WSAC Legislative Steering Committee (LSC) 2022 Legislative priorities, 09/22/22 LSC meeting packet re: Behavioral Health, and the AWC 2023 Legislative Agenda – AWC Board Adopted. Public Comment Period for this segment was held at 2:50 p.m. and no comments were received. (see below)



ADDITIONAL DISCUSSION ITEMS

- [Recycling](#) (timestamp off)
- [Calendar Coordination](#) and miscellaneous items
- [Boards and Committees Vacancies](#)



- [Public Comment re: Legislative Update:](#) No comments received.
- [Boards and Committee update - continued](#)
- [Agenda re: End of Governor Inslee's proclamation re: COVID-19](#) – The Board will discuss further with staff at an upcoming BOCC meeting. There are quite a few decisions at the local level to make prior to October 31, 2022. Tentative date set for discussion/workshop: October 10, 2022.

NOTICE OF ADJOURNMENT 3:02 p.m.

**COMMISSIONERS MEETING SCHEDULE
Week of October 3, 2022**

Monday – October 3, 2022

		See Agenda	
Noon	Board	SPECIAL MEETING re: WSAC Virtual Assembly	Virtual
1:30 p.m.	Board	AFTERNOON SESSION	Virtual

Tuesday – October 4, 2022

10:00 a.m.	Kate	Keynote at Clallam Resilience Project Community Meeting	Virtual
6:00 p.m.	Heidi	Jefferson County Marine Recourses Committee (MRC) Meeting	Virtual
6:00 p.m.	Kate	Present to Jefferson County Marine Resources Committee (MRC)	Virtual

Wednesday – October 5, 2022

All Day	Kate	Washington State Association of Local Public Health Officials	Alexandria, MN
Noon	Greg	7th Haven Development Team Meeting	Virtual
2:00 p.m.	Heidi	Jefferson Transit Authority Finance Committee Meeting	Virtual

Thursday – October 6, 2022

All Day	Kate	Washington State Association of Local Public Health Officials	Alexandria, MN
All Day	Heidi	Out of Office	
10:00 a.m.	Greg	Olympic Area Agency on Aging (O3A) Board Meeting	Virtual
1:00 p.m.	Greg	A.L.I.C.E. Training	Courthouse

Friday – October 7, 2022

All Day	Kate	Washington State Association of Local Public Health Officials	Alexandria, MN
All Day	Heidi	Out of Office	
11:00 a.m.	Greg	HUD House America Meeting	Virtual

THE COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request