

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

CONSENT AGENDA REQUEST

TO: Jefferson County Board of Commissioners
THROUGH: Mark McCauley, County Administrator
FROM: Stacie Prada, Treasurer *SP*
DATE: October 23, 2023
SUBJECT: RESOLUTION: Cancellation of unclaimed warrants exceeding one year

STATEMENT OF ISSUE: The Treasurer's office requests approval of a resolution canceling a total of 35 outstanding claims warrants and one (1) payroll warrants exceeding one year from date of issuance.

ANALYSIS: Warrants of any municipal corporation not presented within one year of issue shall be canceled by the passage of a resolution of the governing body per **RCW 36.22.100**. **RCW 63.30.040** (10) and (11) list one year as the abandonment period for claims, wages and payroll checks. Previously public agencies followed a two-year abandonment period.

FISCAL IMPACT:

Upon cancellation of warrants, funds are credited to the issuing fund.

RECOMMENDATION:

Approve resolution as presented.

REVIEWED BY:

Mark McCauley 10/18/23
Mark McCauley, County Administrator Date

**JEFFERSON COUNTY
STATE OF WASHINGTON**

**In the Matter of Cancellation
of Unclaimed Warrants**

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RESOLUTION NO. _____

WHEREAS, pursuant to RCW 36.22.100, registered or interest bearing County warrants not presented within one year of the date of their call and other County warrants not presented within one year of the date of their issue shall be canceled by the legislative authority of the County; and

WHEREAS, pursuant to RCW 63.29.130, intangible property held by public agencies that remains unclaimed by the owner for more than one year after becoming payable or distributable is presumed abandoned; and

WHEREAS, pursuant to RCW 63.29.150, unpaid wages, including wages represented by un-presented payroll checks, owing in the ordinary course of the holder's business which remain unclaimed by the owner for more than one year after becoming payable are presumed abandoned; and

WHEREAS, the warrants included in the attached list "Exhibit A" includes uncashed warrants abandoned per RCW 63.29.130 and 63.29.150;

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson County Board of County Commissioners, that the warrants specified in the attached list "Exhibit A" be canceled in compliance with the above noted RCW; and,

BE IT FURTHER RESOLVED, that the County Auditor and Treasurer shall cancel all record of such warrants so as to leave the funds as if such warrant had never been drawn.

Approved and signed this 23rd day of October 2023.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

Greg Brotherton, Chair

Kate Dean, Member

ATTEST:

Heidi Eisenhour, Member

Carolyn Gallaway
Clerk of the Board

Jefferson County Outstanding Checks (non-cashed)

Check#	Amount	Name
AP- Period from 7/01/2020 thru 6/30/2022		
192689	25.38	Larissa Gassland-Tatro
192814	16.16	Randy James Lawson
193061	286.94	Laura Lazelle
193516	59.08	Sarianne Noel O'Malley
193524	20.80	Melvin Bostich
194179	8.67	Joshua Calonder
194290	47.78	Nicole Allen
194337	99.95	America's Best Contacts & Eyeglasses
194965	202.60	Amanda Nicole Mcalister
194980	44.00	Julie A Canterbury
197514	5.00	Henery Hardware
100199932	375.00	Thunderbull Productions LLC
100200227	4.00	Heidi Klinkel
100200712	16.30	Joshua Abercrombie
100201520	25.44	Amanda Jade Maughan
100201546	29.50	Geoffrey Daniel Gallaway
100201556	64.80	Kathleen B Mason
100203008	42.84	Kurt D Meyer
100203300	55.72	John Dean Hall
100203669	15.00	Mccoy Colvin
100203792	2.13	Aisha Menzemer
100204581	385.00	Thomas Petek, PHD
100206529	159.42	The Car Wash Inc
100207876	20.27	Brian Reid
100207878	25.53	Bruce David William Holmes
100207908	38.40	Jeffrey Earl Benedict
100207944	24.36	Mary Janette Baker Scott
100207966	31.17	Rosalyn Michelle Salmon
100207993	5.40	Shannon Burns
100207994	5.40	Brent Butler
100208005	5.40	Karl Fry
100208011	3.00	Brian Gleason
100208188	69.20	Arrow Lumber Port Townsend
100208918	15.00	Winsome Mae Colvin
100209483	31.55	Gordon John King
Payroll - 7/1/2021 thru 06/30/2022		
15427	1.99	Michael Allen
Total Claims and Payroll	\$2,268.18	